

BURWELL PARISH COUNCIL
The Jubilee Reading Room
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Notice is hereby given that a Meeting of the Burwell Parish Council will be held at Gardiner Memorial Hall, High Street, Burwell CB25 0HD at 7.30p.m. on Tuesday 9th January 2024.

AGENDA

FC/090124/1 Apologies

FC/090124/2 Declarations of any interests known to Councillors

FC/090124/3 Approval of Minutes of the meeting held on 19th December 2023

FC/090124/4.1 Public Forum – An opportunity for members of the public to raise concerns or question Council on matters included in this agenda. There will be no further opportunity for members of the public to speak after this point in the meeting.

FC/090124/ 5 County and District Reports

FC/090124/6.1 Planning Applications to be considered

23/01390/FUL Woodrobin 2A Mandeville

Demolition of conservatory and construction of a garden room extension.

23/01347/FUL 5 Westhorpe

Single storey rear extension.

FC/090124/6.2 Planning Decisions from District Council

23/00987/FUL 70 Toyse Lane – Withdrawn

Single storey extensions with internal and associated works.

23/01135/FUL 66 North Street – Approved

Proposed dropped kerb to create new access with associated works

23/01037/TDC 4 Hythe Lane – Approved

Construction of 2no.detached houses, with demolition of existing house and garage.

23/00872/FUL 16 Murton Close – Approved

Replace riverbank supports, add galvanized steel shuttering, clad in composite decking (walnut) and add decked area at ground level, new hedge to be planted and 4ft fence and gate around top deck area – Retrospective.

23/01111/FUL 2 Church Lane – Approved

Single storey rear extension and associated works.

FC/090124/6.2 Approved Tree Works

Notification of tree works approved by East Cambs. District Council:

23/01246/TRE 12 The Causeway

T1 Magnolia – Remove. The tree works are proposed to stop the influence of the tree on the soil below building foundation level and provide long term stability.

FC/090124/7 Finance

1. Consideration of payment of the following:

| Payee | Description | Amount inc Vat |
|----------------------|--------------------|-----------------------|
| Martyn Wright | Mileage | £30.15 |

| | | |
|--|-----------------------------------|------------|
| George Rowland | Mileage and expenses | £149.15 |
| Debbie Cawley | Mileage | £36.90 |
| Truelink | Grasscutting April | £1,107.18 |
| Truelink | Grasscutting May | £1,107.18 |
| Truelink | Grasscutting June | £2,026.92 |
| Truelink | Grasscutting July | £1,107.18 |
| Truelink | Grasscutting August and Hay cuts | £4,192.14 |
| Truelink | Grasscutting September | £1,071.18 |
| Truelink | Grasscutting October | £1,995.84 |
| Colin Smith | Tree Stump Killer Spring Close | £48.00 |
| ESPO | Stationery | £67.38 |
| ESPO | Cleaning Supplies | £43.20 |
| Simpsons | Plants - Community Garden | £315.22 |
| Vision ICT | Website Hosting and Support | £210.00 |
| Burwell Football Club | Return of Deposit MH | £50.00 |
| A Saunders | Return of Deposit GMH | £50.00 |
| J Prior | Return of Deposit MH | £50.00 |
| S Martin | Return of Deposot GMH | £50.00 |
| ICO | Annual Registration Fee | £35.00 |
| WAVE | Allotments Water Bill | £274.63 |
| WAVE | Cemetery Water Bill | £32.42 |
| WAVE | Recreation Ground Water Bill | £98.32 |
| WAVE | Jubilee Reading Room Water Bill | £39.65 |
| WAVE | Gardiner Memorial Hall Water Bill | £72.21 |
| Unity Trust | Bank Fees | £11.70 |
| Salaries, Superannuation, Tax and NI | | £9,855.16 |
| | | £24,126.71 |

FC/090124/8 Action Points Update - Updates to the following:

| No | Action Point | Comments on Progress |
|----|---|----------------------|
| 1. | Section 106 Money | |
| 2. | Newmarket Road Bridge safety improvements Burwell to Exning Cycle Way | |
| 3. | Newmarket Road proposed Sports Hub including 3G artificial pitch Sports Pavilion/Football Pitches Recreation Ground | |
| 4. | Pauline's Swamp | |
| 5. | Gardiner Memorial Hall Phase 2 | |
| 6. | Moveable Vehicle Activated Speed Signs | |

FC/090124/9 Group Reports

Consideration of the notes from the Safety Group meeting held on 9th November 2023.

Consideration of the notes and recommendations from Assets and Environment Group meeting held on 19th December 2023:

- *That the quotation from R Winkworth to install a new tap and pipework from the water meter at the Cemetery in the sum of £512.00 plus VAT is accepted.*
- *The Assets and Environment Group recommends to Full Council that the remit of the Spring Close Management Group is changed to include the management of Priory Meadow including the Community Orchard.*
- *The Group recommends to Full Council that the Clerk organises the annual PAT Testing with M Smith Electrical.*

FC/090124/10 Parish Reports

FC/090124/11 Other County & District Matters: -

- Cambridgeshire County Council Temporary Traffic Order North Street 8.2.24 to 8.2.25 Works relating to Carriageway Pot Hole Repairs Innovation Trial
- East Cambs District Council – Street Numbering – Addition of property name 133 North Street.

FC/090124/12 Other Reports

- Summary of the Newmarket Road Sports Hub Taskforce Meeting held on 6th December 2023.
- Spring Close Management Group – Minutes of the meeting held on 13th December 2023.

FC/090124/13 Other Matters

- Grass Cutting Contract

YDRix

Yvonne Rix Parish Clerk

Dated: 2nd January 2024