

BURWELL PARISH COUNCIL
The Jubilee Reading Room
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Notice is hereby given that a Meeting of the Burwell Parish Council will be held at Gardiner Memorial Hall, High Street, Burwell CB25 0HD at 7.30p.m. on Tuesday 9th July 2024.

AGENDA

FC/090724/1 Apologies

FC/090724/2 Declarations of any interests known to Councillors

FC/090724/3 Approval of Minutes including an addendum for the meeting held on 25th June 2024

FC/090724/4.1 Public Forum – An opportunity for members of the public to raise concerns or question Council on matters included in this agenda. There will be no further opportunity for members of the public to speak after this point in the meeting.

FC/090724/4.2 Presentation by Ellis Selway National Trust Peatland Restoration Project Manager

FC/090724/ 5 County and District Reports

FC/090724/6.1 Planning Applications to be considered

24/00211/LBC 116 Low Road – No response required

Replacement windows and external doors, roof works, single storey rear extension and internal alterations – **Please see the alteration to the red line to indicate the curtilage of the host dwelling. The amendment to the proposal title to remove the stables and ancillary office from this application.**

24/00210/FUL 116 Low Road – No response required

Replacement windows and external doors, roof works, single storey rear extension and internal alterations – **Please see the alteration to the red line to indicate the curtilage of the host dwelling. The amendment to the proposal title to remove the stables and ancillary office from this application.**

24/00366/FUL 12 Swaffham Road

Demolition of single garage, construction of two semi detached bungalows and associated works

24/00632/VAR 14 The Avenue

To Vary Condition 22 (Sprinkler System of Appeal Decision APP/V0510/D/22?3286018 dated 28/06/2022 (21/00794/FUL) for the erection of two private detached dwellings, new dropped kerb/access road and associated Works

24/00231/RMA Land South East of 2C High Street

Reserved matters for appearance and scale of previously approved 20/01655/OUT for detached dwelling with integral garage and parking

Amendment – Submission of amended plans to show integral garage, amendments to reflect the outline permission and change to elevations.

24/00638/TPO 42 Swaffham Road

Woodland management plan to maintain a good balance of mature trees, new trees and a varied undergrowth that provide wide-ranging wild-life habitats. This will be achieved by carrying out the following works over a 10-year period:

A. Fell any dangerous, dead, dying or diseased trees when required informing the trees officer prior to commencement.

B. Ash is present within the woodlands. Ash dieback has been noted in some of the trees. Monitoring the Ash throughout the woodlands is essential. Restructuring, felling and thinning work may be necessary on diseased trees for both safety reasons and to improve structure to let other trees establish. (Figure 1.)

C. Remove/prune significantly overhanging branches and small trees (under 15cm diameter @ 1.5m from ground level) from boundary which pose a risk to damaging fences or neighbouring properties. (Figure 2, 3 & 4.)

D. Remove/prune some overhanging branches where woodland meets our garden to let more light into the woodland area, and so we can enjoy vistas into the woodland from our garden. (Figure 5.)

E. Remove a few small trees (under 20cm diameter @ 1.5m from ground level) and overhanging branches on border with Paulines Swamp Nature Reserve so a new boundary fence (wildlife friendly) can be erected. This is to stop public and dog access into our property and woodland, and to keep our children and visitors safely within the boundaries of the property. This will be done in consultation with Paulines Swamp Nature Reserve. (Figure 6 & 7.)

F. Introduce a traditional coppicing cycle on some of the applicable trees such as Hazel. These trees will be managed with a view to enhance and maintain the woodland habitat. Resources that are gathered from this management can also be used in the garden or for other woodland activities. (Figure 8.)

G. Manage vegetation around features of interest such as the pond. This will include removal of small trees (under 15cm diameter @ 1.5m from ground level), overhanging branches and

FC/090724/6.2 Planning Decisions from District Council - None

FC/090724/6.2 Approved Tree Works

Notification of tree works approved by East Cambs. District Council

24/00525/TRE Hythe House 6 Hythe Lane

T1 Holm Oak - Which the tree surgeon advised is in the wrong location as it will become too big and is weighted to one side. He said that the tree is being impeded by wires from the telegraph pole on the road. The upkeep of trimming it away from the wires will keep adding weight to one side. He advised that this tree be felled

T2 Plum tree - Tree surgeon advised that this tree has become misshapen due to its proximity to the Hornbeam tree. He advised that this tree be felled

We would like to replant with a fruit tree which will encourage biodiversity in the garden

24/00499/TPO Burwell House 46 North Street

T1 Lime – Crown lift to 5.5m from ground level over highway due to low branches interfacing with the highway and 4m adjacent to house no 69 Silver Street

G1 – Lime, Yew and various – Crown lift to 5.5 m from ground level over highway and 2.5m over footpath. To reduce overhang into the highway causing damage to the buses.

FC/090724/7 Finance

1. Consideration of renewal of Survey Monkey at a cost of £320.00
2. Consideration of payment of the following:

Payee	Description	Amount inc Vat
All Staff	Salaries Tax Ni Superannuation	£10,026.81
Cambridgeshire Opera	Return of Deposit	£100.00
M Wright	Mileage and Phone	£38.75
George Rowland	Mileage, Phone & Expenses	£140.40
D Cawley	Mileage	£47.25
AED	Retention GMH	£1,105.74
Burwell Window Cleaning	Various Properties	£68.00

Burwell Computers	Cloud Back Up	£55.00
Unity Trust Bank	Bank Fees	£4.20
Wave	Water Bill Jubilee Reading Room	£60.74
Wave	Water Bill Gardiner Memorial Hall	£80.24
		£11,727.13

FC/090724/8 Action Points Update - Updates to the following:

No	Action Point	Comments on Progress
1.	Section 106 Money	
2.	Newmarket Road Bridge safety improvements Burwell to Exning Cycle Way	
3.	Newmarket Road proposed Sports Hub including 3G artificial pitch, Sports Pavilion/Football Pitches Recreation Ground	
4.	Pauline's Swamp	
5.	Gardiner Memorial Hall Phase 2	
6.	Moveable Vehicle Activated Speed Signs	

FC/090724/9 Group Reports

1. Consideration of the draft minutes of the Safety Group meeting held on 18th June 2024
2. Consideration of the draft minutes of the Asset and Environment meeting held on 25th June 2024
3. Consideration of the draft minutes of the Strategy Group meeting held on 13th June 2024.

FC/090724/10 Parish Reports

FC/090724/11 Other County & District Matters

1. Letter from ECDC re Margaret Field
2. CCC TTRO Application – Footpath 9 and Footpath 14
3. **ECDC** Street Names and Numbering – Mill Stone Park Phase One

FC/090724/12 Other Reports

- Pauline's Swamp Minutes of the meeting held on 18th April 2024
- Minutes from the meeting with EDF re Community Fund Burwell Solar Farm
- Meeting with Zion Landscapes 13th June 2024

FC/090724/13 Correspondence

- Letter of thanks – Burwell Carnival

FC/090724/14 Other Matters

- Interviews for Parish Clerk

YDRix

Yvonne Rix Parish Clerk

Dated: 3rd July 2024