

BURWELL PARISH COUNCIL
The Jubilee Reading Room
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Notice is hereby given that a Meeting of the Burwell Parish Council will be held at Gardiner Memorial Hall, High Street, Burwell CB25 0HD at 7.30p.m. on Tuesday 10th September 2024.

AGENDA

FC/100924/1 Apologies

FC/100924/2 Declarations of any interests known to Councillors

FC/100924/3 Approval of Minutes of the meeting held on 27th August 2024

FC/100924/4.1 Public Forum – An opportunity for members of the public to raise concerns or question Council on matters included in this agenda. There will be no further opportunity for members of the public to speak after this point in the meeting.

FC/100924/4.2 Guest Speaker Janey Gostlow – Transport Co-Ordinator, Burwell and Reach Car Scheme

FC/100924/5 County and District Reports

FC/100924/6.1 Planning Applications to be considered

24/00819/FUL Gravel Pit Lodge Heath Road
Proposed access

24/00537/FUL 31 Abbey Close
An amended plan/additional information has been received for this application on 30th August 2024.

24/00616/FUL Mahjong 27A High Street
Application Withdrawn

FC/100924/6.2 Planning Decisions from District Council
None to be considered

FC/100924/6.3 Planning Appeals from District Council to be considered

24/00413/AGN Hythe Farm Hythe Lane
Storage barn: An appeal has been made to the Secretary of State against the decision of East Cambridgeshire District Council to refuse to grant planning permission.

FC/100924/6.4 Trees/Environment
Notification of tree works approved by East Cambridgeshire District Council:

24/00736/TRE 9 Isaacson Road Burwell
T1 Ash- Reduce height by 2-2.5m down to previous pruning points, reduce spread on all sides by 1.5m back to previous pruning points and shape

24/00735/TRE 37 Silver Street Burwell
T1 Ash - Reduce overhang by 2-3m and shape into remainder of canopy
T2 Sycamore - Reduce overhang by 3-4m

FC/100924/7 Finance

1. Consideration of payment of the following:

Payee	Description	Amount inc Vat	Power
All Staff	Salaries Tax Ni Superannuation	£9,620.83	Local Gvt Act 1972 s.112
Burwell Window Cleaning	Various Properties	£68.00	LGA 1972 s 133/Misc Provisions Act 1976
George Rowland	Mileage and expenses	£146.90	Local Gvt Act 1972 s.112
Martyn Wright	Mileage and Phone	£79.25	Local Gvt Act 1972 s.112
Burwell Computers	Staff Computer Changes	£195.00	LGA 1972 s142
Burwell Computers	Cloud Storage August 2024	£55.00	LGA 1972 s142
Zion Landscapes	Pauline's Swamp and Spring Close - Hay Cuts	£1,224.00	Open Spaces Act 1906 ss9&10
EE	Pauline's Swamp	£23.51	Open Spaces Act 1906 ss9&10
EE	Pauline's Swamp and Spring Close Hay Cuts	-£4.80	Open Spaces Act 1906 ss9&10
N Leggett	Return of deposit	£50.00	
Engie	Allotments Energy	£43.50	Small Holding & Allotment Act 1908, ss.23,25
Engie	Pavilion/Recreation Ground	£453.68	Open Spaces Act 1906 ss9&10
Engie	GMH Energy	£198.70	LGA 1974 s.133
Engie	Public Toilet Energy	£24.41	LGA 1974 s.133
Engie	Jubilee Reading Room Energy	£121.62	LGA 1974 s.133
Engie	Cemetery Chapel	£16.41	Open Spaces Act 1906 ss9&10
	Total	£12,316.01	

FC/100924/8 Action Points Update - Updates to the following:

No	Action Point	Comments on Progress
1.	Section 106 Money	
2.	Newmarket Road Bridge safety improvements Burwell to Exning Cycle Way	

3.	Newmarket Road proposed Sports Hub including 3G artificial pitch, Sports Pavilion/Football Pitches Recreation Ground	
4.	Pauline's Swamp	
5.	Gardiner Memorial Hall Phase 2	
6.	Moveable Vehicle Activated Speed Signs	

FC/100924/9 Group Reports

1. Consideration of the draft minutes of the Assets and Environment meeting held on 27th August 2024.

The Assets and Environment Group recommends to Full Council the following:

- I. To authorise spend of up to £500 on repairs to the steps to the slide in Jubilee Green Play area.**
- II. To authorize tree work for Jubilee Green to be completed by SR Landscape Services at a cost of £860**
- III. 50% payment of Zion Landscapes invoice for a Nettle Cut (£275 + VAT) which was completed without acceptance of a quote.**
- IV. 9 Poplars Close Soakaway: confirm that we don't have any objections to their proposal, however the Parish Council is unable to confirm ownership of the land so this must be completed at their own risk with no financial or other liability for Burwell Parish Council.**
- V. Opting back into the County Council weed control programme as no other viable option had been found.**
- VI. Renew the Jubilee Reading Room Door service contract at £232 + VAT**

FC/100924/10 Parish Reports

FC/100924/11 Other County & District Matters

- Cambridgeshire & Peterborough Combined Authority Bus Franchising Consultation

FC/100924/12 Other Reports

FC/100924/13 Correspondence

FC/100924/14 Other Matters

- Parish Councillor vacancy
- 20 mph project



Katherine Hyett Parish Clerk

Dated: 2 September 2024