

BURWELL PARISH COUNCIL
The Jubilee Reading Room
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Notice is hereby given that a Meeting of the Burwell Parish Council will be held at Gardiner Memorial Hall, High Street, Burwell CB25 0HD at 7.30 p.m. on Tuesday 14 January 2025.

AGENDA

- FC/140125/1** **Apologies**
- FC/140125/2** **Declarations of any interests known to Councillors**
- FC/140125/3** **Approval of Minutes of the meeting held on 17 December 2024**
- FC/140125/4** **Public Forum – An opportunity for members of the public to raise concerns or question Council on matters included in this agenda. There will be no further opportunity for members of the public to speak after this point in the meeting.**
- FC/140125/5** **Speaker: Tim Dobson, Greenworks: Anchor Lane Farm Agrivoltaic and regeneration Project (120 + acres)**
- FC/140125/6** **County and District Reports**
 a) Report from Councillor Dupre
- FC/140125/7** **Planning Applications to be considered**

Application Reference	Summary	Council Response
24/01242/FUL	12 Swaffham Road Erection of a 3 bedroom detached bungalow and associated works (extension time for response requested and received)	
24/01296/FUL	3 Appletree Grove Demolition of existing conservatory and construction of two storey rear extension (extension time for response requested and received)	
24/00679/FUL	101 Ness Road Single storey rear extension and new window to side elevation	
EN010165	Consultation on Scoping Opinion for the Planning Inspectorate regarding the information required in the environmental statement for the Kingsway Solar Farm Development	

FC/140125/7.1 **Planning Decisions from District Council**

Application Reference	Summary	Decision
24/01137/FUL	9 Pound Close Single storey extension	Approved
24/00819/FUL	Gravel Pit Lodge Heath Road Proposed access	Withdrawn
24/01165/FUL	Burwell (E) Eastern Elec Sub Station Weirs Drove	Approved

	Existing 3 no. Dipole Array at 13m to be relocated on proposed 3m tower extension on existing 28-5 tower	
23/01149/OUT. APP/V0510/W/24/3346945	Welsomme Farm Weirs Drove New dwelling house comprising 4 plus bedrooms and associated double garage accessed via existing site entrance.	Planning Inspectorate Appeal Decision: Appeal is dismissed

FC/140125/8 Notification of tree works to be considered:

Application Reference	Summary	Council Response
24/01280/TRE	65 North Street T1 Mulberry – Remove (extension time for response requested and received)	

FC/140125/8.1 Notification of tree works decisions by East Cambridgeshire District Council:

Application Reference	Summary	Decision
TPO/E/07/24	Land North West of 7B Hythe Lane	Tree Preservation Order served
24/01191/TRE	Lowland House 29A The Causeway T1 Prunus - Fell as has outgrown available space beyond reasonable retention suitability	Approved
24/01203/TPO	102 North Street T1 Sycamore - Pole thin by 100% to 30%, preferentially removing the larger, dominant poles	Approved
24/01136/TPO	The Red House Day Nursery 90 High Street T1 Elm - Prune to clear property and roof by 2-2.5m. Only tertiary branches to be removed	Approved

FC/140125/9 Finance

- 1) Consideration of payment of the following:

Payee	Description	Amount inc Vat	Power
All Staff	Salaries Tax Ni Superannuation inc Clerk and RFO overtime.	£10,600.23	Local Gvt Act 1972 s.112
Debbie Cawley	Mileage	£34.65	Local Gvt Act 1972 s.111
George Rowland	Mileage and expenses	£132.30	Local Gvt Act 1972 s.111
Martyn Wright	Mileage and phone	£58.95	Local Gvt Act 1972 s.111
Newmarket Town Band	Donation Carols	£100.00	Section 137

Cambridgeshire Pension Fund	Additional cost Cessation Report	£360.00	Local Gvt Act 1972 s.112
WAVE	Water Rates JRR	£49.11	LGA 1972 s.133
Eastern Tree Surgery	Tree Work Recreation Ground	£1,170.00	Open Spaces Act 1906 ss.9-10
Newmarket GMS	Lawn Mower Service	£235.39	LGA 1972 s.111
Burwell Window Cleaning	Various Properties	£68.00	LGA 1972 s.133
H McMenamin-Smith	Bulbs Community Garden	£30.99	Open Spaces Act 1906 ss.9-10
BT	Telephone Account	£656.72	LGA 1972 s.111
WAVE	Water Rates Cemetery	£23.17	Open Spaces Act 1906 ss.9-10
WAVE	Water Rates Recreation Ground	-£23.24	Open Spaces Act 1906 ss.9-10
WAVE	Water Rates Allotments	£245.51	Small Holding and Allotments Act 1908 ss23,25
Engie	Mandeville Hall Gas	£549.49	LGA 1972 s.133
Engie	Jubilee Reading Room Gas	£385.41	LGA 1972 s.133
Engie	Cemetery Electric	£15.82	
Engie	Pavilion/Rec Electric	£619.52	LGA 1972 s.133
Engie	Public Toilet Electric	£27.47	Public Health Act 1936 s.87
Engie	Jubilee Reading Room Electric	£137.72	LGA 1972 s.133
Engie	Allotments	£41.90	Small Holding and Allotments Act 1908 ss23,25
Engie	GMH Electric	£1,848.94	LGA 1972 s.133
WAVE	Water Rates GMH	£72.76	LGA 1972 s.133
Unity Trust Bank	Bank Fees	£13.50	LGA 1972 s.111
N Power	Streetlight Energy	101.23	Parish Council Act 1957 s.3
Landmark Toilet	Margaret Fd Toilet Hire	£100.00	LG(Misc Prov.) Act 1976, s.19

Burwell Computers	Cloud Back Up Dec	£55.00	LGA 1972 s.111
Vision ICT	Website Hosting	£210.00	LGA 1972 s.142
Vision ICT	2 yr Domain Name Fee	£78.00	LGA 1972 s.142
Burwell Computers	Microsoft Charges	£1,546.14	LGA 1972 s.111
Westcotec	MVAS Batteries	£613.80	Road Traffic Regulation Act 1984 s72(1)
ICO	Data Protection Fee	£40.00	LGA 1972 s.111
Acre	Annual Membership	£86.40	LGA 1972 s.111
Prospects Trust	Return of Deposit	£50.00	
J Reeves	Return of Deposit	£50.00	
Mrs J M Allwood	Return of Deposit	£50.00	
Lowes Plumbing Heating & Electrical	Boiler Repair Mandeville Hall	£814.80	LGA 1972 s.133
SR Landscapes	Removal of Ash tree Spring Close	£340.00	Open Spaces Act 1906 ss.9-10
	TOTAL	£21,589.68	

FC/140125/10 Action Points Update - Updates to the following:

No	Action Point	Comments on Progress
1.	Section 106 Money	
2.	Newmarket Road Bridge safety improvements Burwell to Exning Cycle Way	
3.	Newmarket Road proposed Sports Hub including 3G artificial pitch, Sports Pavilion/Football Pitches Recreation Ground	
4.	Pauline's Swamp	
5.	Gardiner Memorial Hall Phase 2	
6.	Moveable Vehicle Activated Speed Signs	

7	Funding applications	
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FC/140125/11 Group Reports

1. Consideration of the draft minutes of the Assets and Environment meeting held on 17th December

- a. Recommendation to Council that we instruct Mead Construction to go ahead with a new soakaway for Mandeville Hall to resolve gutter flooding issues at a cost of £2980 plus VAT
- b. Recommendation to Council that we buy a new shower for the Recreation Ground Pavillion as the current one is damaged and a new door for the Recreation Ground toilet which was vandalized. Cost approximately £330 total.
- c. Recommendation to Council that we purchase a Turfguard professional Sprayer (£958.33) and change our chemicals we use for cleaning to Algoclear Pro 10l (£129.85)
- d. Recommendation to progress with electrical remedial works at the Recreation Ground through Elite Electricians at a cost of £995.46
- e. Recommendation that we renew the grass cutting contract with Zion Landscapes to March 2027
- f. Recommendation to complete tree work required to a Robinia Tree on Hatley Drive through SR Landscapes at £180.
- g. Recommendation to buy a 5m extending pole with pruning saw for tree work, maximum cost £122.
- h. Recommendation to approved the cost of servicing the fire shutters at Gardiner Memorial Hall for £260

FC/140125/12 Parish Reports

FC/140125/13 Other County & District Matters

1. Stakeholder briefing - Capital Maintenance Prioritisation Process

FC/140125/14 Other Reports

- a) Woodland Trust Priory Wood Management Plan
- b) New Police and Crime Plan for Cambridgeshire & Peterborough

FC/140125/15 Correspondence

FC/140125/16 Other Matters

- a) Parish Councillor vacancy update



Katherine Hyett Parish Clerk

Dated: 07/01/2025