

BURWELL PARISH COUNCIL

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Notice is hereby given that a Meeting of the Burwell Parish Council will be held at 7.30pm on Tuesday 24th June 2025 at Mandeville Hall, Tan House Lane (Off Reach Road), Burwell CB25 0AR, you are summoned to attend for the transaction of the following business.



Katherine Hyett, Parish Clerk, 17/06/2025

AGENDA

FC/240625/01 Apologies

FC/240625/02 Declarations of any interests known to Councillors

FC/240625/03 Approval of Minutes of the meeting of 10 June 2025

FC/240625/04 Public Forum

An opportunity for members of the public to raise concerns or question Council on matters included in this agenda. There will be no further opportunity for members of the public to speak after this point in the meeting. The Public Forum will last for no longer than 15 minutes.

FC/240625/05 Planning Applications

Please note extensions have been requested and granted where response deadlines are prior to this meeting

24/01099/FUL 116 Low Road

Outdoor riding arena – application withdrawn. For information only.

25/00595/FUL 10 Toyse Lane

Front porch, installation of dormer windows, rear extensions and associated works.

25/00484/FUL Land Between 120 And 122 North Street

Self-build single dwelling with detached garage and associated external works

25/00393/FUM Anchor Lane Farm Newnham Drove

Agrivoltaic scheme (capacity 49.95MW) plus associated infrastructure, access roads and landscaping.

An amended plan/additional information has been received for this application on 4th June 2025.

Great Crested Newt Survey Report (received 4/06/2025) and a revised red line location plan (received 11/06/2025) to ensure connection to the public highway and connectivity between the parcels.

FC/240625/06 Planning decisions from District Council

24/00924/RMM Millstone Park Newmarket Road - APPROVED

Reserved matters application of the approval of layout, scale, appearance and landscaping (Phase 3) comprising full details of the 61 dwellings including internal roads, parking, open space, landscaping, sustainable urban drainage and ancillary infrastructure pursuant to 15/01175/OUM to provide up to 350 dwellings (including affordable housing provision) with associated open space, sports provision, access and infrastructure (as varied by 15/01175/NMAA and 15/01175/NMAB)

25/00300/FUL Priory Farm Factory Road- APPROVED

Demolish existing garage and outbuilding and replace with new garage and outbuilding

25/00369/FUL and 25/00370/LBC 121 North Street – REFUSED

Single storey rear extension to form new kitchen and family room

FC/240625/07 Notifications from ECDC of approved work to trees**25/00458/TRE 22 Kingfisher Drive - APPROVED**

T1 Hawthorn - Crown reduction of 50% to previous points including removal of crossing/rubbing branches. Work required to keep height of tree at a maintainable level, reduce the overhang of branches on to driveway/garage of No22., and No 18 driveway, removal of crossing/rubbing branches to improve the health of the tree. Regular tree maintenance works carried out every 2-3years as seen in previous applications

FC/240625/08 Urgent Matters for Consideration

1. Consideration of the Internal Auditors Report for the 2024/2025 Financial Year
2. Consideration, completion and signing of the Annual Governance Statement 2024/25
3. Consideration and signing of the Accounting Statements for 2024/25
4. Approval of the following payments:

Name	Description	Net Amount	Vat	Total Amount	Power
Richard Jenkins	Items for Pauline's Swamp	£69.23	£0.00	£69.23	Open Spaces Act 1906, ss 9-10
Lloyds Bank	Maintenance Supplies £240.55. Admin £116.64 Paulines Swamp £32.98 Fee £6.00	£350.57	£45.60	£396.17	LGA 1972 s.111/LGA 1972 s.133/ Open Spaces Act ss9-10
Sharp	Photocopier Contract	£30.85	£6.17	£37.02	LGA 1972 s.111
East Cambs Trading Co.Ltd	Tree Work Pauline's Swamp	£281.16	£56.23	£337.39	Open Spaces Act 1906, ss 9-10
GMS	Lawnmower (£729.00 less previous overpayment of £235.39 = £493.61	£411.34	£82.27	£493.61	LGA 1972 s.111
ECDC	License Fee GMH	£180.00	£0.00	£180.00	LGA 1972 s.133
Katherine Hyett	Mileage Training	£55.00	£0.00	£55.00	LGA 1972 s.111
BT	Phone Account	£573.53	£114.71	£688.24	LGA 1972 s.133
Wave	Water Fee Allotments	£108.53	£0.00	£108.53	Small Holding and Allotment Act 1908 ss23,25
WAVE	Water Fee Rec	£42.02	£0.00	£42.02	LGA 1972 s.133
Wave	Water Fee Cemetery	£18.26	£0.00	£18.26	LGA 1972 s.214(2)
Huws Gray	Maintenance Supplies	£219.74	£43.95	£263.69	LGA 1972 s.133
Engie	Pavilion/Rec Electric	£423.03	£21.15	£444.18	LGA 1972 s.133
Engie	JRR Electric	£97.36	£4.87	£102.23	LGA 1972 s.133
Engie	JRR Gas	£147.30	£7.36	£154.66	LGA 1972 s.133
Engie	MH Gas	£206.21	£10.31	£216.52	LGA 1972 s.133
Engie	GMH Electric	£509.25	£25.46	£534.71	LGA 1972 s.133
Engie	Cemetery	£15.63	£0.78	£16.41	LGA 1972 s.214(2)
Engie	Public Toilet	£23.15	£1.16	£24.31	Public Health Act 1936 s.87
Engie	Allotment Shed	£41.63	£2.08	£43.71	Small Holding and Allotment Act 1908 ss23,25
L Harvey	Return of Deposit	£50.00	£0.00	£50.00	

Q Cooke	Return of Deposit	£50.00	£0.00	£50.00	
Antiques Collective	Return of Deposit	£50.00	£0.00	£50.00	
Daisy Alecock	Return of Deposit	£50.00	£0.00	£50.00	
David Orchard	Return of Deposit	£50.00	£0.00	£50.00	
		£4,053.79	£422.10	£4,475.89	

FC/240625/09 Other Reports for noting

None to be considered

FC/240625/10 Other matters from Cambridgeshire County Council and East Cambridgeshire District Council

1. District Report from Cllr. Lavinia Edwards – 10/06/25

Licensing Sub Committee - The Licensing Sub Committee met to consider an application for a new Premises Licence in respect of Bottisham Budgens, Units 2-6 High Street, Bottisham, Cambs.
Despite hearing objections from local residents the Sub Committee granted the application with subject to conditions.

Planning Committee - There was only the one application on June's Planning meeting.
It was an application for 61 dwellings, internal roads, open spaces and landscaping at Millstone Park, Newmarket Road, Burwell, Cambs from the applicants This Land.

The 61 dwellings will all be 100% affordable housing and ranged from one bedroom to 4 bedroom properties. Planning officer's recommended the application for approval and Members supported the recommendation. The 61 dwellings now brings the outline approved Newmarket Road Development to the 350.

There was 108 planning applications in April a decrease of 22% on the number received in April, 2024. and a decrease of 45% on the number received in March, 2025.

2. STNN/25/15 - Addition of 1 property name - 26 High Street, Burwell: Hurrells