

Burwell Parish Council

Minutes of the Community, Leisure and Sport Meeting of 18.10.2022 at 7.30 pm

Jubilee Reading Room

Present: Michael Swift (Chair), Paul Webb, Ian Woodroofe, Helen McMEnamin-Smith, Liz Swift, Geraldine Tate, and Jim Perry.

CL&S/181022/01 Apologies for absences and declarations of interests

Apologies for absence had been received from Jenny Moss and Linda Kitching. There were no declarations of interests.

CL&S/181022/02 Approval of the minutes of the 23.8.2022

The minutes of the meeting held on 23<sup>rd</sup> August 2022 were approved and signed as a true and correct record. Proposed by Paul Webb and seconded by Helen McMEnamin-Smith.

CL&S/181022/03 Action Sheet Updates on the following

The following updates were noted:

PROJECT	
Recreation Ground Inc. improvement project, Grant Funding and liaison with Football Clubs and other users	Michael Swift reported that a meeting had taken place with the football club. Wayne Hardy (Mr Groundsman), also attended the meeting and would attend meetings in the future. The next meeting is due to be held in January 2023.
Sports Provision Group, Inc. liaison with Football Clubs, other sports groups and users including Margaret Field	An email had been received from the Scouting Group regarding the pavilion at Margaret Field. It had previously been suggested that this should be a dual user project between the Scouts and the football club. Parish Council has no funding available. There has been no movement with possible funding from the Football Association. It could be that the Football Association is aware of the Newmarket Road Sports Hub and the likely need for a future funding request for this. Parish Council is aware that the Scouts no longer have a Head Quarters.
Spring Close Management Group	Site meeting recently taken place with a Management Committee Meeting being held on 19 <sup>th</sup> October 2022 to discuss future required work. Some fencing needs repairing, and some more trees could be planted. A good working day had taken place. Jim Perry resharpening fencing posts from Pauline's Swamp to reuse at Spring Close.
Pauline's Swamp	The trustees have agreed to accept the original offer of land from Hopkins Homes and have asked the solicitor to move forward with this. Awaiting a response from Hopkin Homes solicitor.
BAFY	Liz Swift reported that there is now only one session which covers the 6,7-, and 8-year groups. The sessions are now being held at Mandeville Hall on a Tuesday evening. The sessions appear to be going well. There is a meeting of the trustees next week. The disco for the older ones due to take place at half term has now been cancelled due to lack of a disco. More helpers are required for the general sessions. Helen McMEnamin-Smith now has her DBS but is unable to help at sessions. Asking parents to help maybe an option. More meetings of the trustees are needed as public money is involved.
Community Orchard	There is one dead tree and another other needs some TLC. Michael Swift to raise at the Spring Close meeting to see if anyone can help.

Community Garden	The matting and grass waste has been removed off the ground by Meads and left in a heap on the corner of the area. The waste could cost £3k to £4k to remove. Helen McMenamin-Smith assured the group that this would be sorted in the next 10 days, with the waste being moved to around the edge of the garden area creating a landscape feature. Helen McMenamin-Smith to cover any costs occurred with the money that she has agreed to donate to the garden.
Liaison with Sports Centre	There is a new manager at the Sports Centre, and they are looking to advertise for a weekend assistant. Several new people have joined the committee. The work to the car park has been completed and looks good. Trying to make the Sports Centre more appealing. Paul and Michael to continue as Parish Council representatives. The structure/roles of the trustees and Management Committee needs to be clearly defined and written down.
Climate Change Policy	The Climate Change Action Plan and leaflet are due to be reviewed over the winter. The Climate Change Forum to be made aware of any changes to the Action Plan.
A to B1102 Group	Liz Swift reported that there is an emergency zoom meeting on 19.10.22 to receive an update on the bus service following the notice by Stagecoach that they were withdrawing the services for Cambridgeshire. A further Combined Authority meeting is due to take place on Thursday of this week. Burwell appears to have been forgotten in any consultation that has taken place.
Westhorpe Play Area	The village group is continuing to raise funding towards the play area and is actively promoting the project. The Council has so far set aside £20k towards the project. Possible funding from EDF in respect of the Weirs Drove Solar Farm could also go towards this project.
Repair Cafe	The Repair Café is virtually ready to go. The first session is on 6 <sup>th</sup> November 2022. The Café has been advertised on Facebook and now around the village. There are 12 repairers for the first session and a group of volunteers to organise the Café. Someone with a suitable vehicle needs to collect the tool kit from Mckays the day before the first session and return either to the next hirer or back to McKays. This will cost £20.00. Yvonne Rix to arrange for a float of £80.00 to be available for the day. The insurance still needs to be sorted. The tool kit will need to be checked prior to being returned. Advertising at the hall needs to be sorted.
Paddle the Lode	The Clerk reported that she had met with John Rollin the previous day. The first fund raising event has taken place with £400.00 raised through the sale of tickets. Bar profits details have not yet been received. They are waiting for the Environment Agency to say where the platform can be sited. If this is further down the Lode beyond the 48-hr mooring point, then the cost to build will be more expensive due to needing steps from the bank to the staging. The staging to be constructed out of recycled plastic planks and depending on Environment Agency specification is likely to cost in the

	region of £5k. The possibility of grants is being investigated. An application to British Canoeing was unsuccessful last year but will try again. Will also approach local businesses for support (both materials and labour). There is a one-off permit fee payable to the Environment Agency of around £400.00. Yvonne Rix reported that she had advised John Rollin that the Council's insurers would need a risk assessment and regular checks being carried out. They are also likely to ask questions prior to insuring the project. John Rollin to check if any insurance is available through the British Canoeing Organisation.
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CL&S/181022/04 Floodlights Margaret Field

An email had been received about the use of Floodlights at Margaret Field. The lights are low-level directable lights. A letter to be sent to the resident explaining that we will speak to the football club in due course.

CL&S/181022/05 MUGA Lights and additional barrier netting between tennis courts and MUGA

Following a request from youth to light the MUGA and the need to prevent balls from the MUGA ending up in the tennis courts, it was agreed that the following recommendations should be made to Full Council. The balance of the CIL 123 (Recreation Ground Fund) of £3722.00 can be used towards the cost, with the remaining funds coming from the £8,500.00 previously earmarked.

***The Community, Leisure and Sport Working Group recommends to Full Council that the following quotations are accepted:***

***J & J Drake – to provide floodlighting for the MUGA at a cost of £2909.14 plus VAT***

***Arbus – to provide additional netting/fencing to side of tennis court adjacent to MUGA at a cost of £3,353.48 plus VAT.***

CL&S/181022/06 Donations for Consideration

1. Cam Sight

Cam Sight had confirmed that 41 people in Burwell benefited from the services that they provide. It was agreed following a proposal from Paul Webb and seconded by Liz swift that the following recommendation should be made to Full Council:

***That a donation of £100.00 should be made to Cam Sight.***

CL&S/181022/07 Any other business

1. Burwell Radio – Regular Parish Council Spot

Consideration was given to the Parish Council having a regular slot on Burwell Community Radio. It was thought that this would be a possibility with the Chair of the Council and Chairs of the Working Groups taking it in turns to do a session.

2. Sports Pavilion, Margaret Field – Burwell Scouts

This matter was discussed earlier. Paul Webb agreed to contact the Football Association re the funding.

CL&S/181022/08 Date of the next meeting

The next meeting will be held on Tuesday 6<sup>th</sup> December 2022 7.30 pm at the Jubilee Reading Room.

The meeting closed at 8.38 pm.

Signed

Dated