

Burwell Parish Council
Community, Leisure, and Sport Meeting of 21.2.23 at 7.30 pm
Jubilee Reading Room
Minutes

Present Michael Swift (Chair), Liz swift, Paul Webb, Jenny Moss, Helen McMenammin-Smith, Geraldine Tate, Jim Perry, and Yvonne Rix (Clerk). Sarah Ashby was also present for item CL&S/210223/3.1

CL&S/210223/01 Apologies for absences and declarations of interests

An apology for absence had been received from Ian Woodroofe.

CL&S/210223/02 Approval of the minutes of the 06.12.22

The minutes of the meeting held on 6th December 2022 were approved and signed as a true record.

Proposed by Paul Webb and seconded by Jim Perry.

CL&S/210223/03.1 Consideration of fees for the use of Parish Council Sports Facilities and reduction of charges due to water leak

The Football Club has asked if the Council would consider reducing their fees whilst the Pavilion is out of operation. The request has been made as the Club is unable to sell refreshments during their matches and are losing about £150.00 per month. The Clerk to ask the Insurers if the loss is covered in any way. As the electric is now currently back on in the old part of the building, the Club could potentially still sell refreshments if an urn is available.

Jenny Moss proposed, seconded by Paul Webb that a reduction of £75.00 should be made to the Club's monthly fees. This was approved by the group.

Usage fees from 1st April 2023 (Tennis) and the start of the next season (Football) are recommended to Full Council for consideration:

Football – the monthly charge to be increased to £600 (previously £500) with the Council reserving the right to increase during the season as a result of grass cutting and energy costs.

Tennis – That the hourly charge per court without lights is increased to £6.00 (previously £5.00) and with lights £8.00 (previously £6.50).

Sarah Ashby explained to the group that she had investigated the option of using the Sparks (Lawn Tennis Association) Booking System for the Tennis Courts. Some changes have been made to the system since the Council previously considered using it. The cost per year is now £120 for both courts, but for the first year there is no charge. Hirers will still be given a code generated by the Council/office to gain entry. The facility will be advertised on the LTA website and the National Court Finder register which could help to increase usage. Hirers will be able to access the system via the Parish Council website. The Parish Council will need to have an online card transaction account with Stripe. There is a small fee for transactions, like Pay Pal which the Council currently uses. The system is quick and easy to set up. Using this system and changes with the way the Football Club is invoiced, now they have amalgamated will reduce the cost of the Hallmaster booking system (currently used for all facilities) by £322.80 excluding VAT per year. Sarah Ashby to contact Lizzy Wales regarding sorting out a Welfare Officer.

Paul Webb proposed, seconded by Liz Swift that the Sparks Booking System should be recommended to Full Council for implementation.

Paul Webb suggested that changes should be made to the flood lighting at the Recreation Ground to reduce the hours the lights can be turned on, as well as the duration time they are on. The group agreed that this would be a good idea as it would help reduce energy costs.

Sarah Ashby was thanked for attending the meeting before she left.

CL&S/210223/03.2 Action Sheet Updates

The following updates were noted:

PROJECT	
Recreation Ground and Margaret Field – Use by the with Football Clubs and other users	Due to meet with the Football Club in June, although it may be beneficial to meet sooner.
Spring Close Management Group	Working Party 11 th February 23 carried out ivy cutting. Further day planned for 4 th March. There was some confusion over fencing that the Maintenance Officer had been asked to repair. All requests for work from the Management Committee must go via the office. Jim Perry has some posts left over from Pauline's Swamp that could be utilised if needed.
Pauline's Swamp	Tree and hedge planting to be carried out on 25 th February 2023. Sedge cutting planned for 11 th March 2023.
BAFY	The latest Trustees meeting cancelled at the last minute. Lizzy Wales has met with the organisers and discussed some future plans for BAFY. Revenue from attendees is not covering room hire and the group is using grant funding received following the discontinuation of the youth bus to support running costs. There is no umbrella organisation that BAFY is responsible too, although ECDC is trying to encourage support for the youth.
Community Orchard	The Community Orchard is doing well. Jenny Moss suggested using wooden discs as a means of numbering the trees. Jenny Moss to investigate further.
Community Garden	Concern has been raised about the seating area being too close to skate park which can be noisy with some offensive language. A revised plan moving the seating area further away from the skate park was approved. A decision to be made as to the location of the seat that Jim Perry is donating to be made at a later date. Helen McMenamin-Smith looking for a business to carry out footpath work on a voluntary basis.
Liaison with Sports Centre	Helen McMenamin-Smith reported that the new manager at the Sports Centre is very good, the board is very positive, and the future of the Sports Centre is looking up.
Climate Change Policy	A question has been raised as to how the Parish Council/Climate Change Forum is going to reach carbon neutral for our properties (JRR and MH) by 2030. This to be raised at the next Climate Change Forum. Other areas where the carbon footprint could be reduced such as transport should also be considered. Jim Perry spoke of the possibility of purchasing land south and west of Pauline's Swap for a new woodland. This to be discussed at the next Climate Change Forum.
A to B1102 Group	Liz Swift reported that the group has not met for a while. They had hosted a meeting about a possible

	public transport option based on transport hubs and quick connecting buses. Land would need to be sourced for the hubs. It was felt that the Council should focus on ensuring that the buses are available for the foreseeable future. Individuals should be encouraged to complete the Combined Authority and Greater Cambridge Partnership surveys currently open on public transport. Residents need to be encouraged to use the buses.
Westhorpe Play Area	Five providers have visited that site with four of these agreeing to submit a proposal.
Repair Café	Recent Repair Café held on 4 th February resulted in a profit of £400.00. Currently the Café is not paying hiring fees for the hall.
Paddle the Lode	No further update, but a further fund raiser possibly in the pipeline.
Newmarket Road Sports Hub	Two meetings have been held with the Football Association, Football Foundation and Design Force. Awaiting further updates and outcome of meetings.

CL&S/210223/04 Carols around the Tree Update for 2023

Yvonne Rix reported that Newmarket Town Band has been booked for Friday 22nd December 2023 and the event would be moved to inside the Gardiner Memorial Hall.

CL&S/210223/05 Disabled Access Spring Close

Further correspondence had been received from a resident requesting that Spring Close should be made more accessible for wheelchair users. They had suggested removing the cross bar from the entry point next to the kissing gate on the Guildhall side of the field. This was thought to be a good idea and the Maintenance Officer would be asked to carry out the work.

CL&S/210223/06 Donations for Consideration – Cambridge Search and Rescue

The group discussed a request for a donation to Cambridge Search and Rescue and also a request from the Magpas Air Ambulance. Due to the Council's Donation Policy, neither organisation is eligible.

CL&S/210223/07 Any other business

Donation of tables – Burwell Carnival

Burwell Carnival Committee is looking to purchase some small round tables for the Gardiner Memorial Hall for use by the Carnival and others using the hall. There is room to store the tables. The Group agreed to accept the offer from the Carnival Committee.

Coronation of King Charles III

Due to the damage at the Pavilion and that the building will take three to four months to repair, it is unlikely that it will be usable for serving refreshments at any event the Council organised over the Coronation weekend at the Recreation Ground. The group agreed not to organise any events themselves, but would support any community events organised. It was agreed that the following recommendation should be made to full council:

That the Gardiner Memorial Hall and Mandeville Hall would be available free of charge for any community event organised to celebrate the Coronation of King Charles III on 8th May 2023.

Earmarking of £500.00 from Spring Close Revenue Budget to cover cost of new signs (£2k reserves already earmarked)

The Group recommends to Full Council that £500.00 is earmarked from the Spring Close revenue budget to cover the cost of new signs.

The cost of the signs is around £2500 plus VAT. There is already £2000 earmarked towards the cost of the signs. Recommendation proposed by Paul Webb and seconded by Liz Swift.

CL&S/210223/08 Date of the next meeting - 18th April 2023

Jenny Moss gave her apologies for the meeting on 18th April 2023.

Signed

Dated