

BURWELL PARISH COUNCIL

The Jubilee Reading Room 99, The Causeway, Burwell Cambridge. CB25 0DU Telephone 01638 743142
E Mail burwellpc@burwellparishcouncil.gov.uk

Minutes of the Meeting of Burwell Parish Council will be held at 7.30p.m. on Tuesday 30th January 2024 at the Gardiner Memorial Hall, High Street, Burwell, CB25 0HD.

Present: Liz Swift (Chair), Linda Kitching, Jenny Moss, Jim Perry, Michael Swift, Brenda Wilson, Ian Woodroffe, and Chris O'Neill. One member of the public was also present.

FC/30012024/01 Apologies

Apologies for absence had been received from Lea Dodds, Gus Jones, Helen McMenamin-Smith, Charlie Milner, Geraldine Tate, and Paul Webb. A retrospective apology was received from Clive Leach.

FC/30012024/02 Declarations of any interests known to Councillors

There were no declarations of any known interests.

FC/30012024/03 Approval of Minutes of the meeting of 9th January 2024

The minutes of the meeting held on 9th January 2024 were approved and signed as a true and accurate record. Proposed by Michael Swift and seconded by Jim Perry.

FC/30012024/04 Public Forum

The Architect for the Planning Application for Mahjong, 27a High Street informed the Council that the Senior Ecologist at East Cambs District Council that confirmed that the Preliminary Ecological Appraisal is suitable for the proposal and that if the guidance in this report is followed then there will be a gain in biodiversity.

FC/30012024/05 Planning Applications

The following planning applications were considered: -

23/00871/FUL Mahjong 27a High Street

Demolition of an existing block wall and double garage. Erection of a 3-bedroom detached bungalow and a 4-bedroom detached house with associated works.

Amendment/Additional Information involving:

- **Ecological Report (inc. Biodiversity Net Gain Assessment)**
- **Soft Landscaping Scheme**
- **Package of plans including scale bar and measurements, and separation distances between adjoining properties.**
- **Small sites metric for biodiversity net gain, showing how a net gain will be achieved across the site post-development through habitat creation/planting**
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The Council notes neighbour's comments regarding future development and as long as all recommendations made by Officers are adhered to the Parish Council has no other objections.

24/00022/FUL 22 Hawthorn Way

Construction of 1no.detached bungalow following demolition of the existing attached garage and outbuilding.

The Council notes comments and concerns made by the Tree Officer. Other than rotating the proposed dwelling the Council is unable to see how the proposal is different to the previously refused application.

23/00991/VAR 32 Abbey Close

To Vary Condition 1 (Approved Plans) of previously approved 19/01663/FUL dated 27 January 2020 for small single storey extension to enlarge bedroom/study.

Amendment involves/Additional information received includes plan that indicates the location of the proposed cladding.

The Council noted the amendment.

22/01460/VAR East Anglia Grid Storage One Ltd Weirs Drove

Variation of conditions 1 (Approved Plans and Documents), 9 (Noise Verification Report), 10 (Noise Management Plan), 12 (Scheme for the Soft Landscaping for the Lifetime of the Development) & 20(Scheme of Fire Hydrants or Sprinkler System or Other means of Fire Suppression) of previously approved 20/01645/VAR for Variation of condition 1 (Approved plans) of previously approved 17/02204/FUL for Development of a 49.9MW battery storage facility, bridge and associated infrastructure.

Additional information received includes – Fire Safety Compliance technical note and water retention calculations provided to provide clarification surrounding site operation.

The Council requests that further clarification is sought from the Planning Officer from a layman's perspective what the additional information received sets out. Boundary planting, noise levels and fire risks need to be kept under observation.

FC/30012024/06 Planning decisions from District Council

The Council noted the following planning decisions:

23/01288/FUL 26 High Street – Approval

Conversion of former shop to residential use including new external wall treatments, replacement windows, new roof construction with roof light and large sliding rear door to garden.

23/01091/FUL Ivyrose 17 Pound Close – Approval

Demolition of an existing garage and the erection of a single storey side extension and associated works.

23/01149/OUT Welsumme Farm Weirs Drove – Refusal

New dwelling house comprising 4 plus bedrooms and associated double garage.

23/00799/FUL 36 Toyse Lane – Approval

Construction of 2no. 1 ½ Storey dwellings to rear of 36 Toyse Lane with new proposed access. Amended application to that previously approved under application 22/00313/FUL.

23/01212/VAR 23 Parsonage Lane – Approval

To Vary Condition 1 (Approved Plans) of previously approved 23/00564/FUL dated 16 August 2023 for a single storey rear extension and external alteration.

FC/30012024/07 Notifications from ECDC of approved work to trees - None

FC/30012024/08 Urgent Matters for Consideration

1.Approval of Payments to the following:

Payee	Description	Amount inc Vat
Gill Miller	Ret of Deposit	£50.00
Blast Films Limited	Ret of Deposit	£50.00
S Campbell	Ret of Deposit	£50.00
Lucy Russell	Ret of Deposit	£50.00
Matt East	Ret of Deposit	£50.00
Alan Sizer	Ret of Deposit - Allotment	£25.00
Burwell Computers	Microsoft Subscription	£1,300.32
Van System Group	Trailer Repairs - Retrospective	£394.65
Winkworth Contractor Ltd	New Tap Cemetery	£614.40
Mead Construction	Top Soil and Clunch Removal	£336.00
Barnwell Electrical	Repair to Disabled Alarm Mandeville Hall	£99.00
Engie	JRR Gas	£406.81
Engie	Mandeville Hall Gas	£579.66
M Wright	Mileage	£26.10
ESPO	Cleaning Materials	£36.36
	Cleaning Materials	£61.92
PPL/PRS	The Music Licence Mandeville Hall	£1,738.70
Community Heartbeat	Defrib- Pads and Battery	£391.80
Mr Groundsman	Grass Cutting Recreation Grnd Dec	£630.00
Burwell Window Cleaning	Various Properties	£68.00
Huws Gray	Maintenance Materials	£103.16
Sharp	Photo Copier Contract Dec	£30.00

Cambs ACRE	Membership	£65.00
Npower	Street Light Energy	£98.92
WAVE	Water Charges Mandeville Hall	£51.01
Gately Smithers Purslow	Pavilion Work (Insurance)	£1,882.74
Gately Smithers Purslow	Pavilion Work (Insurance)	£2,440.50
Landmark Toilet Solutions	Toilet Margaret Field	£100.00
Lloyds Bank	Mobile Phone (Paulines Swamp) £240.00	£461.96
	Royal British Legion £70.00 Norton £89.99	
	Various Properties £61.97	
Total		£12,192.01

The above amounts were approved for payment. Proposed by Chris O'Neill and seconded by Ian Woodroffe. The Clerk confirmed following a question raised by Chris O'Neill that the payment to PPR/PRS was an annual payment based on the number of bookings that take place where music is played.

2. Letter of resignation from the role of Parish Councillor – Sara Phipps

The Council noted that a letter of resignation from the role of Parish Councillor had been received from Sara Phipps. The Clerk informed the Council of the process that now takes place, with a notice being published giving the electorate the opportunity to call an election to fill the vacancy. If no request for an election is made within 14 days, then the vacancy will be readvertised with the Council then being able to co-opt a replacement councillor.

The meeting closed at 7.47 pm

Signed

Dated