

BURWELL PARISH COUNCIL

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Minutes of the meeting of Burwell Parish Council held at Gardiner Memorial Hall, High Street, Burwell CB25 0HD at 7.30pm on Tuesday 30th July 2024.

Present: Liz Swift (Chair), Michael Geary, Gus Jones, Richard Jenkins, Linda Kitching, Clive Leach, Jim Perry, Michael Swift, Geraldine Tate, Brenda Wilson and Ian Woodroffe.

Also present Lavinia Edwards, District Councillor and 11 members of the public.

The Chair noted that Yvonne is leaving her post as Parish Clerk and is sorry to see her go. They welcomed Katherine Hyett as new clerk.

FC/30072024/01 Apologies

Lea Dodds, Charlie Milner, Jenny Moss, Paul Webb

FC/30072024/02 Declarations of any interests known to Councillors

Liz Swift declared a payment to her to be approved in FC/30072024/08 Urgent Matters for Consideration

FC/30072024/03 Approval of Minutes of the meeting of 9th July 2024.

The minutes of the meeting held on 9th July 2024 were approved and signed as a true and accurate record. Proposed by Clive Leach, seconded by Brenda Wilson and agreed by all.

FC/30072024/04 Public Forum

10 members of the public attended to raise their objections re. 24/00616/FUL Mahjong 27A High Street. This is a new application replacing an approved application which had a number of additional conditions in place. Their concerns included:

- lack of affordable housing in requesting a bigger development to be approved
- plans are unclear, lacking in detail with no scale or context
- over development of the site
- loss of privacy and light
- loss of wildlife habitat, less grassland and loss of trees, probability of bats roosting following bat survey.

An additional member of the public raised the issue of straw from farmers vehicles on the High Street. They believed this represented a nuisance and should be reported to police by the Parish Council. They were concerned about damage to drains and the cost of this. **The Council will take action where possible.**

FC/30072024/05 Planning Applications

The following planning applications were considered: -

24/00616/FUL Mahjong 27A High Street

Demolition of an existing block wall and double garage and the erection of a 4-bedroom detached bungalow and 5 bed detached house and associated works.

After some discussion, due to concerns regards ecology and over development it was proposed by Ian Woodroffe and seconded by Michael Swift to recommend that the Parish Council objects to the application and recommend it should be called in. Agreed by all.

24/00160/ESF Site at Anchor Lane Farm Newnham Drove

Battery energy storage facility and associated works

Liz Swift proposed that all consultees responses to be taken into consideration and be able to review the outcomes of this. Clive Leach seconded the proposal. Agreed by all.

24/0052/FUL The Church 70a North Street

Change of use to former church to single private dwelling house, and insertion of six conservation type roof lights, and associated external works.

No objections to proposed amendments, Clive Leach proposed, and Jim Perry seconded. All in favour

FC/30072024/06 Planning decisions from District Council

The following decisions were noted:

24/00432/VAR Collendina Hythe Lane – Approved

Variation of condition 1 (Approved Plans) of previously approved 23/00112/FUL to demolish existing bungalow and replace with new dwelling (revised scheme of previously withdrawn application 22/00605/FUL)

24/00359/FUL 1 Dalzells Lane – Application withdrawn

Change of use from class C4 small HMO to sui generis HMO 8 bedrooms

FC/30072024/07 Notifications from ECDC of approved work to trees

The following approved tree works were noted:-

24/00570/TRE The Gables 6 Dyson Drove

T1 Ash – Re-pollard to previous pruning/pollard points

24/00552/TPO 4 Isaacson Road

T1 Yew adjacent to house – Reduce height by 2-2.5m, reduce spread on all sides by 1.5 – 2 m to shape round. As touching house, gutters and roofing pruning to provide clearance.

11 members of the public and District Councillor, Lavina Edwards left the meeting at 7.52pm

FC/30072024/08 Urgent Matters for Consideration

1.Approval of Payments to the following:

The following payments were approved for payment following a proposal from Clive Leach, seconded by Linda Kitching, and agreed by all.

To	Description	Amount inc VAT
Engie	Jubilee Reading Room Gas	£106.44
Engie	Mandeville Hall Gas	£145.73
Engie	Jubilee Reading Room Electric	£112.75
Engie	Cemetery Electric	£15.75
Engie	Pavilion/Recreation Gd Electric	£439.49
Engie	Public Toilet Electric	£23.69
Huws Gray	Maintenance Supplies	£42.97
Wave	Water Charges Mandeville Hall	£183.10
Corona Energy	Mandeville Hall Electric	£175.52
Zion Landscapes	Grass Cutting Contract	£1,566.00
Npower	Streetlight Energy	£80.94
Lloyds Bank	Computer Keyboard £29.99 Fee £6.00, Maintenance supplies £162.91	£198.90
Mr Groundsman	Rec - Spring Maintenance	£12,486.00
Sharp	Photocopier Contract	£30.00
E Swift	Strategy Day	£65.07
M Wright	Mileage	£30.15
Westcotec	Assessment Charge 1 Unit	£54.00
H McMenamin-Smith	Community Garden (Webb Handyman and Ground Services)	£60.00
H McMenamin-Smith	Community Garden Rake	£10.00
Landmark Toilets	Margaret Field Toilet	£200.00
David Bracey	Playground Inspections	£540.00
Debbie Cawley	Mileage	£22.95
ESPO	Stationery/Cleaning	£27.30

Moore	Internal Audit	£1,140.00
		£17,756.75

2. ICT Security

Yvonne Rix highlighted that a stronger anti-virus software is being considered due to increased cyber attacks on government ICT infrastructure. She advised that Paul Webb is best placed to explain. Due to Paul Webb's absence it was recommended that this item on the agenda should be deferred to the next meeting. The SSL certificate for the website was raised. Katherine Hyett is following this up with Vision ICT and will update Council.

3. Parish Clerk Update

This is Yvonne Rix's last meeting as Parish Clerk. She will continue in the RFO role. Katherine Hyett will start normal working hours in September but will be working, when possible, throughout August. Emails should now be addressed to Katherine.

4. Office Closure week commencing 19th August 2024

Due to staff holidays it is proposed to close the office for 1 week. Liz Swift is happy to be contacted on any urgent issues. There will be a note on the door and communication via out of office, social media and the Parish Council website. Yvonne Rix will send out the agenda for the Parish Council meeting on 27th August 2024 on the Tuesday 20th August 2024. Proposed by Clive Leach and seconded by Geraldine Tate. Agreed by all.

The meeting closed at 8pm

Signed:

Dated:

