

## BURWELL PARISH COUNCIL

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### Minutes of the meeting of Burwell Parish Council held at Gardiner Memorial Hall, High Street, Burwell CB25 0HD at 7.30pm on Tuesday 29<sup>th</sup> October 2024.

**Present:** Liz Swift (Chair), Lea Dodds, Michael Geary, Richard Jenkins, Linda Kitching, Clive Leach, Charlie Milner, Chris O'Neill, Jim Perry, Michael Swift, Brenda Wilson, Ian Woodroffe.

District Cllr Lavina Edwards also attended.

#### **FC/29102024/01 Apologies**

Apologies for absence were received from Geraldine Tate, Paul Webb, Jenny Moss and Gus Jones

#### **FC/29102024/02 Declarations of any interests known to Councillors**

Lea Dodds declared that he lives close to 73 the Causeway.

#### **FC/29102024/03 Approval of Minutes of the meeting of 8<sup>th</sup> October 2024.**

The minutes of the meeting held on 8<sup>th</sup> October 2024 were approved and signed as a true and correct record. Proposed by Clive Leach and seconded by Linda Kitching. All were in favour.

#### **FC/29102024/04 Public Forum**

**An opportunity for members of the public to raise concerns or question Council on matters included in this agenda. There will be no further opportunity for members of the public to speak after this point in the meeting. The Public Forum will last for no longer than 15 minutes.**

No matters were raised in the Public Forum.

#### **FC/29102024/05 Planning Applications**

The following planning applications were considered:

##### **24/01011/ERN Pet Doctors 73 The Causeway**

To convert both floors into a single 3 bed dwelling

**All were in favour of submitting no objection**

##### **24/00679/FUL 101 Ness Road**

Single storey rear extension and new window to side elevation

It was noted that a neighbour has said drawings are not accurate, one of the windows would overlook their property and they would want it to be obscure glass. Two Councillors also stated that the plans did not seem to make sense.

**Burwell Parish Council support neighbours concerns over the accuracy of the submitted plans. The Council voted in favour of requesting further clarification on the proposed plans.**

##### **24/01049/VAR 36 Toyse Lane**

To vary Conditions 1 (Approved Drawings), 3 (External Surfaces), 8 (No development between dwellings and the carriageway), 14 (Boundary Treatments), 16 (Biodiversity Improvements), 18 (Glazing in first loot rooflight), 19 (Solar PV panels) and 21 ("no dig" method of driveway construction) of previously approved 23/00799/FUL for construction of 2No. 1 1/2 storey dwellings to rear of No. 36 Toyse Lane with new proposed access. Amended application to that previously approved under application 22/00313/FUL

**All were in favour of requesting further clarification of the amendments.**

##### **24/01085/LBC The Church 70A North Street**

Conversion and change of use of former church to single private dwelling house following approval of 24/00524/FUL

**All were in favour of submitting no objection**

#### **FC/29102024/06 Planning decisions from District Council**

The following decisions were noted:

##### **24/00758/FUL 5 Newnham Lane**

Replace existing wooden fence with clunch wall: Approved

#### **FC/29102024/07 Notifications from ECDC of approved work to trees**

The following decisions were noted:

##### **24/00855/TPO Millfield House Mill Lane**

- T1 Sycamores - Cut back to fence to make more of a hedge
- T2 Walnut - Reduce by 2.5m all round. Tree has multiple cavities and in a fairly poor state.
- T3 Spruce - Fell - Poor specimen

**24/00913/TRE The Coach House 3A High Street**

- T1 Row of Privet - Reduce height and spread to form new framework approximately 300mm behind previous reduction points
- T2 Group of 3 Prunus - Remove dead wood throughout crowns. Reduce height and spread on all sides by approximately 1m and shape round

**24/00920/TRE 25A High Street**

- T1 Walnut - Crown reduce to previous pruning points (approx. 3m) & remove major dead wood, prune to liberate adjacent Snake bark Maple and clear garage roof.
- T2 Cherry - Prune to previous pruning points (approx. 2m)

**24/00931/TRE 129 North Street**

- T1 Honey Locust - Remove the co-dominant stem on the northeast aspect that overhangs the lawn.
- T2 Foxglove tree - Coppice basal suckers
- T3 Indian Bean tree - Remove the lowest lateral branch on the southern aspect
- T4 Drummond Maple - Remove the lowest lateral branch on the southern aspect. Shorten remaining branches on southern aspect by approximately 1.5m.

**24/00959/TRE 5 Hythe Close**

- T1 Mature Ash tree approximately 15 meters tall - To be reduced by four metres all round, this tree has never been reduced before and is now breaking limbs in the winds. This work is recommended to make this tree safe.

**24/00936/TPO The Coach House 3A High Street**

- T5 Elm - Remove dead and dying limbs to leave standing monolith approximately 5-6m high
- T6 Judas Tree in adjacent garden - Cut back overhang to house and garden by approximately 2 - 2.5m. Reduce height by approximately 2m and shape round
- T7 2 X Horse Chestnut at front - Shorten 2 longer limbs in lower canopy above driveway by approximately 1.5 - 2m back to suitable branch union. Remove dead wood above driveway

**24/00945/TRE 1 Mill Lane**

- T1 Taxus baccata (Yew) - Remove, it had been felled years before (by previous owners) but the stump was left in the ground and resprouted. The plan is to refell this tree and grind the stump out to allow for the drive to be remodelled. The drive will be replanted with 4 x Taxus, 2 x Crataegus, wildflower and grasses as well as evergreen hedging and shrubs

**24/00944/TRE 68 High Street**

- T1 Silver Birch tree - Crown reduce by 25/30 % and crown thin where necessary to preserve the shape of the tree

**FC/29102024/08 Urgent Matters for Consideration**

It was proposed by Clive Leach and seconded by Chris O'Neill that the payment of £822.00 to J&J Drake should be deferred due to work not being completed. Liz Swift to check invoices with the RFO.

With the exception of the payment to J&J Drake the following payments were approved. This was proposed by Chris O'Neill and seconded by Linda Kitching and all voted in favour.

Payee	Description	Amount inc Vat	Power
J &J Drake	Work at Pauline's Swamp	£822.00	Open Spaces Act 1906 ss9-10
Westcotec	Previously on hold	£1,578.00	
Dormakaba	JRR Call Out Labour	£290.23	LGA 1972 s133
Cambs Pension Fund	Full Cessation Process	£2,100.00	Local Gvt Act 1972 s.112

SLCC	13th Ed. Local Council Administration	£142.40	LGA 1972 s111
Zion Landscapes	Grass Cutting October	£1,524.00	Open Spaces Act 1906 ss9-10
Burwell Computers	Cloud Back Up	£55.00	LGA 1972 s111
Landmark Toilet Solutions	Toilet Margaret Field	£130.00	Open Spaces Act 1906 ss9-10
C R Contracting	Hedge Cutting Contract	£1,349.50	Open Spaces Act 1906 ss9-10
Burwell Window Cleaning	Various Properties	£68.00	LGA 1972 s133
S R Landscapes	Tree Work Pauline's Swamp	£480.00	Open Spaces Act 1906 ss9-10
S R Landscapes	Tree Work Jubilee Green	£860.00	Open Spaces Act 1906 ss9-10
M Wright	Mileage and Phone	£49.55	Local Gvt Act 1972 s.112
ESPO	Cleaning/Stationery	£171.00	LGA 1972 s111
N Power	Street Lights	£77.00	Highways Act 1980 s301
Sharp	Photocopies	£30.00	LGA 1972 s111
Huws Gray	Maintenance Materials	£346.46	LGA 1972 s133/Open Spaces Act 1906 ss9-10
Wave	Water Charge Mandeville Hall	£175.74	LGA 1972 s133
Corona	Electric Mandeville Hall	£177.00	LGA 1972 s133
Engie	Gas JRR Please note that this is an actual reading previous bills for a number of months have been estimated	£1,271.59	LGA 1972 s133
Engie	Gas MH Please note that this is an actual reading previous bills for a number of months have been estimated	£1,628.57	LGA 1972 s133
Engie	Electric JRR	£118.52	LGA 1972 s133
Engie	Electric Allotments	£42.24	Small Holdings and Allotment Act 1908 ss23,25
Engie	Cemetery	£15.75	Open Spaces Act 1906 ss9-10
Engie	Recreation Ground	£422.36	Open Spaces Act 1906 ss9-10
Engie	Electric GMH	£437.96	LGA 1972 s133
Engie	Public Toilet	£23.30	Public Health Act 1875 s164
Jim Perry	Cable Ties (Rec)	£2.29	Open Spaces Act 1906 ss9-10

C Patman	Return of Deposit	£50.00	
C Berry	Return of Deposit	£50.00	
R McGrath	Return of Deposit	£50.00	
C A Morris	Return of Deposit	£50.00	
Lloyds Bank	Fees £6.00	£349.15	LGA 1972 s111
	Salary Software £103.20		LGA 1972 s111
	Pauline's Swamp Facebook £3.98		Open Spaces Act 1906 ss9-10
	Postage Stamps £85.00		LGA 1972 s111
	Computer Equipment £65.58		LGA 1972 s111
	Maintenance Materials £85.39		LGA 1972 s133/Open Spaces Act 1906 ss9-10
	<b>Total</b>	<b>£14,893.06</b>	

### **FC/29102024/09 Other Reports for noting**

The following reports were noted:

#### **TTRO 24-1510 Mill Lane**

NOTICE is given that Cambridgeshire County Council has made an Order pursuant to the Road Traffic Regulation Act 1984, as amended by the Road Traffic (Temporary Restrictions) Act 1991, the effect of which is to stop any vehicle from proceeding along Mill Lane, Burwell as lies between Granary House and Green Lane.

Access will be maintained to properties affected by this order.

The alternative route for vehicles is via Mill Lane - B1102 - Isaacson Road and vice versa.

The Order is made to facilitate water connection and associated works which are being carried out on or near this highway and it will come into operation on 18 November 2024 and continue until these works have finished or on the 17 May 2026 whichever is the earlier.

It is anticipated that these works will be carried out between 18 November and 20 November 2024.

#### **TTRO 24-1541 Toyse Lane**

NOTICE is given that Cambridgeshire County Council has made an Order pursuant to the Road Traffic Regulation Act 1984, as amended by the Road Traffic (Temporary Restrictions) Act 1991, the effect of which is to stop any vehicle from proceeding along Toyse Lane, Burwell as lies between Blossom Close and Ravenward Drive.

Access will be maintained to properties affected by this order.

The alternative route for vehicles is via B1102 - The Causeway (C221) – North Street (C221) - Toyse Lane and vice versa.

The Order is made to facilitate water connection and associated works which are being carried out on or near this highway and it will come into operation on 4 November 2024 and continue until these works have finished or on the 3 May 2026 whichever is the earlier.

It is anticipated that these works will be carried out between 4 November and 6 November 2024.

#### **STNN/24/66 - Addition of property name - 3 Hythe Lane, Burwell**

New name added – Stable House.

### **FC/29102024/10 Other matters from Cambridgeshire County Council**

#### **The Cambridgeshire County Council (Lode Public Footpaths No. 7 (part) and No. 9 (part)) Public Path Diversion Order 2020**

It is possible for anyone to question the validity of the order by making an application to the High Court within 6 weeks from the date of the publication of the confirmation. For a challenge to be successful, the person making the appeal would have to show that:

- The legislation was not applied correctly when confirming the Order; or
- The County Council has not followed the required legal procedures

**The Parish Council does not plan to question the validity of the diversion order.**

**Meeting closed at 19:48**

Signed:

Dated:

DRAFT