

BURWELL PARISH COUNCIL

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Minutes of the meeting of Burwell Parish Council held at Gardiner Memorial Hall, High Street, Burwell CB25 0HD at 7.30pm on Tuesday 26th November 2024

Present: Liz Swift (Chair), Lea Dodds, Michael Geary, Richard Jenkins, Linda Kitching, Clive Leach, Charlie Milner, Jim Perry, Michael Swift, Brenda Wilson, Paul Webb, and Ian Woodroffe.

FC/26112024/01 Apologies

Apologies were received from Gus Jones, Geraldine Tate and Chris O'Neill

FC/26112024/02 Declarations of any interests known to Councillors

No interests were declared

FC/26112024/03 Approval of Minutes of the meeting of 12th November 2024.

The minutes of the meeting held on 12th November 2024 were approved and signed as a true and correct record. Proposed by Lea Dodds and seconded by Jim Perry. All were in favour.

FC/26112024/04 Public Forum

An opportunity for members of the public to raise concerns or question Council on matters included in this agenda. There will be no further opportunity for members of the public to speak after this point in the meeting. The Public Forum will last for no longer than 15 minutes.

No matters were raised in the Public Forum.

FC/26112024/05 Planning Applications

The following planning applications were considered:

24/01146/FUL and 24/01147/LBC 35 North Street

Renovation of attic to house and conversion of outbuilding to additional ancillary accommodation

The Parish Council has no objections to this application but would like to have the Conservation Officer's input. All voted in favour of this.

24/01017/FUL 27 Carter Road

Erection of 1No. detached bungalow to the rear of 27 Carter Road

No objection

24/01165/FUL Burwell (E) Eastern Elec Sub Station Weirs Drive

Existing 3 no. Dipole Array at 13m to be relocated on proposed 3m tower extension on existing 28-5 tower

No objection

24/01099/FUL 116 Low Road

Outdoor riding arena

The Parish Council raised a concern about microplastics from the rubber chippings and requested surface containment be considered due to the proximity of the water course and potential to contaminate the muck heap and future spreading of those materials.

FC/26112024/06 Planning decisions from District Council

The following decisions were noted:

24/00690/SCREEN Land Southwest of Hightown Drive PERMITTED DEVELOPMENT

SCREENING OPINION Development of a battery energy storage system

24/00366/FUL 12 Swaffham Road REFUSED

Demolition of single garage, construction of two semi-detached bungalows and associated works

24/01085/LBC The Church 70A North Street APPROVED

Conversion of former church to single private dwelling house following approval of 24/00524/FUL

FC/26112024/07 Notifications from ECDC of approved work to trees

None to consider

FC/26112024/08 Urgent Matters for Consideration

1. Consideration of the Quarterly Report for the period ending 30th September 2024.
The RFO provided a brief explanation of the figures. **Paul Webb proposed accepting the quarterly report and Jim Perry seconded this. All voted in favour.**
2. Approval of Payments to the following:
It was proposed by Paul Webb and seconded by Jim Perry that the payment of £822.00 to J&J Drake should be deferred due to work not being completed. With the exception of the payment to J&J Drake the following payments were approved. This was proposed by Richard and seconded by Linda and all voted in favour.

Payee	Description	Amount inc Vat	Power
Martyn Wright	Mileage	£31.95	Local Gvt Act 1972 s.111
J J Drake	Work at Pauline's Swamp on hold from 12.11.24	£822.00	Open Spaces Act 1906 ss.9-10
Huws Gray	Maintenance Supplies	£176.84	Local Government Act 1972 s133
ECDC	Licensing Annual Fee MH	£180.00	Local Government Act 1972 s133
Helen McMenamin-Smith	Community Garden Plants and Tools	£85.95	Open Spaces Act 1906 ss.9-10
Sharp	Photocopier Contract	£133.22	LGA 1972 s.111
Frank Taylor	Bugler - Remembrance Sunday	£50.00	LGA 1972 s.111
PHS	GMH Sanitary Contract	£230.41	Local Government Act 1972 s133
PHS	MH Sanitary Contract	£242.58	Local Government Act 1972 s133
Harrisons of Burwell	Mandeville Hall Leak/Pump	£148.80	Local Government Act 1972 s133
Landmark Toilet Solution	Toilet Margaret Field	£130.00	Local Government (Miscellaneous Provisions) Act 1976 s.19
Engie	Allotments Energy	£43.58	Small Holdings and Allotment Act 1908 ss23,25
Engie	JRR Electric	£146.50	LGA 1972 s.111
Engie	Pavilion/Rec Electric	£505.78	LGA 1972 s.111
Engie	Public Toilet Electricity	£25.64	Public Health Act 1936 s.87
Engie	Cemetery Electricity	£16.35	Open Spaces Act 1906 ss.9-10
Engie	JRR Gas	£236.52	LGA 1972 s.111
Engie	MH Gas	£334.49	LGA 1972 s.133
C Le Grand	Allot. Return of Deposit	£25.00	
S Pearce	Return of Deposit	£50.00	
Burwell and Exning Cricket Club	Return of Deposit	£50.00	
B Smith	Return of Deposit	£50.00	
B Clark	Return of Deposit	£50.00	

Lloyds Bank	Two Swing Seats £269.98	£622.63	LGA 1976 (Misc Provision) ss19
	Wreath £24.49		LGA 1972 s.111
	Fees £6.00		LGA 1972 s.111
	Battery £4.99		LGA 1972 s.111
	Lawnmower fuel £11.84		LGA 1972 s.111
	Heaters Pavilion £230.14		Local Gvt Act 1972 s.111
	Replacement Extractor Fan JRR £34.31		Local Gvt Act 1972 s.111
	Lawnmower fuel £14.96		LGA 1972 s.111
	Door Lock (Pub. Toilet) £25.97		Public Health Act 1936 s.87
Total		£4,388.24	

FC/26112024/09 Other Reports for noting

No further reports to note

FC/26112024/10 Other matters from Cambridgeshire County Council

1. LHI application window and drop-in session – funding window open until 10th January 2025
LHI application window for the 2025 / 2026 funding round has now reopened. The window will remain open until Friday 10th January at 17:00PM. Paul Webb has confirmed we are submitting an application. Several members of the Council are attending the Highways online drop-in session about how to apply
2. Newham Lane Temporary Prohibition of Through Traffic Order 2024-1652
3. Capitally funded Highway Maintenance Schemes – submissions required by 8th December 2024
This request is for larger scale capital investment, which may include the following:
 - I. Major resurfacing or reconstruction of a significant length of road or footway/cycleway.
 - II. Installation of a new drainage system or replacement of a failed existing highway drainage system where there is severe flooding on the road.
 - III. Major maintenance of a Public Right of Way which may be unpassable or difficult to use.

The Council agreed that the Parish Clerk should submit applications for:

- i) Replacement of Toyse Lane surface - currently cracking in very large areas/lengths. Also hope to mitigate residents' concerns around noise/excessive HGV usage though a quieter tarmac surface.
- ii) The Causeway pavement through to Hall Lane needs replacing. It is the busiest pedestrian thoroughfare in the village and is also a cycle path. Several people have had falls.
- iii) Improving the highway drainage between Gardiner Memorial Hall and the Church.

This was proposed by Jim Perry, seconded by Ian Woodroffe and agreed by all.

Meeting closed at 7.56

Signed:

Dated: