

BURWELL PARISH COUNCIL
The Jubilee Reading Room
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Minutes of the meeting of Burwell Parish Council held at Gardiner Memorial Hall, High Street, Burwell, CB25 0HD at 7:30pm on Tuesday 28th January 2025.

Present: Liz Swift (Chair), Lea Dodds, Michael Geary, Richard Jenkins, Clive Leach, Charlie Milner, Mike Swift, Paul Webb, Brenda Wilson and Ian Woodroofe.

FC/280125/01 Apologies

Apologies were received from Gus Jones, Linda Kitching, Jim Perry, Chris O'Neill and Geraldine Tate

FC/280125/02 Declarations of any interests known to Councillors

No known interests were declared.

FC/280125/03 Approval of Minutes of the meeting of 14 January 2025

The minutes of the meeting held on 14 January 2025 were approved and signed as a true and accurate record. Proposed by Richard Jenkins, seconded by Michael Swift, and all voted in favour.

FC/280125/04 Public Forum

An opportunity for members of the public to raise concerns or question Council on matters included in this agenda. There will be no further opportunity for members of the public to speak after this point in the meeting. The Public Forum will last for no longer than 15 minutes.

No matters were raised in the public forum.

FC/280125/05 Planning Applications

24/00958/FUL Site East Of 48 The Causeway

3 no outbuilding demolished construction of a single dwelling, garage, access and associated site preparation works. Parish Council have no objections to this application however noted the Conservation Officer's response and the Ecologist's request for a bat survey. Proposed by Ian Woodroofe, seconded by Brenda Wilson and approved by all.

FC/280125/06 Planning decisions from District Council

The following planning decisions were noted:

24/01049/VAR 36 Toyse Lane - APPROVED

To Vary Conditions 1 (Approved Drawings), 3 (External Surfaces), 8 (No development between dwellings and the carriageway), 14 (Boundary Treatments), 16 (Biodiversity Improvements), 18 (Glazing in first loof rooflight), 19 (Solar PV panels) and 21 ("no dig" method of driveway construction) of previously approved 23/00799/FUL for construction of 2No. 1 1/2 Storey dwellings to rear of No. 36 Toyse Lane with new proposed access. Amended application to that previously approved under application 22/00313/FUL

Appeal Ref: APP/V0510/W/24/3347319

Hythe Farm, Hythe Lane – APPEAL DISMISSED

The application Ref is 24/00413/AGN. The development proposed is a storage barn.

FC/280125/07 Notifications from ECDC of approved work to trees

The following decisions were noted:

24/01280/TRE 65 North Street – APPROVED

T1 Mulberry - Remove

FC/280125/08 Urgent Matters for Consideration**1. Consideration of the Finance Report for the quarter 1st October 2024 to 31st December 2024.**

A concern was raised about the costs of Gardiner Memorial Hall. The Smart Export Guarantee application response is overdue and will be escalated with EDF Energy by the Clerk.

Paul Webb proposed that the Quarterly report was accepted, Lea Dodds seconded the proposal and all were in favour.

2. Approval of the following payments:

It was agreed to withhold the Varsity Payment for a second time (Proposer Clive Leach, seconder Paul Webb). Councillors were advised that they would need to provide evidence for doing so by the next Council meeting or it would be paid. Varsity have provided their response to queries and this had been sent to the Chair and Vice Chair and will now be sent to full Council.

Michael Swift queried the revised charges of £4,190.29 to Corona. It was explained that Corona had been underbilling us for several years, and despite our readings, they had continued to use estimates. This is a back charge for the last 12 months; they are unable to bill us for previous years so we have made savings overall. Richard Jenkins queried the difference in the credit period and the revised charges period. RFO to check this.

Clive Leach proposed we approve the payments with the exception of Varsity, Brenda Wilson seconded this, and all were in favour.

Payee	Description	Amount inc Vat	Power
Burwell Community Forum	Burwell at Large Stand Fee	£10.00	LGA 1972 s.142
Harrisons of Burwell	Boiler Thermostat JRR	£201.60	LGA 1972 s.133
Lloyds Bank	LTA Registration £140.00	£300.20	LG(Misc Prov.)Act 1976 s19
	Norton £89.99		LGA 1972 s.111
	Maintenance Supplies £64.21		LGA 1972 s.111
	Fee £6.00		LGA 1972 s.111
Sharp	Photocopier Contract	£30.00	LGA 1972 s.111
Varsity	GMH Retention	£1,128.00	LGA 1972 s.133
S Start	Ret of Dep	£50.00	
J Heron	Ret of Dep	£50.00	
WAVE	Water Charges Mandeville Hall	£148.16	LGA 1972 s.133
Corona	Mandeville Hall - Elec	£160.79	LGA 1972 s.133
Corona	Mandeville Hall - Elec		
	Credit 12/23 to 9/24	-£1,661.67	LGA 1972 s.133
	Revised Charges 12/23 to 11/24	£4,190.29	LGA 1972 s.133
Jenny Moss	Plants Community Garden	£210.32	
Engie	MH Gas	£633.29	LGA 1972 s.133
Engie	JRR Gas	£549.70	LGA 1972 s.133
Engie	GMH Electric	£1,732.52	LGA 1972 s.133
Engie	Allotments Elec	£44.34	Small Holding and Allotments Act 1908 ss23,25

Engie	Public Toilet JRR Elec	£28.64	Public Health Act 1936 s.87
Engie	Cemetery Elec	£16.35	LGA 1972 s.214(6)
Engie	Recreation Ground Elec	£653.82	LG(Misc Prov.)Act 1976 s19
Engie	Jubilee RR Elec	£136.33	LGA 1972 s.133
Huws Gray	Maintenance Supplies	87.52	LGA 1972 s.133
	Total	£8,700.20	

FC/280125/09 Other Reports for noting

Nothing to submit

FC/280125/10 Other matters from Cambridgeshire County Council and East Cambridgeshire District Council

The following were noted:

- I. TTRO 25-The Leys
- II. TTRO 25-238 Heath Road
- III. TTRO 25-195 The Causeway

FC/280125/11 Anchor Lane Solar Farm

Councillors discussed different ways to approach this. It was decided that we would prefer an initial update in writing about the solar farm. Councillors will agree a set of questions to send via the Clerk. We would expect these points to be raised in any planning application and would have opportunity to discuss this again when a planning application is submitted.

Meeting closed 8:00

Signed

Dated