

Burwell Parish Council

Asset and Environment Group

Minutes of the Meeting of 26.4.22 7.30 pm (following PC Meeting) at Mandeville Hall

Present: Joan Lonsdale (Chair), Lea Dodds, Jim Perry, Liz Swift, Paul Webb, and Hazel Williams.

A&E/260422/01 Apologies for absences and Declarations of Interests

Apologies – Michael Swift and Geraldine Tate.

Declarations - None

A&E/260422/02 Approval of the minutes of the meeting held on 22nd February 2022.

The minutes of the meeting held on 22nd February 2022 were approved. Proposed by Liz Swift and seconded by Jim Perry.

A&E/260422/03 Consideration of Action Sheet items and updates from minutes

Project	Update
Recreation Ground Car Park	Meads are due to repair the paving slabs broken during the work on the car park. They have raised concerns that the slabs broke due to being laid with insufficient support underneath initially. Due to this Meads cannot guarantee that a perfect finish can be achieved where the macadam meets the slabs. They have provided quotations to lay macadam between the slabs for £1260 plus vat or to remove move slabs and lay macadam over the full area for £1800 plus VAT. The group agreed that at this stage in time and the Council's current financial situation they were not in the position to consider laying macadam. The Clerk to discuss further with Meads. The Clerk reported that the padlock to the storage area used by the football clubs behind the Pavilion has now been broken on several occasions. It was agreed that the padlock would not be replaced. Concern was noted that the football clubs may supply their own padlock and not give the Council a key or number code for opening.
Mandeville Hall air conditioning and sound proofing	This item to be removed.
GMH refurbishment	Ongoing – General update given at Full Council.
Spring Close Fallen/dead trees	Spring Close Vision Plan to be updated. The owners of the Tan House to remove the tree fallen from their property later in the year when the ground is harder. One tree has fallen, Kevin Drane has suggested that this is left.

A&E/260422/04 Dog Fouling at the Recreation Ground

A resident has complained about owners allowing their dogs to run off lead on the Recreation Ground. The Clerk has emailed Environmental Health for the attention of the Dog Warden to see if they can suggest the best ways to deal with the issue. Clerk to put something on Facebook saying that dogs on leads are allowed on the Recreation Ground and if owners wish to exercise dogs off lead at Spring Close. The resident had also

suggested using the area planned for the Community Garden as a secure area for dogs where they can be exercised off lead.

A&E/260422/05 Consideration of Quotations to carry out work at properties Following the Electrical Installation Conditions Surveys

Quotations had been received from MS Electrical and Drakes. MS Electrical who carried out the initial fixed installation inspections had notified the Clerk that only work graded as C2 required to be carried out at this stage. The only work graded as C2 was at the Pavilion and MS Electrical had quoted to carry out this work for £135.00 plus VAT. Drakes had quoted for all work urgent and non-urgent.

The Group recommends the following to Council:

That MS Electrical is asked to carry out the C2 graded work at the Pavilion for the sum of £135.00 plus VAT.

Paul Webb suggested that consideration should be given to upgrading the Jubilee Reading Room to allow for a EV Charging Point to be installed.

A&E/260422/06 Annual Tree Inspections

Members had been able to look through the reports and recommendations following the annual inspection of all the trees on Council property. It was agreed that the Clerk should obtain some quotations for all work graded no. 2. Lea Dodds had several areas which he felt should be clarified by the Tree Inspector. The Clerk to forward these questions to the inspector. Ivy growing on trees can be removed by the Maintenance Officer or Pauline's Swamp/Spring Close Groups.

A&E/260422/07 Public Toilet external drainage pipes – Consideration of Quotations

Three quotations have been received to replace the drainpipes leading from the public toilet to the drain. Council makes the following recommendation:

The Assets and Environment Group recommends to Full Council that Winkworth Contractors is asked to carry out replacing the public toilet external drainage at a cost of £1300.00 plus VAT.

A&E/260422/08 Wild Burwell 10cm grass cutting request

A request had been received from Wild Burwell that all verges should be cut to a length of 10cm to allow low lying wildflowers to flourish. The Clerk reported that she had spoken to the Grass Cutting Contractor that at this level his machines would lie the grass flat with a lot of the blades being left uncut. He is currently cutting between 30-40 mm.

A&E/260422/09 Any other matters

Green Lane – For information only

The Clerk shared with the Group an email from Highways regarding the maintenance of Green Lane. Currently Highways considers that the Green Lane surface meets the requirements for a byway/bridleway and that should the Council consider that repairs are required, then the Parish Council will have to pay for the work to be done.

Boundary Fence Hatley Drive

Ongoing correspondence is being received from the resident at Hythe Close and the resident in Hatley Drive. It was agreed that there was no objection with regards to the fence erected by the resident in Hatley Drive. The Clerk to write back to the resident in Hythe Close informing them that we have no objection with regards to the wall being erected on our land and that we would not be taking the matter any further.

Cemetery Boundary/Baker Drive

A resident has complained regarding the blossom from trees in the Cemetery landing in their garden. The Clerk to investigate further.

Pavilion, Recreation Ground – Request from the Football Club

A request has been received from the Football Club to paint the Pavilion blue to match the Club colours. It is thought that the walls may be currently painted with anti-graffiti paint and it is not known how easy it is to paint over this. The walls would need to continue to be painted with anti-graffiti paint. The Club would do the work themselves and it is not known if anyone within the Club is a professional painter. It was suggested that the Club could paint the storage container first to demonstrate the shade of blue they intended on using and the quality of their work.

The meeting closed at 9.27 pm.

Signed

Dated

A&E/260422/10

Date of the next meeting – 28th June 2022