

Burwell Parish Council
Community, Leisure and Sport
Minutes of the Meeting of 07.12.2021 at 7.30 pm
at Mandeville Hall

Present: Michael Swift (Chair), Jenny Moss, Jim Perry, Liz Swift, Geraldine Tate, and Paul Webb.

CL&S/071221/01 Apologies for absences and declarations of interests

There were no apologies for absence and no declarations of interests.

CL&S/071221/02 Approval of the minutes of the 19.10.21

The minutes of the meeting held on 19th October 2021 were approved. Proposed Liz Swift and seconded Paul Webb.

CL&S/071221/03 Action Sheet Updates on the following

The following updates were noted:

PROJECT	UPDATE
Recreation Ground Inc. improvement project, Grant Funding and liaison with Football Clubs and other users	The car park has been completed other than replacing some slabs which the contractor had damaged. Brian Marsh is in the process of sorting out the adaptations to the prevent those looking to climb over the tennis court fencing.
Sports Provision Group, Inc. liaison with Football Clubs, other sports groups, and users	Meeting with Kate Critchley, FA, and Tony Cornwell on Monday 13 th December to look at all sites and Margaret Field. Meeting to take place with Scouts and FA re Pavilion nearer to Christmas.
Spring Close Management Group	Working Day held on 30 th October went well. Martin O'Leary is now secretary of the Management Group. Next meeting 2 nd February 2022. Next Working Day 22 nd January 2022 when the group will look to see where more trees can be planted and carry out work to make the back footpath more walkable, duckboards may be needed to do this.
Pauline's Swamp	Agreed with Hopkins Homes area of land to be transferred. Pauline's Swamp fencing and hedging adjacent to 58 Swaffham Road has been damaged/removed. Trees within the site of 58 Swaffham Road have been removed. Kevin Drane, Tree Officer ECDC is looking into the hedge removal. Ditches have also been filled. Mr Hefferman of Cambs County Council has been made aware of this. Photographs have been taken. Clerk to make enquiry with Land Registry to find out who now owns the land. County Wildlife Site's to be informed of the situation. Some vandalism has taken place on the Swamp over the last weekend. CCTV Camera to be checked. Police also checking the site. Meeting with Police and Crime Commissioner in January where concerns over vandalism on the site can be raised again.
BAFY	Tom Fell has now been appointed as Youth Leader. Face to Face meetings now being held again at the Day Centre. Some vandalism and anti-social behaviour concerns in the vicinity at the time of meetings, but this is not necessarily being caused by BAFY members.
Community Orchard	Jenny Moss has drawn up the map of the orchard with QR code links to the BPC website. Clerk to print out and laminate.

	These will be displayed until such time as more permanent display boards are available. It may be financially beneficial to purchase the permanent boards at the same time as those for Spring Close. Jenny Moss to name and number trees.
Community Garden	Discussed below CL&S/071221/04
Liaison with Sports Centre	The Sports Centre Committee only has 2 or 3 members. Their biggest problem is the condition of the all-weather pitch which requires resurfacing. They currently have around 50% of the funding required. The lease for the building (County Council) only has around 9 years left.
Climate Change Policy	Next meeting to be held on 4 th January 2022. Jenny Moss to draft a topic-based Action Sheet.
A to B1102 Group	The group is encouraging community engagement in the Greater Cambridge Partnership transport survey. They are trying to organise posters for the local villages. The Group currently has no funding and Liz Swift has explained to group members the procedures of how to apply for a donation. Liz Swift has managed to contact the Mayors Office. Cambridgeshire and Peterborough Combined Authority also doing a survey. It was suggested that the B1102 group could be asked if they would like to contribute with questions for the Climate Change Survey.
Westhorpe Play Area	No further progress has been made. Some allocation of funding to be included in the 2022/23 Precept (to be approved). The village group has raised just over £3,000. Recommendation to Full Council that a CIL 123 Application is submitted before the end of the financial year for the Westhorpe Play Area.

CL&S/071221/04 Proposed Community Garden and Pound Hill

Pound Hill – suggested that we have some raised beds and benches. The raised beds can be planted with wildflowers.

It was also suggested that the area to the rear of the car park at the Recreation Ground would be a better place to create a community garden than Priory Meadow. Paul Webb and Jenny Moss to look at the area suggested. Clerk to talk to Helen McMenamin-Smith re-funding.

CL&S/071221/05 Use of Margaret Field for Football/Scouts including ground maintenance, toilet provision and grass cutting

With the potential use of Margaret Field for football (up to age 11) there is likely to be some need for ground maintenance work to be carried out. An additional £4000 has been budgeted for this in the 2022/2023 precept (to be approved by Full Council) It should be possible to accommodate 3 to 4 pitches on the field. The ground maintenance for Margaret Field could be included with the Recreation Ground Maintenance Contract which is due to renewal in 2022.

The Football Clubs would like to start using Margaret Field in the new year. In order for this to be allowed the Football Association require a toilet with hand washing facilities to be in place.

The Group recommends to Full Council that a temporary toilet with handwashing facilities is hired at a cost of £25.00 plus vat per week for Margaret Field.

The football clubs are prepared to pay towards the cost of the hire of the toilet and handwashing facility. The teams will also be charged a for the use of the field (£10.00 per match/£5.00 per training session). Charging for use of the Recreation Ground to also return to the pre covid rates from 1st January 2022. All fees will be reviewed in the summer. The small container used to store equipment when previously playing at Margaret Field may need to be put back on the field.

Meeting with FA, Paul Webb, Michael Swift, and Tony Cornwell to take place on Monday 13th December 2021 to discuss possible funding.

The Group considered the proposal sent to the Council by the Scouts. The proposal appears to be big and expansive, without the joint venture with the footballers as previously envisaged. The FA would like to discuss the options with the Scouts, with a meeting being held hopefully before Christmas. Clerk to acknowledge the Scouts letter and explain that Paul Webb and Michael Swift will explain further when the Scouts meet with the FA.

CL&S/071221/06 Donations for consideration - None

CL&S/071221/07 Burwell at Large 2022

Burwell at Large is to be held on the 19th and 20th March 2022. It was agreed that 2 stands should be requested, one for Burwell Parish Council (general) and the Safety Campaign, the other for Climate Change Forum/Pauline's Swamp and Spring Close. The Cricket Club to be contacted to see if the judo mats, currently stored at Mandeville Hall where the event is being held, could be stored in the Cricket Pavilion for the duration of the event.

CL&S/071221/08 Any other business

Request from youth with regards to floodlight use at the Recreation Ground

A request has been received from a youth regarding the possibility of having the floodlights available to allow the public to play football in the evening. The Clerk was asked to go back to the youth and ask which pitch he wanted to play on, whether it is the training pitch or the MUGA. In future a light for the MUGA could be installed.

The lights are quite expensive to run as they use 4 to 6 units per hour. The training pitch already has a few teams using it and extra use could create increased damage to the surface.

CL&S/071221/09 Date of the next meeting – 15th February 2022

It was agreed that the next meeting, on the 15th February 2022 at 7.30 pm should be held on Zoom.

The meeting closed at 8.40 pm.

Signed

Dated