

Burwell Parish Council
Community, Leisure and Sport Meeting of 18.7.23

Minutes

Present: Michael Swift (Chair), Helen McMenamin-Smith, Charlie Milner, Jenny Moss, Jim Perry, Sara Phipps, Liz Swift, Geraldine Tate, Paul Webb, and Chris O'Neill.

CL&S/180723/00 Election of Chair and Vice Chair

Michael Swift duly accepted the Office of Chair for a further 1-year term following a proposal from Geraldine Tate and seconded by Paul Webb.

Geraldine Tate duly accepted the Office of Vice Chair for a further 1-year term following a proposal from Liz Swift which was seconded by Paul Webb.

CL&S/180723/01 Apologies for absences and declarations of interests

Apologies for absence had been received from Ian Woodroofe. There were no declarations of interests.

CL&S/180723/02 Approval of the minutes of the 18.4.23

The minutes of the meeting held on the 18th of April 2023 were approved. Proposed by Paul Webb and seconded by Liz Swift.

CL&S/180723/03 Action Sheet

The following updates were noted:

PROJECT	Update
Recreation Ground Inc. improvement project, Grant Funding and liaison with Football Clubs and other users	A meeting is due to be held with the Groundsman this week. There has been a leaking pipe in the pavilion. The water has been turned off and therefore the public toilet is currently out of use. The work to repair the leak is due to be carried out next week when parts are available.
Sports Provision Group, Inc. liaison with Football Clubs, other sports groups and users including Margaret Field	A large number of matches have been played at the Recreation Ground this season to the detriment of the pitches. Home matches have been cancelled until the pavilion reinstatement work has finished. This and the above item to become one item on next agenda.
Spring Close Management Group	There have been no recent meetings. Working Days will probably be held in the autumn. Work to install a wheelchair access is being investigated. The signs are almost ready for installation. The path to the bridge leading to Pauline's Swamp is getting very overgrown. Michael Swift to raise this problem at the next Spring Close meeting.
Pauline's Swamp	The Open Day and Dog Show to be held on 3 rd September 2023. The hay cut is due to be carried out in August. Helen McMenamin-Smith reported that she had told ECDC about the security cameras being installed at Pauline's Swamp and they were very impressed with the units chosen. Liz Swift is due to contact J J Drake regarding installing the cameras. Jim Perry reported that he had met with Neil Kennedy about the barn guttering being linked to the water container. Neil Kennedy will provide a quotation. He will also provide a quotation for the roof to be painted.
BAFY	BAFY is currently closed following the resignation of the leaders. It has around £4k in its account. A Trustees meeting took place last week to try to establish a way of keeping youth provision in the village. Lizzie Wales is due to comeback with some ideas, including the possible return of the community youth bus and an outreach worker. The youth bus utilising the Sports Centre's facilities was suggested. An online meeting with Lizzie Wales to take place next week. Charlie Milner showed an interest in

	attending the meeting. Littleport, Soham and Bottisham have Youth Vision days planned for the summer (one day in each village).
Community Orchard	Jenny Moss reported that the maps are completed and most of the tree numbers are on. Information on the website needs to be updated.
Community Garden	The garden is progressing well, with roses, trees and bedding plants having been planted. There is now a large water container for the garden, but this still needs to be filled. Having stones on the path may not be needed. A lot of people are showing an interest in helping. The compost bin still needs to be constructed. An application has been submitted for funding through the ECDC Pride of Place scheme. One of the existing cameras already points to the garden, so no additional cameras need to be installed. A Facebook page has been created. Some funding from the Council for maintenance may be required next year.
Liaison with Sports Centre	The Sports Centre is completely under new management. Several Parish Councillors are now involved, either as Council representatives, trustees, or employees. Meeting with school in September to discuss their usage of the facility. New carpet has been installed downstairs and additional funding is being applied for to renew the carpet upstairs and new furniture. Utilising a gym upstairs may not be an option due to the weight of equipment. The reduced size of adult courts can prevent some groups using the facility.
Climate Change Policy	Lea Dodds is helping to draft an updated Climate Change Policy. Jenny Moss, Paul Webb, and Lea Dodds to meet to discuss further. The next Repair Café is being held the weekend of 23 rd /24 th September. The roof of the Sports Centre could easily accommodate Solar Panels
A to B1102 Group	Liz Swift reported that she has recently attended a meeting of the B1102 Group, who are now keenly supporting active travel. Other villages within the group are willing to support Burwell's endeavour for the Greenway Project to be extended to Burwell. The Clerk to write to other Clerks in B1102 to ask for their support. Paul Webb suggested getting some of the Burwell Bike Club to support the extension. Bus services continue to remain poor. Alan Sharpe, County Councillor for Bottisham has been very active and is very supportive. He is having a meeting with Anna Baily and Sally Bonnet in the next little while to discuss the bus services. A regular bus to access Ely station would be beneficial. There is concern that there is a lack of communication between the organisations involved, but hopefully by the B1102 putting pressure on those in charge, something will be done.
Westhorpe Play Area	The installation of the play equipment is nearly complete, with the tarmac going down w/c 24 th August, followed by the wet pour the week after. It was suggested that an official open day should be held in late September.
Repair Café	Three sessions have now been held. The last session was not as good due to some repairers attending another Café being held at the same time. The success of the sessions demonstrates that there is a need for this facility. It would be beneficial if more local repairers could be found. Another café will be held at the end of September, date to be confirmed, as there is another café being held in the area that weekend. Giving

	residents an idea of what has been repaired so far would help to encourage more to repair than throw out.
Paddle the Lode	The Clerk reported that she had spoken to John Rollin for an update on the project. He had been in discussion with ECDC regarding a possible Facilities Improvement Grant for the platform which is likely to cost between £5k and £6k. Although discussions were going well, once ECDC were aware that the grant would need to cover the Environment Agency legal fees of between £1000 and £1500, he was told that the group would not be eligible for the funding. The group are now looking for funding elsewhere.
Newmarket Road Sports Hub	Meetings with This Land, Craig Mulhall and the Football Club are ongoing. It is likely that the land will be transferred with no additional facilities. Charlie Milner suggested that the Sports Centre should become involved with discussions.

CL&S/180723/04 Burwell War Memorial Fund and Burwell Stephenson Nursing Bequest Trust

The existing Trustees intend putting an article in Clunch to try to get some new volunteers/trustees for the Trust. We need to know the outcome of this before we can decide if we are in a position to take the Trust over. The income from the house after payment to the letting agency (Morris Armitage) is around £900. The Clerk to find out if any new volunteers have been found.

CL&S/180723/05 Disabled Access Spring Close

The Spring Close Management Group considers disabled access to be a priority. The gate is likely to cost around £700 plus installation materials and the Maintenance Officers time. Money left over from the Spring Close signs could be used.

The following recommendation to be made to Full Council:

That a disabled access is created at Spring Close using funds remaining from the money earmarked for the Spring Close signs, the cost being in the region of £700 plus materials and the Maintenance Officers time.

CL&S/180723/06 Mandeville Hall/Cricket Club Parking

A meeting had been held with the Chair and Secretary of the Cricket Club about cricketers filling the Mandeville Hall car park preventing those using the hall any space to park. It was suggested that the fence at the end of the car park could be repositioned to create around 5 more spaces. Better communication between the Parish Council and Cricket Club about when large matches are taking place and when the hall is in full use will hopefully improve matters. The Cricket Club will let other cricket organisations who hire out the cricket pitch that they have limited parking (11 spaces). Some adjustments to the emergency gate will create another parking space.

The following recommendation to be made to Full Council:

That the fence at the end of the Mandeville Hall Car Park is repositioned to create further parking spaces.

CL&S/180723/07 Commercial Hiring Fees – Recreation Ground & Council owned open spaces.

Fees charged to commercial organisations using the Recreation Ground and other Council owned open spaces need to be reviewed. It was agreed that the review should be carried out by the Finance and General Purposes Group.

CL&S/180723/08 Any other business

Possible Community Event 2024 – James Richard Circus

A request has been received from a circus owner to use Margaret Field next year for about a week in June for Circus shows. The Clerk was asked to write back and explain that if allowed, there would be a charge and they would need to comply with our booking terms.

Signposting War Graves Burwell Cemetery

An opportunity has arisen for a sign to be erected at the Cemetery informing that there are some war graves within the cemetery. The group agreed that the offer should be taken up as long as there are no costs involved.

Recreation Ground – Goal facility and Balance of CIL Recreation Ground Project Funding of £395.38

A request has been received for a football facility for public use to be situated at the Recreation Ground. The Football Club nets are not available for public use for health and safety reasons. It was noted that the Football Club goals had suffered from acts of vandalism over the past few weeks and for this reason the group agreed that providing a goal facility for public use is not an option. There are already goal posts for public use at Westhorpe Play Area and Jubilee Green.

Professional Cleaning and minor repair work Tennis Courts

A price of £1550.00 has been obtained from Cambridge Courts for the tennis courts to be cleaned and minor repairs carried out. It was noted that originally some of the repairs were due to have been carried out free of charge by Cambridge Courts. With this in mind the Clerk was asked to go back to Cambridge Courts to try and get the cost reduced. Members of the group agreed that the work should be done, with the following recommendation going to Full Council. A second company had been asked to provide a quote but did not do so.

That Cambridge Courts is asked to clean and carry out minor repair work to the tennis courts at the Recreation Ground at a maximum cost of £1550.00.

Short-, Medium- and Long-Term plans for the group

The Short-, Medium- and Long-term plans for the group had been discussed at the recent Strategy Day when the following projects were noted:

Short and Medium Term:

Youth Provision

Community Garden

Trees on the Avenue

Toilet on Margaret Field

Newmarket Road Sports Hub

Gardiner Memorial Hall Phase 2

Long Term

Newmarket Road Sports Hub

Gardiner Memorial Hall Phase 2

The group noted that the Sports Centre is in the process of applying for funding of £5000 to improve the centre. The application will require a letter of support from the parish council.

A suggestion has been made that 'health' should be included in the groups name. It was agreed that the group's activities already involve many health aspects. There is a trend at the moment for health-related initiatives locally and nationally and funding is often available. It was agreed that the following recommendation should be made to Full Council:

That the Community, Leisure, and Sports Group is now known as the Community, Leisure, Health, and Sports Group.

CL&S/180723/09 Date of the next meeting - 19th September 2023

The meeting closed at 9.01 pm.

Signed

Dated