

Burwell Parish Council
Community, Leisure, Health, and Sport Meeting of 19.9.23 at 7.30 pm
Jubilee Reading Room
Minutes

Present: Michael Swift (Chair) Liz swift, Helen McMenamin-Smith, Jenny Moss, Paul Webb, Charlie Milner, Jim Perry, Sara Phipps.

CLH&S/190923/01 Apologies for absences and declarations of interests

Apologies for absence had been received from Geraldine Tate and Ian Woodroofe. There were no declarations of interests.

CLH&S/190923/02 Approval of the minutes of the 18.7.23

The minutes of the meeting held on 18th July 2023 were approved.

CLH&S/190923/03 Action Sheet Updates on the following

PROJECT	
Recreation Ground and Margaret Field Football Provision and liaison with the Football Club.	The Pavilion is now back in use. The public toilet is also now open. There has been vandalism to one of the pieces of play equipment. The Police will be taking action.
Spring Close Management Group	A Management meeting is due to take place on site fairly soon. Work for the disabled access will be started once the grass cutting season has finished.
Pauline's Swamp	The recent Open Day was a success. Attendance slightly lower than in previous years. £280.00 has been banked from the event.
BAFY	BAFY is not operating at present. Liz Swift and Paul Webb have met with Lizzy Wales to discuss possible options for the future. The Youth Bus could possibly run sessions. Each visit costs £280.00. Either the signatories for the BAFY bank account need to be changed, or the bank account closed and a new one opened before Lizzy Wales can apply for any funding. The Recreation Ground could be used as the location for the bus, although there was some concern about access. Lizzy Wales very impressed with the facilities at the Recreation Ground. More trustees are needed for the group, and it would be useful if these were not all parish councillors. Lizzy Wales is confident that funding is available both in the short and longer term.
Community Orchard	Concern have been raised about the ongoing maintenance of the trees in the orchard. Kevin Drane to be contacted to see if he is able to offer any advice.
Community Garden	Good progress has been made, with 6 or 7 main volunteers. Helen McMenamin-Smith suggested that it may be worth paying someone to do some of the heavy digging. Jenny Moss proposed, seconded by Paul Webb that three hours work could be paid for out of the £50.00 donation from Mr Cricket. Sleepers also need to be purchased or acquired. Sara Phipps to speak to Bob Rawlinson in the first instance.
Liaison with Sports Centre	Helen McMenamin-Smith reported that there have been lots of changes and all is going well.
Climate Change Policy	Lea Dodds is working on the Climate Change Policy. Sara Phipps reported that she had felt the recent Climate Forum

	<p>had been more global than local. Helen McMenamin-Smith is willing to go into schools to promote schemes organised by the Climate Change Forum. Planting more trees was discussed. Jim Perry felt that there is a need for trees to be planted near the play area at Westhorpe. Helen McMenamin-Smith left the meeting having already informed the Chair of her need to leave early.</p>
A to B1102 Group	<p>Liz Swift informed the group that the Clerk had sent an email to local parish councils asking for their support in trying to get the Greenway extended from Swaffham Prior to Burwell. Swaffham Prior Parish Council had responded but felt that they need to deal with their own issues with the Greenway before they could support our cause. The idea of having bus hubs and fast track buses has been shared with ECDC. ECDC is willing to support but it would be necessary to work with Highways as the responsibility lies with them. Charlotte Cane has had a meeting with the Mayor. The Greater Cambridgeshire Plan is currently not moving forward. The B1102 Group is still looking to approach member Parish Councils for a grant. Liz Swift reported that she has explained to them that they will need to have their own bank account and apply to Burwell in the same way as any other organisation, and an application would be treated the same as any other. Liz Swift has suggested that external funding may be available for the work that they are hoping to do. The B1102 Group will be submitting an article for the next edition of Clunch.</p> <p>Lucy Frazer MP is campaigning to get the No.11 bus to revert to its previous route through Bottisham, although many Bottisham residents prefer the route as it is.</p>
Westhorpe Play Area	<p>Work has now been completed and the Play Area was officially opened earlier in the day. Lots of children were present and along with the press. The work to the footpaths should be completed in a week or two. Jim Perry suggested putting age restrictions on the equipment, but it was thought that this would have little effect on deterring anti-social behaviour.</p>
Repair Café	<p>The next Repair Café is on Sunday 24th September 2 pm to 5 pm at Mandeville Hall. Planning is going well. Jenny Moss to advertise on Facebook.</p>
Paddle the Lode	<p>No updates available.</p>
Newmarket Road Sports Hub	<p>Meetings have recently taken place. Council will make the decision on whether to take over the land as part of the Section 106 Agreement at an Extraordinary Parish Council meeting on 17th October 2023. If Council agrees to take over the land then a Public Meeting will be held on 1st November 2023.</p>

CLH&S/190923/04 Burwell War Memorial Fund and Burwell Stephenson Nursing Bequest Trust Update

The Clerk reported the article sent to Clunch trying to recruit new trustees had not been included in the latest edition; it will be included in the next one. Two new trustees have been found and hopefully one of the two will consider taking over as chair.

CLH&S/190923/05 Additional Ground Maintenance Work at the Recreation Ground and Margaret Field

Mr Groundsman has provided a quotation for work that he considers would benefit the pitches at the Recreation Ground and Margaret Field. The cost would be £700.00 at the Recreation Ground and £2000.00 at Margaret Field. There may not be the money available in the budget to carry out the work at the Recreation Ground, although it may be possible at Margaret Field. It was agreed that Paul Webb and Michael Swift should explore the Football Associations Pitch Maintenance Grants to see what could be applied for. It was agreed that the Clerk should go back to Mr Groundsman and ask him if he could reduce the cost to £2,000. If he is able to reduce his costs to £2000, then the following recommendation to be made to Full Council:

That Mr Groundsman is asked to carry out additional work to the pitches at the Recreation Ground and Margaret Field at a total cost of £2,000 plus VAT.

CLH&S/190923/06 Remembrance Sunday 12.11.2023

The Clerk reported that the road closure has been applied for. Advance Notice of the road closure signs need to be acquired. The Clerk to find out who will need to organise the wreaths. It would be useful if members of the Council could assist with marshalling on the day and assist George in his role of Traffic Management Organiser.

CLH&S/190923/07 Commercial Hiring Fees – Recreation Ground & Council owned open spaces

The Clerk had obtained and shared with the group charges made by Councils for the use of their open spaces by profit making groups. It was agreed that time needs to be spent outside the CLH&S meeting, by a small group to look at possible charges and how to best make this work. The Sports Centre also has examples of charges and booking forms which Charlie Milner agreed to send through to the Clerk. Any one using the facilities will need to have their own public liability insurance and risk assessments, which the Council should see. It will be necessary to promote the introduction of the charges, which will hopefully be in place for the start of the new financial year.

CLH&S/190923/08 Any other business

Request for CCTV in the Leys

A request for CCTV had been received. The Clerk to let the resident know that unfortunately the Parish Council is not in a position to provide.

Paul Webb explained that he is currently in the process of setting up regular meetings with the Police and other members of the Community Safety Partnership to look at anti-social behaviour, primarily at Bloomfields, but also other areas where there are issues. Jim Perry reported that he had tried to make contact with the Police regarding concerns that he has, but unfortunately has not been successful.

Possible Community Event 2024 – James Richard Circus response

The owner of the James Richard Circus has responded positively on all accounts to the Clerks email with conditions tied to the use of Margaret Field by the Circus.

The Group recommends to Full Council that the James Richard Circus is allowed to use Margaret Field for up to 8 days in June 2024 with the exception of Carnival weekend at a cost of £100.00 per day.

Recreation Ground –Balance of CIL Recreation Ground Project Funding of £395.38 (money needs to be spent otherwise it will be lost).

The Council has been informed that it needs to spend the balance of the CIL123 money allocated for the Recreation Ground. It was agreed that this should be used to purchase either a bench or some planters.

Additional Fencing above the grey electrical boxes at the tennis courts (J Perry)

Jim Perry suggested that additional angled fencing should be added to the tennis court fencing at the points above the electricity boxes to prevent youths from using them as a climbing block to gain access to the courts. It was felt that prior to agreeing to move forward with this, proof should be obtained to show that the boxes are being used to assist with climbing over the fence. The Clerk to find out how much it cost to have the previous areas of barrier fencing erected.

It was noted that since the additional fencing had been added between the tennis courts and the MUGA, less footballs had ended up in the courts.

Advertising request – Slimming World

A request had been made by the organiser of Slimming World for A boards and other promotional materials being displayed on Parish Council open spaces. The group agreed not to allow.

Burwell Pavilion Café idea

Paul Webb suggested to the group that a commercial interest could run a café at the Recreation Ground using the pavilion kitchen. This could provide a revenue stream for the Council. The café could be run during the school holidays selling hot and cold drinks, snacks, and warm food. Weekends may not be possible due to the Football Club selling refreshments when matches are being played. The following recommendation to be made to Full Council:

That the CLH&S Group explores the idea of inviting a commercial organisation to run a café at the Recreation Ground Pavilion when football matches are not being played.

CLH&S/190923/09 Date of the next meeting

The next meeting will be held on 21st November 2023.

The meeting ended at 8.58 pm.

Signed

Dated