

Cllr Lorna Dupré

MONTHLY REPORT MAY 2024

CHILDREN & YOUNG PEOPLE

Preparing for adulthood

Young adults across Cambridgeshire with Special Educational Needs and Disabilities (SEND), have helped design an event called Preparing for Adulthood, for 14 to 25-year-olds with SEND, as well as professionals, parents, and carers.

The event will be an annual one, providing information and resources to empower young adults with SEND and their families and carers. Highlights include information sessions on job coaching advice, mental health and wellbeing, networking opportunities, and accessible information, as well as a range of fun activities.

Communities, Social Mobility & Inclusion (COSMIC)

Domestic abuse survivors with learning disabilities

A campaign has been launched to find carers for people with learning disabilities who have experienced domestic abuse.

The initiative—the first of its kind in the country—is a joint scheme between Cambridgeshire Shared Lives and the Cambridgeshire and Peterborough Domestic Abuse and Sexual Violence Partnership. Its aim is to recruit Shared Lives Domestic Abuse Carers who will be self-employed with the scheme paying their fees. Carers can offer support just for a few hours in the daytime, for an overnight stay, or for an extended break.

sharedlivesplus.org.uk/scheme/cambridgeshire-shared-lives-scheme/

ENVIRONMENT & GREEN INVESTMENT

Flooding

The County Council is still working through the large number of flooding incidents following a very wet winter and a series of storms. These include

- Seeking further information about the balancing pond and drainage on Phase 1 of the Vistry site at the top of Mepal Road Sutton and flooding in Tower Road, The Orchards and St Andrew's Close.
- Further investigation of drainage in Mepal, with cleansing, jetting and tracing along High Street, New Road, School Lane and Bridge Road.
- Liaising with developers over watercourses at Manor Close Witchford.
- Reviewing highways and surface water drainage at Witcham Toll.

Regional Flood & Coastal Committee

I attended a meeting of the Anglian (Great Ouse) Regional Flood & Coastal Committee in late April. Unusually a number of residents were present, for an item on the agenda scheduled for just ten minutes—dilapidation of sluices at St Ives and Brownhill Staunch, where some of the gates have had to be left stuck in the down position, affecting water levels. Government funding for maintenance isn't anywhere near enough—we were told that the Environment Agency received one-tenth of the funding they asked for from the Government.

Community energy ...

On Wednesday 24 April I introduced a stakeholder workshop at The Maltings in Ely exploring how the County Council can support communities to benefit from the transition to clean energy, The council intends to develop an action plan which will cover community energy, domestic retrofits, engaging with strategic plans, and testing place-based investment models for net zero, with consultation in the summer and adoption of the plan in the autumn.

... greener together

Meanwhile a *Greener Together* event in Burwell on Wednesday 15 May is showcasing local community-led green initiatives, with discussion groups on community energy plans, repair cafés, lessons from retrofitting Gardiner Hall Burwell, biodiversity net gain, and 'top 20 actions for East Cambridgeshire'.

Vape recycling

Vape recycling has been introduced at all of the council's Household Recycling Centres. The new bins offer a safe, environmentally friendly way for residents to dispose of single use and reusable vapes. These are taken to a facility where materials are separated and cleaned before being sent for recycling.

Anything containing batteries, including vapes, should never be placed in waste or recycling bins at home. Disposable vapes contain lithium-ion batteries which can catch fire if damaged. Three million vapes are currently thrown away each week across the UK, and research shows that electrical items including vapes disposed of in the wrong bin cause more than six hundred fires every year in refuse collection vehicles and at waste sites.

HIGHWAYS & TRANSPORT

Peat roads £5M programme under way

In February this year, the County Council's joint administration voted to invest £43 million in repairs to Cambridgeshire's roads in the next two years—the biggest investment in over a decade. This includes £5 million specifically to deal with the worst of our 'soil affected roads'—peat based roads which are deteriorating much more quickly than they used to.

Several weeks ago work started to recycle and stabilise sections of the A1101 Bates's Drove between Littleport and Welney. In the coming twelve months another nine locations will also be treated, including stretches of Hill Row Causeway in Haddenham, Twenty Pence Road in Wilburton, and the road from Earith to Willingham.

In the longer term, however, the County Council will need around £300 million to fully solve these problem roads—which means national investment and support from Cambridgeshire's MPs to get it.

Gulleys found!

The joint administration of the County Council continues to turn round the highways failures of the previous incumbents. A report to the council's Highways & Transport Committee on 30 April said, "through regular review of the road network, there [have] been a further 1,855 gulleys added to the programme which had not been previously plotted on the system".

Local highways improvements

I took part in the Local Highways Improvement panel for East Cambridgeshire last month, which considered the nine 'complex' highways improvement applications from local parish councils and community groups in the district. Just one of these was from the Sutton division—a weight limit application from Sutton Parish Council.

'Non-complex' applications are being scored by council officers. The results will be received by the Local Highways Improvement working group, and successful bids recommended to the council's Highways & Transport Committee on 2 July.

PLANNING (including consents)

Sunnica solar farm

The statutory deadline for the Secretary of State to decide the application for this huge solar farm stretching from Red Lodge to Burwell was moved on yet again, this time from Thursday 11 April to Thursday 20 June.

Meanwhile on the Combined Authority

The Combined Authority Board has awarded a contract to AtoB to fill some of the gaps left in the No9 bus service from Littleport via Ely and Stretham to Cambridge, following the cutbacks by Stagecoach. This has increased the number of journeys from the three Stagecoach decided to leave in place, but still means gaps of three hours in the morning and evening peak hours which is not much use for people seeking to get to and from work.

Burwell Parish Council		Bank Reconciliation at 31st March 2024.				
Bank Balance at						
31.12.23						
Unity Bank	£195,434.15					
Less Unpresented 31.12.23	£0.00					
Plus in transit 31.12.2023	£0.00					
	£195,434.15					
Plus income	£41,430.56					
Less Expendiure	£75,289.33					
	£161,575.38					
Balance at 31.03.24						
Unity Bank	£161,575.38					
Less Unpresented	£0.00					
Balance	£161,575.38					
Please note that these figures do not include the funds in the CCLA Account						
which at 31.03.24 total £108,336.08						
Fund Allocation						
Total Funds						
Unity Trust			£161,575.38			
CCLA			£108,336.08			
Total Funds			£269,911.46			
Earmarked Reserves as at 31.12.2023						
20/21 Capital Trees			£1,000.00			
Capital Safety Campaign			£3,372.22			
21/22 Cap. LHII Buffer Zones			£1,436.87			
Pauline's Swamp			£10,051.77			
Recreation Ground/Pavilion Sinking Fund			£25,459.38	including 23/24 £2500		
Gardiner Memorial Hall			£15,000.00			
Highways Buntings Path Signs/20 mph Limit			£5,000.00			
CIL Funding			£0.00			
Newmarket Road Sports Hub			£6,000.00			
Climate Change			£4,422.00			
Community Garden			£2,250.28			
Spring Close Signs			£264.00			
Repair/Swish Café			£582.73			
Westhorpe Play Area			£2,267.27			
Solar/Storage Donations			£10,000.00			
Balance of Earmarked Reserves			£87,106.52			
			£87,106.52			
Summary						
Total Funds			£269,911.46			
Earmarked(Includes £500 Rec Carnival Donation)			£87,106.52			
Balance of Funds Available			£182,804.94			
CIL FUNDING						PTO

CIL Receipts					
2015/2016		Use by	History of Earmarked CIL Funding		
2016/2017	£7,894.64	2020/2021	GMH Seed Funding		£35,000.00
2017/2018	£32,649.94	2021/2022	GMH Stockdale Costs		£2,100.00
2018/2019	£75,650.08	2022/2023	LHII Buntings Path/Village 20mph		£5,000.00
2019/2020	£41,791.17	2023/2024	GMH		£115,000.00
2019/2020	£28,309.67	2024/2025	Recreation Ground Car Park		£35,000.00
2020/2021	£1,983.96	2024/2025	Westhorpe		£46,302.00
2021/2022	£4,771.87	2024/2025	Westhorpe		£1,677.31
2021/2022	£15,658.63	2025/2026			
2022/2023	£9,080.43	2025/2026			
2022/2023	£16,461.77	2026/2027			
2023/2024 April	£4,150.00	2026/2027			
2023/2024 Oct	£1,677.15	2027/2028			
	£240,079.31				£240,079.31

Listing of Receipts in each Code for All Cost Centres
(Between 01-01-2024 and 31-03-2024)

Cost Centre		Administration		76 Other Income		Supplier		Vat Type		Net		Total	
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total		
640	25/01/2024	MUK220031	IN	Unity Trust 202841		Insurance - Repair Cost	McLarens UK	E	87.18		87.18		87.18
641	25/01/2024	Returned Depo:		Unity Trust 202841		Deposit Return	Prospects Trust	E	99.90		99.90		99.90
709	01/03/2024			Unity Trust 202841		Energy Refund	Engle Power	L	2,042.08	102.10	2,144.18		2,144.18
765	31/03/2024			Unity Trust 202841		Interest CCLA Account	CCLA	E	5,156.41		5,156.41		5,156.41
Subtotal for Code: Other Income										£102.10	£7,487.67		7,487.67
Subtotal for Cost Centre: Administration										102.10	7,487.67		7,487.67
Cost Centre		Allotments		27 Income Lettings		Supplier		Vat Type		Net		Total	
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total		
598	02/01/2024	7208		Unity Trust 202841		Allotment Rent	Alex Buxton	E	47.50		47.50		47.50
643	26/01/2024	7358		Unity Trust 202841		Allotment Rent	Elizabeth Sargent	E	55.25		55.25		55.25
662	05/02/2024	7435		Unity Trust 202841		Allotment Rent	Lucy Wedderburn	E	20.75		20.75		20.75
680	09/02/2024	7442		Unity Trust 202841		Allotment Rent	Nicola Hallows	E	44.00		44.00		44.00
714	05/03/2024	7434		Unity Trust 202841		Allotment Rent	Kevin Wright	E	29.00		29.00		29.00
747	21/03/2024	7383		Unity Trust 202841		Allotment Rent	Burwell Museum	E	12.50		12.50		12.50
751	22/03/2024	7457		Unity Trust 202841		Allotment Rent	L & G Faulkner	E	18.50		18.50		18.50
Subtotal for Code: Income Lettings										£227.50	£227.50		227.50
Subtotal for Cost Centre: Allotments										227.50	227.50		227.50
Cost Centre		Cemetery		23 Cemetary Fees		Supplier		Vat Type		Net		Total	
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total		
645	29/01/2024	7438		Unity Trust 202841		Cemetary Fees	soufingates	E	340.00		340.00		340.00
646	29/01/2024	6879		Unity Trust 202841		Cemetary Fees	Israel Parker	E	5.00		5.00		5.00
665	08/02/2024	7440		Unity Trust 202841	002041	Cemetary Fees	Mr and Mrs Webb	E	610.00		610.00		610.00
690	19/02/2024	7446		Unity Trust 202841		Cemetary Fees	Mildenhall Monuments	E	275.00		275.00		275.00
691	20/02/2024	7441		Unity Trust 202841	100504	Cemetary Fees	Sheila Fenn	E	250.00		250.00		250.00
701	22/02/2024	7447		Unity Trust 202841		Cemetary Fees	soufingates	E	270.00		270.00		270.00
704	28/02/2024	6879		Unity Trust 202841		Cemetary Fees	Israel Parker	E	5.00		5.00		5.00
705	28/02/2024	7448		Unity Trust 202841		Cemetary Fees	Hibbitt and Sons Ltd	E	570.00		570.00		570.00
722	07/03/2024	7449		Unity Trust 202841		Cemetary Fees	Ivett and Reed	E	275.00		275.00		275.00
737	15/03/2024	7423		Unity Trust 202841		Cemetary Fees	Ivett and Reed	E	275.00		275.00		275.00
740	18/03/2024	7455		Unity Trust 202841		Cemetary Fees	Melanie Baynham	E	35.00		35.00		35.00
757	28/03/2024	6879		Unity Trust 202841		Cemetary Fees	Israel Parker	E	5.00		5.00		5.00
Subtotal for Code: Cemetary Fees										£2,915.00	£2,915.00		2,915.00

Listing of Receipts in each Code for All Cost Centres
(Between 01-01-2024 and 31-03-2024)

Subtotal for Cost Centre: Cemetery 2,915.00 2,915.00

Cost Centre Deposits		112 allotment Deposit							
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
661	05/02/2024	7435		Unity Trust 202841		Deposit	Lucy Wedderburn	E	25.00
679	09/02/2024	7442		Unity Trust 202841		Deposit	Nicola Hallows	E	25.00
684	13/02/2024	7445		Unity Trust 202841		Deposit	K McCarthy	E	25.00
715	05/03/2024	7434		Unity Trust 202841		Deposit	Kevin Wright	E	25.00
750	22/03/2024	7457		Unity Trust 202841		Deposit	L & G Faulkner	E	25.00
Subtotal for Code: allotment Deposit							£125.00		£125.00

Cost Centre Deposits		113 Hall Deposit							
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
614	10/01/2024	GMH1321		Unity Trust 202841		Deposit	Katherine Watson	E	50.00
618	11/01/2024	GMH1322		Unity Trust 202841		Deposit	Cambridgeshire Acre	E	50.00
625	16/01/2024	GMH1323		Unity Trust 202841		Deposit	Sum Up - Gill Miller	E	49.15
626	16/01/2024	GMH1323		Unity Trust 202841		Deposit	Sum Up - Gill Miller	E	49.15
629	17/01/2024	MH1820		Unity Trust 202841		Deposit	Kathryn Newman	E	50.00
653	01/02/2024	GMH1333		Unity Trust 202841		Deposit	Kerry Stock	E	50.00
655	02/02/2024	MH1821		Unity Trust 202841		Deposit	Kayley Watson	E	50.00
663	06/02/2024	MH1822		Unity Trust 202841		Deposit	Valerie Stokes	E	50.00
670	08/02/2024	G<H1335		Unity Trust 202841		Deposit	C and J Vlachou-Ess	E	50.00
678	09/02/2024	GMH1324		Unity Trust 202841		Deposit	Swaffham Bulbeck Players	E	100.00
688	15/02/2024	GMH1343		Unity Trust 202841		Deposit	N Leggett	E	50.00
710	01/03/2024	GMH1332		Unity Trust 202841		Deposit	Adam Green	E	50.00
742	18/03/2024	MH1856		Unity Trust 202841		Deposit	Lea Valley Cycle Club	E	50.00
744	19/03/2024	GMH1353		Unity Trust 202841		Deposit	J Crook	E	50.00
Subtotal for Code: Hall Deposit							£699.15		£699.15
Subtotal for Cost Centre: Deposits							824.15		824.15

Cost Centre Donations		87 General Donations							
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
631	17/01/2024	7431		Unity Trust 202841		Community Garden Benches	Sum Up Jim Perry	S	327.70
Subtotal for Code: General Donations							£327.70		£327.70
Subtotal for Cost Centre: Donations							327.70		327.70

Cost Centre Gardiner Memorial Hall

Burwell Parish Council
Listing of Receipts in each Code for All Cost Centres
(Between 01-01-2024 and 31-03-2024)

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
605	08/01/2024	GMH1320		Unity Trust 202841		Hire of Gardiner Memorial Hall	Burwell & District Flower Club	S	37.50	7.50	45.00
611	09/01/2024	GMH1305		Unity Trust 202841		Hire of Gardiner Memorial Hall	Sabrina Professional Makeup	S	73.12	14.62	87.74
612	10/01/2024	GMH1300		Unity Trust 202841		Hire of Gardiner Memorial Hall	Cheryl Carter	S	533.44	106.69	640.13
613	10/01/2024	GMH1314		Unity Trust 202841		Hire of Gardiner Memorial Hall	Cheryl Carter	S	79.18	15.84	95.02
615	10/01/2024	GMH1308		Unity Trust 202841	Sum Up Paymer	Hire of Gardiner Memorial Hall	Burwell Print Centre	S	55.30	11.06	66.36
617	11/01/2024	GMH1318		Unity Trust 202841		Hire of Gardiner Memorial Hall	SL Gray	S	429.20	85.84	515.04
624	16/01/2024	GMH1329		Unity Trust 202841		Hire of Mandeville Hall	Charlotte Hooper	S	66.68	13.34	80.02
632	18/01/2024	GMH1325		Unity Trust 202841		Hire of Gardiner Memorial Hall	Jo Simcock	S	112.53	22.51	135.04
635	18/01/2024	GIMH1328		Unity Trust 202841		Hire of Gardiner Memorial Hall	Judo	S	202.56	40.51	243.07
636	19/01/2024	GIMH1331		Unity Trust 202841		Hire of Gardiner Memorial Hall	Burwell & District Flower Club	S	37.50	7.50	45.00
654	01/02/2024	GMH1333		Unity Trust 202841		Hire of Gardiner Memorial Hall	Kerry Stock	S	67.50	13.50	81.00
657	02/02/2024	GMH1334		Unity Trust 202841		Hire of Gardiner Memorial Hall	Lucy Frazer MP	S	28.13	5.63	33.76
658	05/02/2024	GMH1326		Unity Trust 202841		Hire of Gardiner Memorial Hall	s gray	S	335.08	67.02	402.10
659	05/02/2024	GMH1327		Unity Trust 202841		Hire of Gardiner Memorial Hall	Cheryl Carter	S	533.44	106.69	640.13
666	08/02/2024	GMH1330		Unity Trust 202841	102845	Hire of Gardiner Memorial Hall	Burwell History Society	S	31.25	6.25	37.50
669	08/02/2024	GMH1321		Unity Trust 202841		Hire of Gardiner Memorial Hall	Katherine Watson	S	67.50	13.50	81.00
676	09/02/2024	GMH1340		Unity Trust 202841		Hire of Gardiner Memorial Hall	Judo	S	202.56	40.51	243.07
677	09/02/2024	GMH1341		Unity Trust 202841		Hire of Gardiner Memorial Hall	Charlotte Hooper	S	33.34	6.67	40.01
682	12/02/2024	GMH1342		Unity Trust 202841		Hire of Gardiner Memorial Hall	Burwell Carnival	S	97.06	19.41	116.47
695	20/02/2024	GMH1323		Petty Cash		Hire of Gardiner Memorial Hall	Gill Miller	S	50.00	10.00	60.00
698	20/02/2024	GMH1338		Unity Trust 202841		Hire of Gardiner Memorial Hall	Jo Simcock	S	150.04	30.01	180.05
699	21/02/2024	GMH1344		Unity Trust 202841		Hire of Gardiner Memorial Hall	Burwell & District Flower Club	S	37.50	7.50	45.00
703	27/02/2024	GMH1339		Unity Trust 202841		Hire of Mandeville Hall	SL Gray	S	335.08	67.02	402.10
721	07/03/2024	GMH1337		Unity Trust 202841		Hire of Gardiner Memorial Hall	Cheryl Carter	S	533.44	106.69	640.13
727	12/03/2024	GMH1284		Unity Trust 202841		Hire of Gardiner Memorial Hall	Moo Moo Music	S	131.25	26.25	157.50
728	12/03/2024	GMH1351		Unity Trust 202841		Hire of Gardiner Memorial Hall	Yogi Yoga Time	S	66.68	13.34	80.02
729	12/03/2024	GMH1350		Unity Trust 202841		Hire of Gardiner Memorial Hall	Judo	S	202.56	40.51	243.07
745	19/03/2024	GMH1353		Unity Trust 202841		Hire of Gardiner Memorial Hall	J Croak	S	67.50	13.50	81.00
748	21/03/2024	GMH1332		Unity Trust 202841		Hire of Gardiner Memorial Hall	Adam Green	S	134.59	26.92	161.51
749	21/03/2024	GMH1354		Unity Trust 202841		Hall Hire	Burwell & District Flower Club	S	50.00	10.00	60.00
758	28/03/2024	GMH1346		Unity Trust 202841	100811	Hire of Gardiner Memorial Hall	Burwell History Society	S	31.25	6.25	37.50
Subtotal for Code: Income from Hirers									£4,812.76	£962.58	£5,775.34
Subtotal for Cost Centre: Gardiner Memorial Hall									4,812.76	962.58	5,775.34

Cost Centre Grant Funding

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
623	16/01/2024	7433		Unity Trust 202841		Grants - GMH - CIL 123	East Anglian Grid Storage	E	10,000.00		10,000.00

Burwell Parish Council
Listing of Receipts in each Code for All Cost Centres
 (Between 01-01-2024 and 31-03-2024)

Subtotal for Code: UK Power Networks	£10,000.00
Subtotal for Code: Improve Westhorpe Playground	2,267.27
Subtotal for Code: Westhorpe Play Area	£2,267.27
Subtotal for Cost Centre: Grant Funding	12,267.27
	£10,000.00

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
619	12/01/2024	140	Westhorpe Play Area	Unity Trust 202841		Westhorpe Play Area	Improve Westhorpe Playground	E	2,267.27		2,267.27
							Westhorpe Play Area		£2,267.27		£2,267.27
							Grant Funding		12,267.27		12,267.27
Cost Centre Mandeville Hall											
Code Number 108 Income from Hirers											
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
599	02/01/2024	MH1783		Unity Trust 202841		Hire of Mandeville Hall	K & M Sweeney	S	95.85	19.17	115.02
601	05/01/2024	MH1802		Unity Trust 202841		Hire of Mandeville Hall	H Grainger	S	311.64	62.33	373.97
602	05/01/2024	MH1794		Unity Trust 202841		Hire of Mandeville Hall	Clubbersize	S	18.33	3.67	22.00
603	05/01/2024	MH1790		Unity Trust 202841		Hire of Mandeville Hall	Girl on a Rock Yoga	S	67.52	13.50	81.02
620	12/01/2024	MH1813		Unity Trust 202841		Hire of Mandeville Hall	Petula Stone	S	225.00	45.00	270.00
621	12/01/2024	MH1807		Unity Trust 202841		Hire of Mandeville Hall	Louisa Harvey	S	165.00	33.00	198.00
622	15/01/2024	MH1818		Unity Trust 202841		Hire of Mandeville Hall	Burwell Community Chior	S	53.40	10.68	64.08
627	17/01/2024	7420		Unity Trust 202841		Hire of Mandeville Hall	Pimp My Fish	S	62.50	12.50	75.00
628	17/01/2024	7436		Unity Trust 202841		Hire of Mandeville Hall	Pimp My Fish	S	83.33	16.67	100.00
630	17/01/2024	MH1820		Unity Trust 202841		Hire of Mandeville Hall	Kathryn Newman	S	50.00	10.00	60.00
633	18/01/2024	MH1805		Unity Trust 202841		Hire of Mandeville Hall	Jo Simcock	S	225.00	45.00	270.00
634	18/01/2024	MH1819		Unity Trust 202841		Hire of Mandeville Hall	H Grainger	S	202.50	40.50	243.00
637	22/01/2024	MH1703		CCLA		Hire of Mandeville Hall	Sally Callum	S	55.02	11.00	66.02
639	24/01/2024	MH1800		Unity Trust 202841		Hire of Mandeville Hall	Isobel Dodds De Jesus	S	54.99	11.00	65.99
642	26/01/2024	MH1806		Unity Trust 202841		Hire of Mandeville Hall	Clubbersize	S	54.99	11.00	65.99
644	29/01/2024	MH1817 and IV		Unity Trust 202841		Hire of Mandeville Hall	Burwell Scouts	S	118.14	23.63	141.77
647	31/01/2024	MH1698		Unity Trust 202841		Hire of Mandeville Hall	Happy Tots	S	110.00	22.00	132.00
648	31/01/2024	MH1768		Unity Trust 202841		Hire of Mandeville Hall	Happy Tots	S	137.50	27.50	165.00
649	31/01/2024	MH1792		Unity Trust 202841		Hire of Mandeville Hall	Happy Tots	S	55.00	11.00	66.00
650	31/01/2024	MH1814		Unity Trust 202841		Hire of Mandeville Hall	Happy Tots	S	110.00	22.00	132.00
651	01/02/2024	MH1803		Unity Trust 202841		Hire of Mandeville Hall	Forever Active Forever	S	140.94	28.19	169.13
656	02/02/2024	MH1804		Unity Trust 202841		Hire of Mandeville Hall	Girl on a Rock Yoga	S	135.04	27.01	162.05
660	05/02/2024	February 2024		Unity Trust 202841		Hire of Mandeville Hall	N Booth Farmers Market	S	125.00	25.00	150.00
664	06/02/2024	MH1822		Unity Trust 202841		Hire of Mandeville Hall	Valerie Stokes	S	75.00	15.00	90.00
667	08/02/2024	MH1812		Unity Trust 202841	000063	Hire of Mandeville Hall	2nd Burwell Brownies	S	32.00	6.40	38.40
672	08/02/2024	MH1808		Unity Trust 202841		Hire of Mandeville Hall	Isobel Dodds De Jesus	S	73.32	14.66	87.98
673	08/02/2024	MH1823		Unity Trust 202841		Hire of Mandeville Hall	Clubbersize	S	109.97	21.99	131.96
674	08/02/2024	MH1827		Unity Trust 202841		Hire of Mandeville Hall	Burwell Community Chior	S	89.00	17.80	106.80
675	08/02/2024	MH1831		Unity Trust 202841		Hire of Mandeville Hall	Louisa Harvey	S	123.75	24.75	148.50
683	12/02/2024	MH1830		Unity Trust 202841		Hire of Mandeville Hall	H Grainger	S	202.50	40.50	243.00

Burwell Parish Council

Listing of Receipts in each Code for All Cost Centres
(Between 01-01-2024 and 31-03-2024)

10 May 2024 (2023-2024)

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
685	13/02/2024	MH1828 and IV		Unity Trust 202841		Hire of Mandeville Hall	Burwell Scouts	S	101.56	20.31	121.87
692	20/02/2024	MH1810		Unity Trust 202841	101168	Hire of Mandeville Hall	1st Burwell Brownies	S	32.00	6.40	38.40
693	20/02/2024	MH1809		Unity Trust 202841	100778	Hire of Mandeville Hall	2nd Burwell Rainbows	S	32.00	6.40	38.40
694	20/02/2024	MH1811		Unity Trust 202841	200033	Hire of Mandeville Hall	2nd Burwell Guides	S	28.50	5.70	34.20
696	22/02/2024	GMH1336		Unity Trust 202841	100310	Hire of Mandeville Hall	Burwell History Society	S	31.25	6.25	37.50
697	20/02/2024	MH1836		Unity Trust 202841		Hire of Mandeville Hall	Jo Simcock	S	180.00	36.00	216.00
700	21/02/2024	MH1832		Unity Trust 202841		Hire of Mandeville Hall	Isobel Dodds De Jesus	S	73.32	14.66	87.98
708	29/02/2024	MH1833		Unity Trust 202841		Hire of Mandeville Hall	Forever Active Forever	S	130.63	26.13	156.76
711	04/03/2024	March 2024 Fe		Unity Trust 202841		Hire of Mandeville Hall	N Booth Farmers Market	S	125.00	25.00	150.00
720	05/03/2024	MH1835		Unity Trust 202841		Hire of Mandeville Hall	Girl on a Rock Yoga	S	135.04	27.01	162.05
723	11/03/2024	MH1824		Unity Trust 202841		Hire of Mandeville Hall	2nd Burwell Guides	S	57.00	11.40	68.40
724	11/03/2024	MH1847		Unity Trust 202841		Hire of Mandeville Hall	2nd Burwell Guides	S	28.50	5.70	34.20
725	11/03/2024	MH1854		Unity Trust 202841		Hire of Mandeville Hall	Petula Stone	S	180.00	36.00	216.00
726	11/03/2024	Mh1841 + MH'		Unity Trust 202841		Hire of Mandeville Hall	Burwell Scouts	S	134.85	26.97	161.82
730	12/03/2024	MH1855		Unity Trust 202841		Hire of Mandeville Hall	Burwell Community Chor	S	53.40	10.68	64.08
731	12/03/2024	MH1852		Unity Trust 202841		Hire of Mandeville Hall	Rosy Trull	S	146.64	29.33	175.97
732	12/03/2024	MH1840		Unity Trust 202841		Hire of Mandeville Hall	Jo Simcock	S	180.00	36.00	216.00
733	12/03/2024	GMH1348		Unity Trust 202841		Hire of Gardiner Memorial Hall	Jo Simcock	S	112.53	22.51	135.04
736	14/03/2024	MH1850		Unity Trust 202841		Hire of Mandeville Hall	Louisa Harvey	S	165.00	33.00	198.00
739	15/03/2024	MH1848		Unity Trust 202841	000069	Hire of Mandeville Hall	2nd Burwell Brownies	S	32.00	6.40	38.40
743	18/03/2024	MH1856		Unity Trust 202841		Hire of Mandeville Hall	Lea Valley Cycle Club	S	150.00	30.00	180.00
754	26/03/2024	7452		Unity Trust 202841		Hire of Mandeville Hall	Pimp My Fish	S	83.33	16.67	100.00
755	26/03/2024	7453		Unity Trust 202841		Hire of Mandeville Hall	Pimp My Fish	S	62.50	12.50	75.00
756	27/03/2024	MH1843		Unity Trust 202841		Hire of Mandeville Hall	Happy Tois	S	192.50	38.50	231.00
759	28/03/2024	MH1825 and IV		Unity Trust 202841	100662	Hire of Mandeville Hall	1st Burwell Rainbows	S	56.00	11.20	67.20
760	28/03/2024	MH1846 and IV		Unity Trust 202841	101174	Hire of Mandeville Hall	2nd Burwell Brownies	S	56.00	11.20	67.20
763	04/01/2024			Unity Trust 202841		Hall Hire	N Booth Farmers Market	S	150.00	150.00	150.00
764	04/01/2024			Unity Trust 202841		Hall Hire	Rosemary Trull	S	54.99	11.00	65.99
Subtotal for Code: Income from Hirers									£5,976.77	£1,345.37	£7,322.14
Code Number	Date	144 SWISH Cafe Income	Invoice No	Minute	Bank	Description	Supplier	Vat Type	Net	Vat	Total
753	26/03/2024	Swish Cafe - IV			Unity Trust 202841	SWISH Cafe Income	Sum Up - SWISH Cafe	E	72.75		72.75
761	28/03/2024	Swish Cafe M:			Petty Cash	SWISH Cafe Income	SWISH Cafe	E	145.00		145.00
Subtotal for Code: SWISH Cafe Income									£217.75		£217.75
Subtotal for Cost Centre: Mandeville Hall									6,194.52	1,345.37	7,539.89

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
712	05/03/2024	March 2024 Re		Unity Trust 202841		Repair Cafe	Sum Up Burwell Repair Cafe	E	18.68		18.68

Cost Centre Repair Cafe

Code Number 125 Repair Cafe Income

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
712	05/03/2024	March 2024 Re		Unity Trust 202841		Repair Cafe	Sum Up Burwell Repair Cafe	E	18.68		18.68

Listing of Receipts in each Code for All Cost Centres
(Between 01-01-2024 and 31-03-2024)

734	13/03/2024	Cash Deposit (Petty Cash	Repair Cafe Income	Jo Simcock	E	328.35	328.35	
				Subtotal for Code: Repair Cafe Income			£347.03	£347.03	
				Subtotal for Cost Centre: Repair Cafe			347.03	347.03	

Cost Centre The Recreation Ground

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
38 Income from Hirers											
Vchr. 671	08/02/2024	7437		Unity Trust 202841		Recreation Ground Income	Burwell FC	E	500.00		500.00
706	29/02/2024	7449		Unity Trust 202841		Tennis Court Hire	Fairstead House	E	36.00		36.00
707	29/02/2024			Unity Trust 202841		Tennis Court Hire	Stripe Payments UK Ltd	E	11.16		11.16
						Subtotal for Code: Income from Hirers			£547.16		£547.16

Code Number 118 Tennis Court Income

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
600	03/01/2024			Unity Trust 202841		Tennis Court Hire	Stripe Payments UK Ltd	E	5.58		5.58
604	05/01/2024	7432		Unity Trust 202841		Tennis Court Hire	Stetchworth Netball Club	E	90.00		90.00
616	11/01/2024			Unity Trust 202841		Tennis Court Hire	Stripe Payments UK Ltd	E	5.58		5.58
652	01/02/2024			Unity Trust 202841		Tennis Court Hire	Stripe Payments UK Ltd	E	5.58		5.58
668	08/02/2024			Unity Trust 202841		Tennis Court Hire	Stripe Payments UK Ltd	E	11.40		11.40
681	12/02/2024			Unity Trust 202841		Tennis Court Hire	Stripe Payments UK Ltd	E	5.58		5.58
686	15/02/2024			Unity Trust 202841		Tennis Court Hire	Stripe Payments UK Ltd	E	11.16		11.16
687	15/02/2024			Unity Trust 202841		Tennis Court Hire	Stripe Payments UK Ltd	E			
689	19/02/2024			Unity Trust 202841		Tennis Court Hire	Stripe Payments UK Ltd	E	5.58		5.58
702	23/02/2024			Unity Trust 202841		Tennis Court Hire	Stripe Payments UK Ltd	E	48.30		48.30
716	05/03/2024			Unity Trust 202841		Tennis Court Hire	Stripe Payments UK Ltd	E	8.48		8.48
717	05/03/2024	7444		Unity Trust 202841		Recreation Ground Income	Burwell FC	E	500.00		500.00
718	05/03/2024	7450		Unity Trust 202841		Recreation Ground Income	Burwell FC	E	600.00		600.00
719	05/03/2024	7451		Unity Trust 202841		Recreation Ground Income	Burwell FC	E	630.00		630.00
735	14/03/2024			Unity Trust 202841		Tennis Court Hire	Stripe Payments UK Ltd	E	5.58		5.58
738	15/03/2024	7454		Unity Trust 202841	100015	Tennis Court Hire	Stetchworth Netball Club	E	54.00		54.00
741	18/03/2024			Unity Trust 202841		Tennis Court Hire	Stripe Payments UK Ltd	E	5.58		5.58
746	20/03/2024			Unity Trust 202841		Tennis Court Hire	Stripe Payments UK Ltd	E	5.58		5.58
752	25/03/2024			Unity Trust 202841		Tennis Court Hire	Stripe Payments UK Ltd	E	5.58		5.58
762	28/03/2024			Unity Trust 202841		Tennis Court Hire	Stripe Payments UK Ltd	E	5.58		5.58
						Subtotal for Code: Tennis Court Income			£2,009.14		£2,009.14
						Subtotal for Cost Centre: The Recreation Ground			2,556.30		2,556.30

Cost Centre VAT

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 638	22/01/2024	VAT Refund Ja		CCLA		VAT Refund	HMRC	E	3,831.56		3,831.56

Listing of Receipts in each Code for All Cost Centres
(Between 01-01-2024 and 31-03-2024)

713	05/03/2024	VAT Refund Mt	Unity Trust 202841	VAT Refund	HMRC	E	2,422.02	2,422.02
					Subtotal for Code:		£6,253.58	£6,253.58
					Subtotal for Cost Centre:		6,253.58	6,253.58

TOTALS..... £44,111.38 £2,475.59 £46,586.97

less CALLA Interest £ 5 156.41
£41,430.56

Burwell Parish Council
Listing of Payments in each Code for All Cost Centres
 (Between 01-01-2024 and 31-03-2024)

Cost Centre Administration			62 Supplies			63 Telephone and Internet			64 Photocopier			65 ICT etc			70 Mileage (Not Handyman)									
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
485	16/01/2024			Unity Trust 202841		Cleaning/Stationary Supplies	ESPO	S	92.15	18.43	110.58	501	04/01/2024			Unity Trust 202841		Phone/Internet	Vodafone	S	31.21	6.24	37.45	
550	18/03/2024			Unity Trust 202841		Batteries Stamps Fee	Lloyds Bank	S	19.96	3.99	23.95	511	01/02/2024			Unity Trust 202841		Telephone/Internet	Vodafone	S	31.21	6.24	37.45	
550	18/03/2024			Unity Trust 202841		Batteries Stamps Fee	Lloyds Bank	Z	52.45		52.45	549	21/03/2024			Unity Trust 202841		Phone/Internet	BT	S	507.15	101.43	608.58	
564	13/03/2024			Unity Trust 202841		Cleaning Materials	ESPO	S	318.00	63.60	381.60	Subtotal for Code: Supplies										£596.45	£102.40	£698.85
619	16/01/2024			Unity Trust 202841		Various cleaning supplies	Lloyds Bank	E	31.99		31.99	Subtotal for Code: Telephone and Internet										£569.57	£113.91	£683.48
634	02/02/2024			Unity Trust 202841			ESPO	S	81.90	16.38	98.28	478	03/01/2024			Unity Trust 202841		Photocopier Contract	Siemens Financial Services	S	173.37	34.67	208.04	
												531	27/03/2024			Unity Trust 202841		Photocopier Contract	Sharp	S	35.72	7.14	42.86	
												586	28/02/2024			Unity Trust 202841		Photocopier Finance Contract	PEAC UK	S	117.98	23.60	141.58	
												597	14/02/2024			Unity Trust 202841		Photocopier Contract	Sharp (Copier IT)	S	31.93	6.39	38.32	
												628	02/02/2024			Unity Trust 202841		Photocopier Contract	Sharp (Copier IT)	S	25.00	5.00	30.00	
												Subtotal for Code: Photocopier										£384.00	£76.80	£460.80
567	13/03/2024			Unity Trust 202841		Cloud Storage	Burwell Computers	E	55.00		55.00	579	29/02/2024			Unity Trust 202841		Phone/Internet	Vodafone	S	31.21	6.24	37.45	
572	05/03/2024			Unity Trust 202841		Phone/Internet	Vodafone	S	31.21		31.21	599	14/02/2024			Unity Trust 202841		Hallmaster Membership	Hall Master	S	410.00	82.00	492.00	
579	29/02/2024			Unity Trust 202841		Hallmaster Membership	Hall Master	S	410.00		410.00	641	02/02/2024			Unity Trust 202841		Cloud Storage	Burwell Computers	E	110.00		110.00	
599	14/02/2024			Unity Trust 202841		Cloud Storage	Burwell Computers	E	110.00		110.00	Subtotal for Code: ICT etc										1,300.32	£88.24	£1,388.56
641	02/02/2024			Unity Trust 202841		Microsoft 365	Burwell Computers	E	1,300.32		1,300.32	484	16/01/2024			Unity Trust 202841		Mileage	Debbie Cawley	E	36.90		36.90	
												509	23/01/2024			Unity Trust 202841		Mileage	Martyn Wright	E	30.15		30.15	
												510	02/02/2024			Unity Trust 202841		Mileage	Martyn Wright	E	26.10		26.10	
												512	14/02/2024			Unity Trust 202841		Mileage	Martyn Wright	E	26.10		26.10	
												513	14/02/2024			Unity Trust 202841		Mileage	Debbie Cawley	E	26.10		26.10	

Listing of Payments in each Code for All Cost Centres
(Between 01-01-2024 and 31-03-2024)

Code Number	Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
534		27/03/2024	Unity Trust 202841		Unity Trust 202841		Mileage	P I Webb	E	6.75		6.75
561		13/03/2024	Unity Trust 202841		Unity Trust 202841		Mileage	Debbie Cawley	Z	24.30		24.30
562		13/03/2024	Unity Trust 202841		Unity Trust 202841		Mileage	Martyn Wright	Z	31.05		31.05
563		13/03/2024	Unity Trust 202841		Unity Trust 202841		Mileage	P Webb	Z	45.90		45.90
573		29/02/2024	Unity Trust 202841		Unity Trust 202841		Mileage	Martyn Wright	E	29.70		29.70
603		14/02/2024	Unity Trust 202841		Unity Trust 202841		Mileage	Martyn Wright	E	30.15		30.15
604		14/02/2024	Unity Trust 202841		Unity Trust 202841		Mileage	Debbie Cawley	E	23.85		23.85
							Subtotal for Code:	Mileage (Not Handyman)		£284.85		£284.85

72 CAPALC + Other Memberships

Code Number	Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
616		09/02/2024	Unity Trust 202841		Unity Trust 202841		ICO Fee	Information Commissioners Office	E	35.00		35.00
624		02/02/2024	Unity Trust 202841		Unity Trust 202841		Membership	CAMBS ACRE	S	54.17	10.83	65.00
648		27/03/2024	Unity Trust 202841		Unity Trust 202841		CAPALC Membership	CAPALC	E	1,118.40		1,118.40
							Subtotal for Code:	CAPALC + Other Memberships		£1,207.57	£10.83	£1,218.40

74 Petty Cash/Lloyds Cards

Code Number	Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
595		16/02/2024	Unity Trust 202841		Unity Trust 202841		Fee/Materials	Lloyds Bank	E	6.00		6.00
619		16/01/2024	Unity Trust 202841		Unity Trust 202841		Various	Lloyds Bank	S	74.99	15.00	89.99
619		16/01/2024	Unity Trust 202841		Unity Trust 202841		Various	Lloyds Bank	E	6.00		6.00
							Subtotal for Code:	Petty Cash/Lloyds Cards		£86.99	£15.00	£101.99

77 Other and PR

Code Number	Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
535		31/03/2024	Unity Trust 202841		Unity Trust 202841		Bank Fees	Unity Trust	E	8.10		8.10
536		31/03/2024	Unity Trust 202841		Unity Trust 202841		Bank Fees	Unity Trust	E			
537		31/03/2024	Unity Trust 202841		Unity Trust 202841		Bank Fees	Unity Trust	E	60.90		60.90
570		13/03/2024	Unity Trust 202841		Unity Trust 202841		Clunch Advert	Clunch	E	134.00		134.00
632		02/02/2024	Unity Trust 202841		Unity Trust 202841		Defrib Batteries etc	Community Heartbeat Trust	S	326.50	65.30	391.80
							Subtotal for Code:	Other and PR		£529.50	£65.30	£594.80

79 Handyman General Expendiure inc. mil

Code Number	Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
508		23/01/2024	Unity Trust 202841		Unity Trust 202841		mileage and Phone	George (Steve) Rowland	E	149.15		149.15
514		14/02/2024	Unity Trust 202841		Unity Trust 202841		mileage and Phone	George (Steve) Rowland	E			
530		27/03/2024	Unity Trust 202841		Unity Trust 202841		Maintenance Supplies	Huws Gray Ridegons	S	206.20	41.24	247.44
550		18/03/2024	Unity Trust 202841		Unity Trust 202841		Batteries Stamps Fee	Lloyds Bank	S	24.44	4.89	29.33
560		13/03/2024	Unity Trust 202841		Unity Trust 202841		mileage and Phone	George Rowland	Z	140.85		140.85
595		16/02/2024	Unity Trust 202841		Unity Trust 202841		Fee/Materials	Lloyds Bank	S	110.22	22.04	132.26
598		14/02/2024	Unity Trust 202841		Unity Trust 202841		Maintenance Supplies	Newmarket Garden Machinery	S	24.50	4.90	29.40
601		14/02/2024	Unity Trust 202841		Unity Trust 202841		Maintenance Supplies	Huws Gray Ridegons	S	325.92	65.18	391.10
605		14/02/2024	Unity Trust 202841		Unity Trust 202841		mileage and Phone	George (Steve) Rowland	E	142.65		142.65
619		16/01/2024	Unity Trust 202841		Unity Trust 202841		Various	Lloyds Bank	S	19.98	4.00	23.98

Listing of Payments in each Code for All Cost Centres
(Between 01-01-2024 and 31-03-2024)

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
621	23/01/2024			Unity Trust 202841		Trailer Repairs	Van System Group	S	328.87	65.78	394.65
629	02/02/2024			Unity Trust 202841		Maintenance Supplies	Huws Gray Ridegons	S	85.97	17.19	103.16
80 Website											
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
487	16/01/2024			Unity Trust 202841		Website	Vision ICT	S	175.00	35.00	210.00
81 Public Toilet											
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
526	24/01/2024			Unity Trust 202841		Energy	Engle	L	437.29	21.86	459.15
548	25/03/2024			Unity Trust 202841		Energy Supply	Engle	L	24.58	1.23	25.81
Subtotal for Code: Handyman General Expenditure									£1,558.75	£225.22	£1,783.97
Subtotal for Code: Website									£175.00	£35.00	£210.00
Subtotal for Code: Public Toilet									£461.87	£23.09	£484.96
Subtotal for Cost Centre: Administration									7,761.08	755.79	8,516.87

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Cost Centre Agency Grass Cutting											
86 Agency Grass Cutting - CCC Verges											
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
520	16/01/2024			Unity Trust 202841		Grass Cutting	Truelink Limited	S	289.30	57.86	347.16
520	16/01/2024			Unity Trust 202841		Grass Cutting	Truelink Limited	S	289.30	57.86	347.16
521	16/01/2024			Unity Trust 202841		Grass Cutting	Truelink Limited	S	289.30	57.86	347.16
521	16/01/2024			Unity Trust 202841		Grass Cutting	Truelink Limited	S	578.60	115.72	694.32
522	16/01/2024			Unity Trust 202841		Grass Cutting	Truelink Limited	S	289.30	57.86	347.16
522	16/01/2024			Unity Trust 202841		Grass Cutting	Truelink Limited	S	289.30	57.86	347.16
Subtotal for Code: Agency Grass Cutting - CCC Ve									£2,025.10	£405.02	£2,430.12
Subtotal for Cost Centre: Agency Grass Cutting									2,025.10	405.02	2,430.12

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Cost Centre Capital Budget											
129 Pavilion Insurance Work											
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description <td>Supplier</td> <td>Vat Type</td> <td>Net</td> <td>Vat</td> <td>Total</td>	Supplier	Vat Type	Net	Vat	Total
626	02/02/2024			Unity Trust 202841		Pavilion Damage	Gately Smithers Purslow	S	3,602.70	720.54	4,323.24
Subtotal for Code: Pavilion Insurance Work									£3,602.70	£720.54	£4,323.24
141 community garden											
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
486	16/01/2024			Unity Trust 202841		Cleaning/Stationary Supplies	Simpsons Nurseries Limited	S	176.64	35.33	211.97
486	16/01/2024			Unity Trust 202841		Cleaning/Stationary Supplies	Simpsons Nurseries Limited	E	103.25		103.25
559	26/03/2024			Unity Trust 202841		Community Garden Shed	One Garden	S	233.32	46.67	279.99
Subtotal for Code: community garden									£513.21	£82.00	£595.21
Subtotal for Cost Centre: Capital Budget									4,115.91	802.54	4,918.45

Burwell Parish Council
Listing of Payments in each Code for All Cost Centres
 (Between 01-01-2024 and 31-03-2024)

Cost Centre	Cemetery		19 Electricity and Rates		Supplier	Vat Type	Net	Vat	Total
Code Number	Invoice No	Date	Minute	Cheq. No.	Description				
	481	02/01/2024			Property Rates	E	165.00		165.00
	529	24/01/2024			Energy	L	15.50	0.78	16.28
	540	25/03/2024			Water Rates	E			
	544	25/03/2024			Energy Supply	L	14.50	0.72	15.22
	647	23/02/2024			Energy	L	15.50	0.78	16.28
					Subtotal for Code: Electricity and Rates		£210.50	£2.28	£212.78
Code Number	21 Maintenance		Supplier	Vat Type	Net	Vat	Total		
Vchr.	Invoice No	Date	Description						
	636	02/02/2024	Maintenance Supplies	S	280.00	56.00	336.00		
	640	02/02/2024	Replacement Tap	S	512.00	102.40	614.40		
			Subtotal for Code: Maintenance		£792.00	£158.40	£950.40		
Code Number	22 Cleaning Contract		Supplier	Vat Type	Net	Vat	Total		
Vchr.	Invoice No	Date	Description						
	569	13/03/2024	Window Cleaning	E	17.00		17.00		
	630	02/02/2024	Clearing Various Properties	E	17.00		17.00		
			Subtotal for Code: Cleaning Contract		£34.00		£34.00		
			Subtotal for Cost Centre: Cemetery		1,036.50	160.68	1,197.18		
Cost Centre	Deposits		Supplier	Vat Type	Net	Vat	Total		
Code Number	Invoice No	Date	Description						
	617	08/02/2024	Return of Deposit	E	25.00		25.00		
			Subtotal for Code: allotment Deposit		£25.00		£25.00		
Code Number	112 allotment Deposit		Supplier	Vat Type	Net	Vat	Total		
Vchr.	Invoice No	Date	Description						
	488	16/01/2024	Return of Deposit	E	50.00		50.00		
	489	16/01/2024	Return of Deposit	E	50.00		50.00		
	490	16/01/2024	Return of Deposit	E	50.00		50.00		
	491	16/01/2024	Return of Deposit	E	50.00		50.00		
	492	16/01/2024	Return of Deposit	E	50.00		50.00		
	493	16/01/2024	Return of Deposit	E	50.00		50.00		
	494	16/01/2024	Return of Deposit	E	50.00		50.00		
	495	16/01/2024	Return of Deposit	E	50.00		50.00		
	496	16/01/2024	Return of Deposit	E	50.00		50.00		
	497	16/01/2024	Return of Deposit	E	50.00		50.00		
	498	16/01/2024	Return of Deposit	E	50.00		50.00		

Listing of Payments in each Code for All Cost Centres
(Between 01-01-2024 and 31-03-2024)

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
499	16/01/2024			Unity Trust 202841		Return of Deposit	E Freckingham	E			
500	16/01/2024			Unity Trust 202841		Return of Deposit	K Newnham	E			
517	14/02/2024			Unity Trust 202841		Bird Seed	E V Sagales	E			
571	13/03/2024			Unity Trust 202841		Return of Deposit	K Stock	E	50.00		50.00
581	29/02/2024			Unity Trust 202841		Return of Deposit	K Watson	E	50.00		50.00
582	29/02/2024			Unity Trust 202841		Return of Deposit	S Callum	E	50.00		50.00
583	29/02/2024			Unity Trust 202841		Return of Deposit	V Stokes	E	50.00		50.00
584	29/02/2024			Unity Trust 202841		Return of Deposit	D Sullivan	E	50.00		50.00
608	14/02/2024			Unity Trust 202841		Return of Deposit	F Mead	E	50.00		50.00
609	14/02/2024			Unity Trust 202841		Return of Deposit	D Monteiro	E	50.00		50.00
610	14/02/2024			Unity Trust 202841		Return of Deposit	Prospects Trust	E	50.00		50.00
611	14/02/2024			Unity Trust 202841		Return of Deposit	E V Sagales	E	50.00		50.00
612	14/02/2024			Unity Trust 202841		Return of Deposit	E Freckingham	E	50.00		50.00
613	14/02/2024			Unity Trust 202841		Return of Deposit	K Newman	E	50.00		50.00
649	02/02/2024			Unity Trust 202841		Ret of Dep	Matt East	E	50.00		50.00
Subtotal for Code: Hall Deposit									£1,000.00		£1,000.00
Subtotal for Cost Centre: Deposits									1,025.00		1,025.00

Cost Centre Donations

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
87 General Donations											
533	27/03/2024			Unity Trust 202841		Donation	Burwell Day Centre	E	500.00		500.00
618	05/02/2024			Unity Trust 202841		Donation	Newmarket Town BAAnd	E	100.00		100.00
619	16/01/2024			Unity Trust 202841		Various	Lloyds Bank	E	70.00		70.00
Subtotal for Code: General Donations									£670.00		£670.00
Subtotal for Cost Centre: Donations									670.00		670.00

Cost Centre Gardiner Memorial Hall

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
6 Heat and Light											
525	24/01/2024			Unity Trust 202841		Energy	Engle	S	1,343.19	268.64	1,611.83
545	25/03/2024			Unity Trust 202841		Energy Supply	Engle	S	1,382.59	276.52	1,659.11
Subtotal for Code: Heat and Light									£2,725.78	£545.16	£3,270.94
7 Rates											
482	02/01/2024			Unity Trust 202841		Property Rates	ECDC	E	199.00		199.00
483	02/01/2024			Unity Trust 202841		Water Rates	WAVE	E	72.21		72.21
Subtotal for Code: Rates									£271.21		£271.21

Code Number 8 Repairs, Renewals, Sanitary contract e

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
483	02/01/2024			Unity Trust 202841		Water Rates	WAVE	E	72.21		72.21
Subtotal for Code: Rates									£271.21		£271.21

Burwell Parish Council Listing of Payments in each Code for All Cost Centres (Between 01-01-2024 and 31-03-2024)

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
516	14/02/2024			Unity Trust 202841		Bird Seed	Stannah	S			
607	14/02/2024			Unity Trust 202841		GMH Lift Service	Stannah	S	70.00	14.00	84.00
Subtotal for Code: Repairs, Renewals, Sanitary co									£70.00	£14.00	£84.00
12 Cleaning Contract											
568	13/03/2024			Unity Trust 202841		Window Cleaning	Burwell Window Cleaning	E	17.00		17.00
630	02/02/2024			Unity Trust 202841		Cleaning Various Properties	Burwell Window Cleaning	E	17.00		17.00
Subtotal for Code: Cleaning Contract									£34.00		£34.00
13 Income from Hirers											
518	14/02/2024			Unity Trust 202841		Over payment	E V Sagales	S			
611	14/02/2024			Unity Trust 202841		Return of Deposit	E V Sagales	S	41.58	8.32	49.90
Subtotal for Code: Income from Hirers									£41.58	£8.32	£49.90
Subtotal for Cost Centre: Gardiner Memorial Hall									3,142.57	567.48	3,710.05
Cost Centre Jubilee Reading Room											
14 Heat and Light											
528	24/01/2024			Unity Trust 202841		Energy	Engie	L	106.50	5.32	111.82
543	21/03/2024			Unity Trust 202841		Energy Supply	Engie	L	348.09	17.40	365.49
546	25/03/2024			Unity Trust 202841		Energy Supply	Engie	L	107.79	5.39	113.18
637	25/01/2024			Unity Trust 202841		Energy	Engie	L	387.44	19.37	406.81
644	22/02/2024			Unity Trust 202841		Energy	Engie	L	462.98	23.15	486.13
645	23/02/2024			Unity Trust 202841		Energy	Engie	L	118.39	5.92	124.31
Subtotal for Code: Heat and Light									£1,531.19	£76.55	£1,607.74
15 Rates											
480	02/01/2024			Unity Trust 202841		Property Rates	ECDC	E	42.00		42.00
539	25/03/2024			Unity Trust 202841		Water Rates	WAVE	E	57.73		57.73
Subtotal for Code: Rates									£99.73		£99.73
16 Repairs, Renewals											
602	14/02/2024			Unity Trust 202841		Alarm System Contract	Dent	S	137.00	27.40	164.40
Subtotal for Code: Repairs, Renewals									£137.00	£27.40	£164.40
17 Cleaning Contract											
569	13/03/2024			Unity Trust 202841		Window Cleaning	Burwell Window Cleaning	E	17.00		17.00
630	02/02/2024			Unity Trust 202841		Cleaning Various Properties	Burwell Window Cleaning	E	17.00		17.00
Subtotal for Code: Cleaning Contract									£34.00		£34.00

Listing of Payments in each Code for All Cost Centres
(Between 01-01-2024 and 31-03-2024)

Cost Centre	Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Mandeville Hall	47	02/02/2024	202841		Unity Trust	202841	Electrical Repairs	Burwell Electrical	S	82.50	16.50	99.00
	635	02/02/2024	202841		Unity Trust	202841	Repairs, Renewals, Sanitary co			£82.50	£16.50	£99.00
								Subtotal for Code:		1,801.92	103.95	1,905.87
								Subtotal for Cost Centre: Jubilee Reading Room				
Mandeville Hall	48	15/03/2024	202841		Unity Trust	202841	Energy Supply	Corona	L	131.55	6.58	138.13
	541	15/03/2024	202841		Unity Trust	202841	Energy Supply	Engle	L	494.68	24.73	519.41
	542	21/03/2024	202841		Unity Trust	202841	Energy Supply	Corona	L	142.79	7.14	149.93
	596	15/02/2024	202841		Unity Trust	202841	Energy	Engle	L	552.06	27.60	579.66
	638	25/01/2024	202841		Unity Trust	202841	Energy	Engle	L	142.36	7.12	149.48
	639	15/01/2024	202841		Unity Trust	202841	Energy	Corona	L	177.09	8.85	185.94
	642	04/03/2024	202841		Unity Trust	202841	Energy	Engle	L	661.93	33.10	695.03
	643	22/02/2024	202841		Unity Trust	202841	Heat and Light			£2,302.46	£115.12	£2,417.58
								Subtotal for Code:		1,448.92	289.78	1,738.70
								Subtotal for Cost Centre: Performing Rights		£1,448.92	£289.78	£1,738.70
Mandeville Hall	49	02/01/2024	202841		Unity Trust	202841	Property Rates	PPLPRS	S	747.00		747.00
	479	02/01/2024	202841		Unity Trust	202841	Water Rates	WAVE	E	51.01		51.01
	620	17/01/2024	202841		Unity Trust	202841	Rates			£798.01		£798.01
								Subtotal for Code:		75.00	15.00	90.00
								Subtotal for Cost Centre: Fire Precautions		£75.00	£15.00	£90.00
Mandeville Hall	50	13/03/2024	202841		Unity Trust	202841	Window Cleaning	Burwell Window Cleaning	E	17.00		17.00
	569	13/03/2024	202841		Unity Trust	202841	Cleaning Various Properties	Burwell Window Cleaning	E	17.00		17.00
	630	02/02/2024	202841		Unity Trust	202841	Cleaning Contract			£34.00		£34.00
								Subtotal for Code:		4,740.89	436.40	5,177.29
								Subtotal for Cost Centre: Mandeville Hall				

Cost Centre Margaret Field

Burwell Parish Council
Listing of Payments in each Code for All Cost Centres
(Between 01-01-2024 and 31-03-2024)

3 Grass Cutting											
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 520	16/01/2024			Unity Trust 202841		Grass Cutting	Truelink Limited	S	156.20	31.24	187.44
520	16/01/2024			Unity Trust 202841		Grass Cutting	Truelink Limited	S	156.20	31.24	187.44
521	16/01/2024			Unity Trust 202841		Grass Cutting	Truelink Limited	S	156.20	31.24	187.44
521	16/01/2024			Unity Trust 202841		Grass Cutting	Truelink Limited	S	156.20	31.24	187.44
522	16/01/2024			Unity Trust 202841		Grass Cutting	Truelink Limited	S	156.20	31.24	187.44
522	16/01/2024			Unity Trust 202841		Grass Cutting	Truelink Limited	S	156.20	31.24	187.44
523	16/01/2024			Unity Trust 202841		Grass Cutting	Truelink Limited	S	156.20	31.24	187.44
Subtotal for Code: Grass Cutting									£1,093.40	£218.68	£1,312.08

4 Misc											
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 532	27/03/2024			Unity Trust 202841		Margaret Field Toilet Hire	Landmark Toilet Solution	E	100.00		100.00
574	29/02/2024			Unity Trust 202841		Toilet Margaret Field	Landmark Toilet Solution	E	100.00		100.00
575	29/02/2024			Unity Trust 202841		Toilet Margaret Field	Landmark Toilet Solution	E	100.00		100.00
625	02/02/2024			Unity Trust 202841		Toilet Margaret Field	Landmark Toilet Solution	E	100.00		100.00
Subtotal for Code: Misc									£300.00		£300.00
Subtotal for Cost Centre: Margaret Field									1,393.40	218.68	1,612.08

82 Pauline's Swamp											
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 515	14/02/2024			Unity Trust 202841		Bird Seed	Mr and Mrs Spike	E			
524	16/01/2024			Unity Trust 202841		Grass Cutting	Truelink Limited	S	392.70	78.54	471.24
565	13/03/2024			Unity Trust 202841		Barn Work	J J Drake	S	1,073.61	214.72	1,288.33
576	29/02/2024			Unity Trust 202841		Tree Work	S R Landscapes	E	110.00		110.00
606	14/02/2024			Unity Trust 202841		Bird Seed	Mr and Mrs Spike	S	15.81	3.16	18.97
Subtotal for Code: Pauline's Swamp									£1,592.12	£296.42	£1,888.54

136 Pauline's Swamp CCTV Grant											
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 619	16/01/2024			Unity Trust 202841		Various	Loyds Bank	E	240.00		240.00
Subtotal for Code: Pauline's Swamp CCTV Grant									£240.00		£240.00
Subtotal for Cost Centre: Pauline's Swamp									1,832.12	296.42	2,128.54

83 Grass Cutting Public Areas											
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 520	16/01/2024			Unity Trust 202841		Grass Cutting	Truelink Limited	S	286.00	57.20	343.20
520	16/01/2024			Unity Trust 202841		Grass Cutting	Truelink Limited	S	30.00	6.00	36.00

Listing of Payments in each Code for All Cost Centres
(Between 01-01-2024 and 31-03-2024)

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
520	16/01/2024			Unity Trust 202841		Grass Cutting	Truelink Limited	S	286.00	57.20	343.20
520	16/01/2024			Unity Trust 202841		Grass Cutting	Truelink Limited	S	30.00	6.00	36.00
521	16/01/2024			Unity Trust 202841		Grass Cutting	Truelink Limited	S	572.00	114.40	686.40
521	16/01/2024			Unity Trust 202841		Grass Cutting	Truelink Limited	S	60.00	12.00	72.00
521	16/01/2024			Unity Trust 202841		Grass Cutting	Truelink Limited	S	286.00	57.20	343.20
521	16/01/2024			Unity Trust 202841		Grass Cutting	Truelink Limited	S	30.00	6.00	36.00
522	16/01/2024			Unity Trust 202841		Grass Cutting	Truelink Limited	S	286.00	57.20	343.20
522	16/01/2024			Unity Trust 202841		Grass Cutting	Truelink Limited	S	286.00	57.20	343.20
524	16/01/2024			Unity Trust 202841		Grass Cutting	Truelink Limited	S	700.00	140.00	840.00
Subtotal for Code: Grass Cutting									£2,852.00	£570.40	£3,422.40
Subtotal for Cost Centre: Public Areas									2,852.00	570.40	3,422.40

Cost Centre Spring Close

1 Grass and Hay Cutting

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
520	16/01/2024			Unity Trust 202841		Grass Cutting	Truelink Limited	S	45.65	9.13	54.78
520	16/01/2024			Unity Trust 202841		Grass Cutting	Truelink Limited	S	115.50	23.10	138.60
520	16/01/2024			Unity Trust 202841		Grass Cutting	Truelink Limited	S	45.65	9.13	54.78
520	16/01/2024			Unity Trust 202841		Grass Cutting	Truelink Limited	S	115.50	23.10	138.60
521	16/01/2024			Unity Trust 202841		Grass Cutting	Truelink Limited	S	91.30	18.26	109.56
521	16/01/2024			Unity Trust 202841		Grass Cutting	Truelink Limited	S	231.00	46.20	277.20
521	16/01/2024			Unity Trust 202841		Grass Cutting	Truelink Limited	S	45.65	9.13	54.78
521	16/01/2024			Unity Trust 202841		Grass Cutting	Truelink Limited	S	115.50	23.10	138.60
522	16/01/2024			Unity Trust 202841		Grass Cutting	Truelink Limited	S	45.65	9.13	54.78
522	16/01/2024			Unity Trust 202841		Grass Cutting	Truelink Limited	S	115.50	23.10	138.60
522	16/01/2024			Unity Trust 202841		Grass Cutting	Truelink Limited	S	45.65	9.13	54.78
522	16/01/2024			Unity Trust 202841		Grass Cutting	Truelink Limited	S	115.50	23.10	138.60
523	16/01/2024			Unity Trust 202841		Grass Cutting	Truelink Limited	S	579.70	115.94	695.64
523	16/01/2024			Unity Trust 202841		Grass Cutting	Truelink Limited	S	811.80	162.36	974.16
523	16/01/2024			Unity Trust 202841		Grass Cutting	Truelink Limited	S	115.50	23.10	138.60
524	16/01/2024			Unity Trust 202841		Grass Cutting	Truelink Limited	S	696.30	139.26	835.56
524	16/01/2024			Unity Trust 202841		Grass Cutting	Truelink Limited	S	811.80	162.36	974.16
Subtotal for Code: Grass and Hay Cutting									£4,143.15	£828.63	£4,971.78

2 Maintenance

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
615	13/02/2024			Unity Trust 202841		Maintenance Supplies	Colin and Caroline Smith	E	48.00		48.00
Subtotal for Code: Maintenance									£48.00		£48.00
Subtotal for Cost Centre: Spring Close									4,191.15	828.63	5,019.78

Cost Centre Staff

Burwell Parish Council
Listing of Payments in each Code for All Cost Centres
 (Between 01-01-2024 and 31-03-2024)

58 Facilities Supervisors											
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 503	24/01/2024			Unity Trust 202841		Salary	Martyn Wright	E	516.76		516.76
506	23/01/2024			Unity Trust 202841		Salary	Debbie Cawley	S	1,162.46	232.49	1,394.95
552	22/03/2024			Unity Trust 202841		Tax and NI	HMRC	Z	423.53		423.53
552	22/03/2024			Unity Trust 202841		Tax and NI	HMRC	Z	137.40		137.40
553	22/03/2024			Unity Trust 202841		Pension	Nest	Z	129.75		129.75
555	22/03/2024			Unity Trust 202841		Salary	Martyn Wright	Z	548.74		548.74
556	22/03/2024			Unity Trust 202841		Salary	Debbie Cawley	Z	1,507.01		1,507.01
557	22/03/2024			Unity Trust 202841		Salary	George (Steve) Rowland	Z	1,811.40		1,811.40
587	26/02/2024			Unity Trust 202841		Superannuation	Nest	E	114.91		114.91
589	23/02/2024			Unity Trust 202841		Salary	Martyn Wright	E	548.94		548.94
591	23/02/2024			Unity Trust 202841		Salary	D Cawley	E	1,366.89		1,366.89
594	23/02/2024			Unity Trust 202841		Tax and NI	HMRC	E	330.87		330.87
594	23/02/2024			Unity Trust 202841		Tax and NI	HMRC	E	137.20		137.20
622	24/01/2024			Unity Trust 202841		Superannuation	Nest	E	117.88		117.88
623	24/01/2024			Unity Trust 202841		Tax and NI	HMRC	E	349.36		349.36
623	24/01/2024			Unity Trust 202841		Tax and NI	HMRC	E	129.00		129.00
									£9,332.10	£232.49	£9,564.59
Subtotal for Code: Facilities Supervisors											
59 Assistant to Clerk											
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 502	24/01/2024			Unity Trust 202841		Salary	Sarah Ashby	E	1,084.26		1,084.26
552	22/03/2024			Unity Trust 202841		Tax and NI	HMRC	Z	91.98		91.98
553	22/03/2024			Unity Trust 202841		Pension	Nest	Z	81.66		81.66
554	22/03/2024			Unity Trust 202841		Salary	Sarah Ashby	Z	1,084.06		1,084.06
587	26/02/2024			Unity Trust 202841		Superannuation	Nest	E	81.66		81.66
592	23/02/2024			Unity Trust 202841		Salary	D Cawley	E	1,084.26		1,084.26
594	23/02/2024			Unity Trust 202841		Tax and NI	HMRC	E	91.78		91.78
622	24/01/2024			Unity Trust 202841		Superannuation	Nest	E	81.66		81.66
623	24/01/2024			Unity Trust 202841		Tax and NI	HMRC	E	91.78		91.78
									£3,773.10		£3,773.10
Subtotal for Code: Assistant to Clerk											
60 Handyman											
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 507	23/01/2024			Unity Trust 202841		Salary	George (Steve) Rowland	S	1,509.33	301.87	1,811.20
552	22/03/2024			Unity Trust 202841		Tax and NI	HMRC	Z	574.16		574.16
553	22/03/2024			Unity Trust 202841		Pension	Nest	Z	158.76		158.76
587	26/02/2024			Unity Trust 202841		Superannuation	Nest	E	158.76		158.76
588	23/02/2024			Unity Trust 202841		Salary	George (Steve) Rowland	E	1,811.20		1,811.20
594	23/02/2024			Unity Trust 202841		Tax and NI	HMRC	E	574.36		574.36
622	24/01/2024			Unity Trust 202841		Superannuation	Nest	E	158.76		158.76

Listing of Payments in each Code for All Cost Centres
(Between 01-01-2024 and 31-03-2024)

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
623	24/01/2024			Unity Trust 202841		Tax and NI	HMRC	E	574.36		574.36
Subtotal for Code: Handyman											£301.87
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.											
504	24/01/2024			Unity Trust 202841		Superannuation	Cambridgeshire County Council	E	733.77		733.77
505	23/01/2024			Unity Trust 202841		Salary	Yvonne Rix	S	1,729.52	345.91	2,075.43
551	22/03/2024			Unity Trust 202841		Superannuation	Cambridgeshire County Council	Z	733.77		733.77
552	22/03/2024			Unity Trust 202841		Tax and NI	HMRC	Z	735.79		735.79
558	22/03/2024			Unity Trust 202841		Salary	George (Steve) Rowland	Z	2,075.63		2,075.63
590	23/02/2024			Unity Trust 202841		Salary	Yvonne Rix	E	2,075.43		2,075.43
593	23/02/2024			Unity Trust 202841		Superannuation	Cambridgeshire County Council	E	733.77		733.77
594	23/02/2024			Unity Trust 202841		Tax and NI	HMRC	E	735.99		735.99
623	24/01/2024			Unity Trust 202841		Tax and NI	HMRC	E	735.99		735.99
Subtotal for Code: Clerk											£345.91
Subtotal for Code: Staff											880.27
Subtotal for Cost Centre:											29,794.82

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
627	02/02/2024			Unity Trust 202841		Street Light Energy	NPOWER	L	94.21	4.71	98.92
Subtotal for Code: Electricity											£94.21
Subtotal for Cost Centre: Street Lighting											94.21

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
527	24/01/2024			Unity Trust 202841		Energy	Engie	L	573.08	28.65	601.73
547	25/03/2024			Unity Trust 202841		Energy Supply	Engie	L	533.68	26.68	560.36
646	23/02/2024			Unity Trust 202841		Energy	Engie	L	630.11	31.51	661.62
Subtotal for Code: Electricity											£1,736.87

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
538	25/03/2024			Unity Trust 202841		Water Rates	Unity Trust	E	85.85		85.85
Subtotal for Code: Rates											£85.85

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
566	13/03/2024			Unity Trust 202841		Plumbing Works	Harrisons of Burwell	S	212.00	42.40	254.40
600	14/02/2024			Unity Trust 202841		Electrical Repairs	Cartwright Brothers Ltd	S	75.00	15.00	90.00
Subtotal for Code: Repairs, Renewals											£287.00
Subtotal for Code: Repairs, Renewals											£57.40
Subtotal for Code: Repairs, Renewals											£344.40

Listing of Payments in each Code for All Cost Centres
(Between 01-01-2024 and 31-03-2024)

Cost Centre		The Recreation Ground		The Pavilion		2,109.72	144.24	2,253.96			
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
577	29/02/2024	35	Grass Cutting	Unity Trust 202841		Grass Cutting	Mr Groundsman	S	525.00	105.00	630.00
631	02/02/2024			Unity Trust 202841		Grass Cutting	Mr Groundsman	S	525.00	105.00	630.00
Subtotal for Code: Grass Cutting									£1,050.00	£210.00	£1,260.00
578	29/02/2024	117	Tennis Court Maintenance	Unity Trust 202841		LTA Membership	LTA	E	136.00		136.00
Subtotal for Code: Tennis Court Maintenance									£136.00		£136.00
519	14/02/2024	118	Tennis Court Income	Unity Trust 202841		Tennis Court Refund	J Hamilton	E			
585	29/02/2024			Unity Trust 202841		Tennis Court Refund	V Beeton	E	6.00		6.00
614	14/02/2024			Unity Trust 202841		Tennis Court Refund	J Hamilton	E	6.00		6.00
Subtotal for Code: Tennis Court Income									£12.00		£12.00
Subtotal for Cost Centre: The Recreation Ground									1,198.00	210.00	1,408.00
TOTALS									£668,904.12	£6,385.21	£75,289.33

Yvonne Rix

From: Richard Kay <Richard.Kay@eastcambs.gov.uk>
Sent: 03 May 2024 16:07
To: PlanningPolicy
Subject: Draft Supplementary Planning Document (SPD): Hedgehog Recovery Design Guidance SPD

Dear Sir/Madam

We are emailing to consult you on a **draft Hedgehog Recovery Design Guidance SPD**.

The Council recognises that it has a significant role to play in protecting and improving the environment for future generations, help nature recover and generally help bring back nature to the district.

Following a public vote in Summer 2023 to determine which animal the public would most want to see assisted, a vote which was won by the hedgehog, the Council is embarking on a number of actions to help hedgehog numbers recover in East Cambridgeshire. One action is to prepare a Hedgehog Recovery Design Guidance SPD so that hedgehogs are fully considered as part of the design and build of new developments.

This SPD is in support of the 'Environment and Climate Change' section of the East Cambridgeshire Local Plan (2015, as amended 2023) as well as it responds to National Planning Policy and guidance.

Copies of the draft SPD and Consultation Notice are available for public inspection on the Council's website at: <http://www.eastcambs.gov.uk/local-development-framework/supplementary-planning-documents> and at reception of the Council (The Grange, Ely) during normal opening hours.

The consultation period starts on **3 May 2024** and ends on **31 May 2024**. Only comments made during this period will likely be taken into account. Any comments made after the consultation period may be discarded.

You may submit your comments either by email to planningpolicy@eastcambs.gov.uk or send your comments via post to: Strategic Planning Team, East Cambridgeshire District Council, The Grange, Nutholt Lane, Ely, Cambs, CB7 4EE.

Please be aware all comments submitted on the SPD will likely be made available for public viewing. As part of the process, we will also be producing a Consultation Report which will include a summary of all the comments received and the Council's response to these comments.

There will likely only be a single consultation on the emerging SPD. Following consultation, all comments received will be considered and appropriate amendments made. The SPD is then scheduled to be adopted by the Council in Autumn 2024.

If you have any questions or queries regarding the draft SPD consultation please contact the Strategic Planning Team on (01353) 665555 or email planningpolicy@eastcambs.gov.uk

We have consulted you because we think you may have an interest in the document or you are on our consultee database for planning policy matters. Please let us know if you wish to be removed from our database.

Kind Regards,

Strategic Planning Team
East Cambridgeshire District Council
The Grange, Nutholt Lane, Ely, Cambridgeshire. CB7 4EE

Yvonne Rix

From: Richard Kay <Richard.Kay@eastcambs.gov.uk>
Sent: 23 April 2024 15:36
To: PlanningPolicy
Subject: Soham and Barway Neighbourhood Plan - Consultation Commences

Good afternoon East Cambridgeshire Parish Clerks

East Cambridgeshire District Council published on Tuesday 23 April 2024 the draft Soham and Barway Neighbourhood Plan (Submission Version) and is now inviting comments on or before Monday 3 June 2024.

You have received this email because you may be interested in reviewing the Plan. However, you are not obliged to respond to this consultation. In addition, anyone can respond to the consultation, so please feel free to highlight this consultation to anyone you think may be interested.

To view and download the draft Soham and Barway Neighbourhood Plan and its accompanying documents, and for details of how to make comments, please visit: <https://www.eastcambs.gov.uk/local-development-framework/soham-and-barway-neighbourhood-plan>.

The Neighbourhood Plan is available for inspection at East Cambridgeshire District Council's customer service centre during normal opening times. Details of the forthcoming independent examination will be made available via the above link in due course.

Comments can be made in writing:

- via email to: planningpolicy@eastcambs.gov.uk ; or
- by post to: Strategic Planning Team, East Cambridgeshire District Council, The Grange, Nutholt Lane, Ely CB7 4EE

If you do submit any representations on the Neighbourhood Plan, please be aware that your representations will be made public, including on our website (minus any personal data). We will also treat your representations in line with our privacy policy, available here: <https://www.eastcambs.gov.uk/notices/privacy-notice>

Please note, comments must be received on or before **Monday 3 June 2024**.

Kind Regards

Strategic Planning Team
East Cambridgeshire District Council
The Grange, Nutholt Lane, Ely, Cambridgeshire. CB7 4EE
Tel (01353) 665555

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CONFIDENTIALITY NOTICE The information contained in this e-mail is intended for the named recipient(s) only. If you are not the intended recipient you may not copy, distribute or take any action or reliance on it. If you have received this e-mail in error please notify the sender immediately by replying to the e-mail address or by telephoning 01353 665555. Please note that all of your email correspondence will be dealt with in line with ECDC's Privacy Notice which can be found at: <http://eastcambs.gov.uk/notices/privacy-notice> All reasonable precautions have been taken to

Newmarket Road Sports Hub Taskforce Meeting – 17th April 2024 on Zoom

Present: Liz Swift, Michael Swift, Paul Webb, Craig Mulhall, Andy Wilkinson, and Yvonne Rix (Clerk)

Craig Mulhall and Andy Wilkinson were thanked for forwarding the report from Sport England to the Parish Council. The report indicates that there is a need for further discussion regarding who is responsible for what with This Land. Craig Mulhall informed those present that neither he nor Andy Wilkinson have been asked by This Land about what Khalid (This Land) had actually said at the meeting on 1st November 2023.

Yvonne Rix reported that she had spoken with Lucy Frazer's assistant earlier in the day. Lucy Frazer having seen the initial correspondence between the Parish Council and This Land had contacted David Meek. Lucy Frazer feels that it is important to keep conversations going and having seen the latest email from the Parish Council to the Chief Executive of Cambridgeshire County Council is willing to convene a meeting with all involved. Those present felt that this was a positive move, especially in light of the report from Sport England. It was agreed that the report should be shared with the East Cambs District Council Solicitor and Lucy Frazer.

Craig Mulhall asked if the Council would like him to speak with David Meek. It was agreed that this would be worth doing.

The report indicated that within the Planning Conditions certain matters relating to the sports hub need to be discharged. To date this still needs to be resolved. Pressure should be put on ECDC to make sure that they are discharged. As landowners, This Land is legally responsible to deal with these items, but ECDC is responsible for enforcing that they are done.

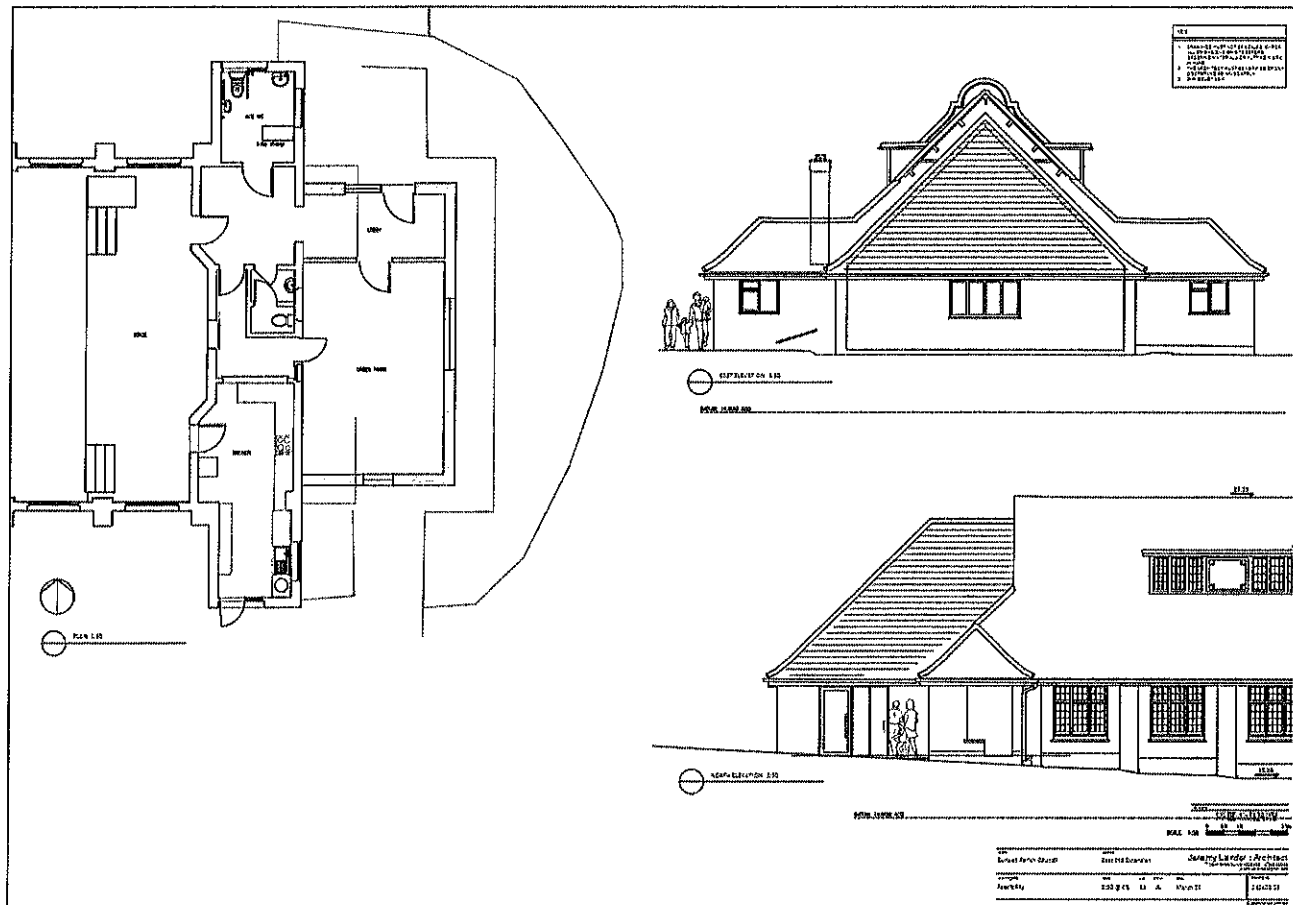
The 106/Planning Conditions also state that the land for the sports hub should be passed at the earliest opportunity due to the amount of work involved in creating the sports hub.

Liz Swift explained that the Council had said that they felt that due to the current situation with This Land that work on the project should be deferred for a while. Craig Mulhall said that they were happy to move forward on a step-by-step basis. Liz Swift continued that the Council appreciate that it is a difficult situation for Craig Mulhall and Andy Wilkinson to be in. Craig Mulhall to thank Duncan Jenkinson for his support and also to find out from Duncan Jenkinson if anything has been found out about the Agronomist's Survey. He will also contact David Meek. The Parish Council will ask Lucy Frazer MP to convene a meeting with This Land and other relevant parties.

Summary of the meeting to discuss the initial drawings with Jeremy Lander for Phase Two of the Gardiner Memorial Hall. Meeting held on 17th April 2024.

Present: Liz Swift, Paul Webb, Geraldine Tate, Michael Swift, Jim Perry, Jeremy Lander, and Yvonne Rix.

Apologies: Lea Dodds.



Liz Swift felt that the plan was good. She raised the following comments and concerns with Jeremy Lander. (Responses from Jeremy Lander in bold)

1. Could the lobby area be smaller? **Yes**
2. Could the existing toilet be moved? **Yes, but could be expensive to do so and therefore had been left to keep the cost down.**
3. Could two toilets, one accessible, on normal be fitted into the area currently shown as the accessible toilet? **No not enough room.**
4. Could the extension be extended length ways across the back of the building to make the new hall/room larger and to incorporate an area for the solar panel battery storage unit? **Could not increase the length across the back of the building as this would throw the pitch of the roof out of line with the main building. However, the width of the room could be increased, but care would be needed to ensure that there is no loss of carparking spaces.**
5. (Paul Webb) The roof needs to be suitable for solar panels, ideally about 14. **A pitch roof would accommodate more panels, but it is unlikely that a pitch roof will be approved by planning.**

6. If the width of the building is extended, then this will extend the length of the foyer.
Could this extra space accommodate a toilet and storage? **Yes**

Paul Webb raised concerns he has with the initial design. He explained that he felt that having an entrance into the foyer and not where the existing entrance is will mean that those less able will have a further distance to walk to get to the stair lift if they are going into the main hall. He added that he felt that having a lobby next to the new meeting room/hall would limit use of the room due to noise from users in the lobby. Fire controls and building alarm are currently situated by the existing entrance hall.

Jim Perry stated that if there is only one toilet available for the those using the new extension then they will be tempted to do to the toilets at the other end of the main hall, which is not acceptable, especially when some groups are using the main hall.

Paul Webb suggested creating an entrance doorway in the side of the existing entrance.

Jeremy Lander asked what size battery storage would be needed. 14/15 kwh was suggested. This could go outside. Thought needs to be given as to how the unit will be serviced and what the likely fire risk is.

Jeremy Lander explained that the two external buildings would be taken down. As one of the buildings has previously been used as a toilet, it is likely that there should be some drainage installed. Yvonne Rix to look to see if she can find any plans showing what is present. If unable to find anything, she agreed to contact Paul Mills at Varsity.

The existing door in the middle of the back wall will provide a second doorway into the new room. This can be made wider, which would make it easier for those accessing the server area.

Some storage space would be beneficial.

Jeremy Lander questioned if we would be looking at underfloor heating. Most flooring types work with underfloor heating. It is thought that we would look towards having the same heating system that is in the main hall and therefore we would not be looking at having underfloor heating as well.

Based on the information given at this meeting, Jeremy Lander will now do some revised drawings. He will also try and give a rough idea of the affect that increasing the building in size will have on the cost.

Jeremy Lander confirmed that a new planning application will need to be submitted in preference to applying to amend the existing approved application.

Burwell to Exning Cycleway Meeting with Suffolk County Council on 19th April 2024

Present:

Suffolk County Council – James Pickerin and Julia Proctor

Burwell Parish Council – Paul Webb, Liz Swift, Brenda Wilson, Lea Dodds, Jim Perry, and Geraldine Tate

Julia Proctor explained that the Section 106 funding is now available to carry out the work. It is thought that the funding has to be used within 10 years but this needs to be confirmed. The cycleway will run along the southern side as the majority of the land needed is owned by Highways. There is one third party landowner and the Rights of Way Officer is in discussion with them. The width of the pinch point in front of Hill Farm falls within guidelines. Suffolk County Council has a new contractor, Milestone, who has started to look at the scheme and have commissioned an initial survey/report for the scheme. Topography and Environmental surveys need to be carried out. A Road Safety Audit is needed. A map of all the utilities is also required. The Safety Audit is likely to make recommendations for the road crossing, which will be situated on the Burwell side of the bridge. It may be necessary for the crossing to be lit. Although previously surveys have been carried out, these are now out of date. Solar stud lighting along the cycleway could be considered.

Julia Proctor continued to explain that she believes that there is adequate funding available for the cycleway. Organisations such as Sustrain could be approached if there is a shortfall or to cover the cost of bringing the cycleway up to a higher standard.

Lea Dodds raised concern about the issues of the cycleway around Hill Farm and asked who would determine the structure of the boundary to the property as a solid boundary such as a fence may mean that cyclists will be inclined to cycle closer to the road. It is thought that the boundary structure would be for the landowner to decide. James Pickerin informed the group that he was in contact with the agent for Exning Estates.

Julia Proctor said that she is confident that the scheme will move forward, with the surveys taking about two to three months. During this period work will also take place on the designs for the scheme. Traffic management will be required while construction work is being undertaken. The scheme could be delivered early 2025.

Concern was raised over the speed of traffic along the route, and it was asked if the speed limit could be lowered. Julia Proctor explained that she had also thought about this, and it is an option. She will arrange for a speed survey to be carried out and also speak to the Police.

It was confirmed that Suffolk County Council will be responsible for the entire scheme.

Lea Dodds expressed that it would be better if the cycleway was situated the other side of the hedge. This would be on land owned by a third party and could work out very expensive as compensation would probably need to be paid. Lea Dodds suggested a 99-year lease for the land, but James Pickerin said that this is something that Highways would not look to do. However, he would speak to the Landowner. Lea Dodds then questioned onward journeys through Exning and thought that the cycleway should go through to the Exning Football Pitch. The cycleway will link on to an existing cycleway.

James Pickerin explained that if third parties are not willing to work towards a Creation Agreement for the Right of Way than a Creation Order may need to be made and if objected to

by the Third Party, the outcome would be determined by the Planning Inspectorate, and this could delay the process.

It was agreed that details about the scheme can be shared at the Annual Parish Meeting. The Clerk to let Julia Proctor and James Pickerin know the date.

A further meeting will take place when surveys have been carried out and more information is available. This is likely to be in about three months' time.

Julia Proctor and James Pickerin were thanked for attending the meeting.

Burwell Parish Council

Minutes of the Community, Leisure, Health, and Sport Meeting held on 16.4.24

Present: Michael Swift (Chair), Liz Swift, Geraldine Tate, Helen McMenamin-Smith, Jenny Moss, Jim Perry, Ian Woodroofe, and Paul Webb.

CLH&S/160424/01 Apologies for absences and declarations of interests

An apology for absence had been received from Charlie Milner. Paul Webb declared an interest in the request for a donation by Burwell Environmental Group. There were no other declarations.

CLH&S/160424/02 Approval of the minutes of the 20.2.24

The minutes of the meeting held on 20th February 2024 were approved and signed as a correct record. Proposed by Helen McMenamin-Smith and seconded by Geraldine Tate.

CLH&S/160424/03 Action Sheet Updates on the following and from the previous meeting of items not included on the agenda

The following updates were noted:

PROJECT	Update
Recreation Ground and Margaret Field Football Provision and liaison with the Football Club.	The goal posts donated by the Football Club for public use have now been installed. The Clerk to inform Maddox. The Football Club would like to know the dates of the meetings with Council and the groundsman when they are known. Approval was given for Mr Groundsman to scarify the pitches at the Recreation Ground. There will be no charge for this work as long as the debris can be distributed around the edge of the field.
Spring Close Management Group	No further update.
Pauline's Swamp	A meeting of the Trustees is due to be held on Thursday 18 th April 2024. The land is now ready to be transferred and the plan shows that the buffer zone is also included. However, the buffer zone has not yet been planted so consideration has to be taken as to whether to take on this area of land. Tara is due to run her next session at the swamp on the 30 th April 2024. Two Coronation Oak trees have been planted at the swamp and a further two, donated by Nicola Hallows have also been planted.
BAFY	Lizzy Wales has managed to obtain a grant to cover the cost of visits by the Connections Youth Bus for six to nine months. However, due to staff and bus availability no dates have been agreed yet. Once agreed the sessions will be held at the Recreation Ground. A Sports for Youth Day funded by ECDC has also been arranged for the 8 th August 2024. This will also be held at the Recreation Ground. Burwell Village College (Primary) School, Bottisham and Soham Village College students will be consulted as to the types of youth activities that they would like. This can then be used to support grant applications for a local youth worker.
Community Orchard	Pruning of the apple trees has been carried out. The plum trees will be pruned later in the year. The posters may need replacing. Two Coronation Oaks have also been planted in Priory Meadow.
Community Garden	More plants, some donated and some purchased have been planted. Four rose shrub plants have been donated and planted. The garden is beginning to look good. The shed has arrived. The Maintenance Officer needs to install some concrete corner pads and then volunteers are required to erect the shed.
Liaison with Sports Centre	Helen McMenamin-Smith reported that they have cleared the garages and are now able to use the garages for storage. They have also cleared

	the upstairs areas and will now focus on downstairs. They would like to apply for a grant to change the Sport Hall's lighting for LED lights. This could also include the Astro-turf lights. They will need a letter from the Council to support the application.
Climate Change Policy	The revised Climate Change Emergency Plan has now been completed and was approved by the Parish Council on 9 th April 2024.
A to B1102 Group	Liz Swift reported that the group has not met recently and that she intends to email the Mayor of the Combined Authority to find out what the next stages are in relation to the bus service.
Westhorpe Play Area	The Clerk still needs to contact Kathryn Hyett about additional equipment for the play area. There have been some good comments about the refurbishment.
Repair Café and Swish events	Both a Repair Café and Swish event has been held since the last meeting and the next ones are starting to be planned. Both events went well with a combine total of over £500.00 being raised. The Swish event is an opportunity for parents to donate and swap school uniforms.
Newmarket Road Sports Hub	Sports England has looked at the Section 106 Agreement. There is a meeting later in the week with Craig Mulhall and Andy Wilkinson to consider the contents of the report and the best way forward. A letter has also been sent to Steven Muir, the CEO of Cambs. County Council regarding the content of the last email from David Meek (This Land)
Trees on the Avenue	Jenny Moss reported that she has chased Highways and has spoken to an officer who has confirmed that they are still looking to go ahead with the project, however, they are now saying that the Parish Council can plant the trees. Apparently, Highways has a policy of not removing dead trees. Unfortunately, after speaking with Kevin Drane, Tree Officer at ECDC it is too late in the year to plant the trees, so it will be necessary to wait until the next planting season. Jenny Moss to try to get written confirmation from Highways and will also nearer the time obtain further quotations for the trees.

CLH&S/160424/04 Shredder Skate School – Fees

Shredder Skate School has offered to pay £10.00 per day for the use of the Skate Park for their sessions and 10% of their earnings when they run holiday sessions. The Group considered that this is a fair offer and make the following recommendation to Full Council proposed by Paul Webb and seconded by Liz Swift.

The Community, Leisure, Health, and Sports Group recommends to Full Council that the offer from the Shredder Skate School to pay £10.00 per day for the use of the Skate Park and 10% of their earnings when they run holiday sessions is accepted. Money received from the Shredder Skate School for the use of the Skate Park to be earmarked for Skate Park Repairs.

CLH&S/160424/05 Spring Close

a) Accessible Gate

The Group agreed that a small modification should be made to the accessible gate to allow the gate to be opened and closed without needing to use the radar key. Planings need to be collected from the Highways Depot to lay beneath the gate. The Parish Council does not have the authority to fill potholes on the Spring Close road.

b) Tree Work

Two quotations had been received to fell the sycamore tree on Spring Close. The Group makes the following recommendation to Full Council accepting the cheapest quotation from S R Landscapes in the sum of £130.00. Proposed by Liz Swift and seconded by Paul Webb.

The Community, Leisure, Health and Sports Group recommends to Full Council that the quotation from S R Landscapes in the sum of £130.00 to fell the sycamore tree at Spring Close is accepted.

It was agreed that the memorial plaque attached to the tree is brought to the office for safe keeping.

CLH&S/160424/06 Donations – Burwell Environmental Group Website

A letter has been received from the Burwell Environmental Group asking for a donation to set up their website at a cost of £122.40. The group makes the following recommendation to Full Council proposed by Liz Swift and seconded by Helen McMenamin-Smith.

The Community, Leisure, Health, and Sports Group recommends that a donation of £122.40 is made to the Burwell Environmental Group to cover the cost of their website for the first year.

CLH&S/160424/07 Maps of local walking routes

A number of years ago a booklet giving details of 4 walks in Burwell had been published. It has been difficult to get hold of an actual paper copy, although a copy of one walk has been emailed to Liz Swift. Requests to be made on Facebook and in Clunch to see if anyone has a copy, along with an invitation for residents to share walks that they do. A walk around the village history plaques could be included. Sara Phipps who leads a walking group on a Friday may also have some suggestions. Copies of a new booklet could be available in the phone box on Pound Hill.

An email had been received from a member of the Great Ouse Boat Club about pollution in Burwell Lode and concerns about the usage of the 48-hour mooring area. It was agreed that these were matters which should be reported to the Environment agency, and for matters relating to the river Burwell side of the Anchor Bridge, the Swaffham Drainage Board. The Clerk was asked to respond to the email to this effect and to give contact details for both Lavinia Edwards and David Brown who are both members of the Swaffham Drainage Board.

CLH&S/160424/08 Date of the next meeting - 16th July 2024.

The meeting ended at 8.25 pm

Signed

Dated

Burwell Parish Council

Asset and Environment Group

Meeting of 30.4.2024 7.30 pm at The Gardiner Memorial Hall

Present: Lea Dodds (Chair), Richard Jenkins, Gus Jones, Paul Webb, Geraldine Tate, and Ian Woodroofe.

A&E/30042024/01 Apologies for absences and Declarations of Interests

Liz Swift, Michael Swift, Linda Kitching, Clive Leach and Chris O'Neill.

A&E/30042024/02 Approval of the minutes of the meeting held on 27th February 2024

The minutes of the meeting held on 27th February 2024 were approved as a true and correct record. Proposed by Jim Perry and seconded by Ian Woodroofe.

A&E/30042024/03 Non-Agenda updates from the previous meeting:

The Clerk gave the following update:

Tree work at Kingfisher Drive has been completed.

A decision still needs to be taken as to which quotation to accept for the dividing door at Mandeville Hall.

Winkworths has been asked to carry out the work to the drain/soakaway at Mandeville Hall.

The CCTV at Mandeville Hall has been repaired.

The warning light outside the disabled toilet at Mandeville Hall still needs to be repaired. Highways has been asked about the hedge along the Leys but have not replied. The hedge cannot be cut at present due to nesting season. The contractor should be asked to cut it back to a greater extent when it is cut in the autumn.

Sharman and Grimwade have not yet come back to the Council about the energy usage at the Gardiner Memorial Hall in comparison with the initial design model. Ian Woodroofe to chase.

Ian Woodroofe raised concern that he had seen Zion Landscapes driving a lawn mower on the road without a registration number plate. The Clerk to speak to Zion Landscapes about this.

A&E/30042024/04 Consideration of Action Sheet items

Project	
GMH refurbishment Phase Two	Revised plans received from Jeremy Lander. Meeting to be set up to look to review the plans.
GMH Exit	The Arboriculture Report had been sent out to all members of the group. The report indicates that work cannot be carried out that will in any way damage the tree roots. It was felt that the safety of those walking along the footpath and approaching traffic is most important. Paul Webb proposed, seconded by Geraldine Tate that the Council should formally apply to ECDC for Pre-Application Advice. There is likely to be a charge for this. A recommendation to be made to Full Council to cover the cost.

A&E/30042024/05 41 Baker Drive/Cemetery

Correspondence and photos have been received from the resident of 41 Baker Drive who would like the Council to take some branches off one on the trees in the cemetery and remove the hedge ivy as this prevents the morning sun from accessing her garden. The Tree Officer could be asked to take a look at the tree, but this was felt not to be the way forward. Removing the ivy hedge would create a lack of privacy both for the resident if people were in the cemetery and for people attending graves or funerals in the Cemetery. It was agreed that no action should be taken, and the hedge cut as normal

in the autumn. Proposed by Paul Webb and seconded by Geraldine Tate. The Clerk to inform the resident.

A&E/30042024/06 Bus Shelter Audit

A comprehensive list of all the bus shelters has been drawn up. The non brick shelters have all be cleaned with the power washer. There are a number of the 19 bus stops in the village which do not have a shelter. Lea Dodds suggested that a possible next step would be to find out which stops were used the most. The Clerk was asked to find out if the information is available from Stephenson's Bus Company. The Clerk was also asked to see if Stephenson's know of any organisation that could be approached about advertising in bus stops. Any income could be used to improve the shelters in the future. Having a digital display showing when the next bus will be arriving would also be useful. Ian Woodroofe reminded those present of the app 'My Trip' which gives details of up to up-to-date bus arrival times etc. This app could be advertised in the bus shelters. There are Stephenson's QR codes displayed at the bus stops but these only display bus timetables.

A&E/30042024/07 Reducing GMH Energy Usage

It was explained that due to high energy contract prices, despite reduced energy usage as a result of the refurbishment, energy costs for the hall were still very high. As it is not possible to get out of the contract, if we wish to reduce the costs further then actions such as turning down temperatures, installing stratification fans to circulate the heat could be taken. Richard Jenkins informed the group that an inexpensive device is available which can be fitted to each of the electricity circuits. The device measures the electricity each circuit uses. This may be an option once it is known if the hall is working correctly as per the model designed by Sharman and Grimwade for the refurbishment. Paul Webb reminded all that actual usage is within 10% of that calculated by Sharman and Grimwade.

A&E/30042024/08 Area adjacent to Pound Hill – Grass cutting request

A request had been made by Wild Burwell for an additional area of land adjacent to Pound Hill to be cut under the same regime as Pound Hill. Unfortunately, the area has already been cut this year. It was agreed that Zion Landscapes would be asked to include this area within the Pound Hill regime in following years.

Wild Burwell has also asked for details of when the Council uses weed killer. The Council uses a version of Roundup which is safe to all once it has dried. The Clerk to respond to Wild Burwell.

A&E/30042024/09 Car Park Lighting GMH

Geraldine Tate explained the need for the rear lights at the Gardiner Memorial Hall to be on when it is dark. These have to be manually turned on by the keyholder. It was suggested that the lights should be fitted with an automatic sensor. The Clerk to obtain some quotations. Proposed by Paul Webb and seconded by Ian Woodroofe.

A&E/30042024/10 Mandeville Hall Dividing Door

The Clerk reminded the group that quotations had been received from two companies, Spazio and Syston Doors. Spazio is the cheapest at £5400.00 plus VAT. Neither company could offer any further discount. Both companies Issue a 12-month guarantee. The work has already been agreed by Full Council. The Group agreed that the quotation from Spazio should be accepted. Proposed by Paul Webb and seconded by Jim Perry.

A&E/30042024/11 Any other urgent matters

There were no urgent matters to discuss.

A&E/30042024/12 Date of the next meeting
The next meeting will be held on 25th June 2024.

The meeting ended at 9.05 pm

Signed

Dated