

BURWELL PARISH COUNCIL
The Jubilee Reading Room
99 The Causeway, Burwell, Cambridge. CB25 0DU
Telephone: 01638 743142

Minutes of the meeting of Full Council held on Tuesday 26th March 2013 in the Jubilee Reading Room, 99 The Causeway, Burwell, CB25 0DU

Present :- Brenda Wilson – Chairman, Laura Barrett, Liz Goodman, Sylvia Greenaway, Don Harrison, Gus Jones, Joan Lonsdale, James Perry, Derek Reader, Michel Scarff, Heather Sims, Michael Smith, Liz Swift, Fay Whitehouse, Hazel Williams

17.03.13 Apologies for absence had been received from Tim Clay, Pat Kilbey, County and
Apologies :- District Councillor David Brown and District Councillor Lavinia Edwards

18.03.13 There were no declarations of interest at this point in the meeting
Declarations
Interests
known to
Councillors :-

19.03.13 The minutes of the full council meeting held on Tuesday 12th March 2013
Approval of were approved and signed
Minutes :-
Proposed – Joan Lonsdale, seconded – Liz Goodman

Hazel Williams arrived at 7.33pm having previously notified the Clerk that she would be late

20.03.13 There were no members of the public present
Public
Forum:-

21.03.13 The following planning applications were considered :-
Planning

Applications :- 13/00173/FUL **Mr R Parkin – 67 Isaacson Road**
2 storey rear extension and single storey orangery to side

No objection

13/00175/FUL **Mr R Laphorn – 7 Mill Close**
Remove porch and replace with side and front extension

No objection

13/00134/FUL **Mr Chris Haughton – Priory Farm, Factory Road**
Single storey extension to the front elevation to form a new entrance/boot room and external works

No objection

22.03.13 The following planning application has been approved :-
Planning

Decisions 12/01154/FUL **Cambridgeshire Fire and Rescue – Burwell Fire Station**
from District **Reach Road**
Application to replace extant planning permission
10/00155/FUL (Retention of building which provides welfare and lecture facilities)

- 23.03.13** **Action** **Points** **Update** :- **Mandeville Hall** – Confirmation was given that the new refuse bin had been installed. Michel Scarff advised Council that there is a slight leak on the guttering and some paving slabs that are broken along the entrance path.
- 24.03.13** **County & District Councillors Reports** :- **Spring Close** - Confirmation that the seats and benches had been delivered and installed
See attached reports.
- 25.03.13** **County & District Matters** : **Byway 31 (Dark Lane)** – An e-mail had been received from Rights of Way officer regarding possible improvements to the surface of this byway. She pointed out that Dark lane is recorded as a soft, unsealed, green lane and asked if the Parish would like to see any improvements to this area. Following discussion it was agreed that the Parish would like the lane to maintain its current status.
- 26.03.13** **Other Reports** :- The reports listed on the agenda had been circulated to Councillors for information.
- 27.03.13** **Burwell Swimming Pool** :- Consideration was given as to whether or not Councillors wished to visit the Eco Hub at Gamlingay. It was resolved that they felt little could be gained from this and the Hub could be viewed via the web site.
The Swimming Pool Committee had asked if it would be possible to use Mandeville Hall for a Partnership Day sometime in May. It was resolved that they would be offered the use of this facility free of charge provided it did not clash with any other hiring.
- 28.03.13** **Web Site** :- A recent meeting of the Public Relation Working group had discussed the upgrading of the Parish Council Web site to something more modern and appealing. The domain name was due for renewal and the hosting account is also due for renewal on 06.04.13 so now would seem an opportune time to look at alternatives. The Chairman had produced some ideas for Council to consider and it was resolved that a budget of up to £1000 could be used by the group to achieve a new site.
- 29.03.13** **Youth Working Group** :- A written report had been prepared and would be circulated to all Councillors. Liz Goodman explained that the group had discussed various options for engaging with the younger members of the Parish. She also explained that the group felt that the Parish should be a facilitator to enable other agencies to carryout activities etc. Hazel Williams expressed the view that we should establish whether or not there was a need for this and also to identify people with whom we can work in order to be sure that we identify the needy. It was resolved that following further investigation we would like to have a stand at the Carnival along with a possible activity to attract interest from the youth
- 30.03.13** **Playground Management** :- Exning Parish Council are hosting a training course on the Management and Inspection of play areas to be run by ROSPA. It was resolved that both of our handy men should attend if possible at a cost of £20 each.
- 31.03.13** **Burwell Day Centre** :- The new lease had been received from the County Council and had been read by the Chairman of the Day Centre – Joan Lonsdale and the Clerk. It was resolved that the lease should be signed on behalf of the Parish Council and returned to the County Council.

32.03.13
Burwell
Vision :-

The second consultation event held in the Gardiner Memorial Hall on Saturday 23rd March had been well attended and most people had completed and returned a questionnaire.

33.03.13
Finance :-

The following were considered :-

Agreement of hiring fee for Burwell Brownies at Mandeville Hall following presentation of their accounts – It was resolved that for this year the charges for the Brownies should be the same as the Rainbows at £6 per hour.

Council representatives had met recently with representatives of the Cricket Club and it had been explained how the charges for this season had been calculated. It was agreed that bookings would be entered in the diary for 1st team fixtures from 9.00am – 6.00pm at a cost of £7.50 per hour. They would need to book any other dates that they required Mandeville Hall and pay the appropriate hourly rate.

Refund of Charges for NHS CHIP programme – It was resolved that a refund of charges paid should be made as follows the full hire charge less the cost of the three cancelled sessions plus the deposit of £50.

34.03.13
Correspondence :-

Burwell Community Lunch – the next Community Lunch is to be held in Mandeville Hall on Wednesday 10th April from 12.15pm.

There being no further business the meeting closed at 8.28p.m.

Signed this day

of

2013

Chairman