

BURWELL PARISH COUNCIL
The Jubilee Reading Room
99 The Causeway, Burwell, Cambridge. CB25 0DU
Telephone: 01638 743142

Minutes of the meeting of Full Council held on Tuesday 28th May 2013 in the Jubilee Reading Room, 99 The Causeway, Burwell, CB25 0DU

Present :- Derek Reader – Chairman, Liz Goodman, Sylvia Greenaway, Don Harrison, Pat Kilbey, Joan Lonsdale, James Perry, Michel Scarff, Heather Sims, Michael Smith, Liz Swift, Fay Whitehouse, Hazel Williams

18.05.13 Apologies for absence had been received from Laura Barrett, Tim Clay, Gus Jones,
Apologies :- Brenda Wilson

19.05.13 The following personal interests were declared :-
Declarations Liz Swift – Carnival Committee and Twinning Association
Interests James Perry - Twinning Association
known to
Councillors :-

20.05.13 The minutes of the full council meeting held on Tuesday 14th May 2013
Approval of were approved and signed
Minutes :- Proposed – Joan Lonsdale, seconded – Liz Goodman

21.05.13 There were no members of the public present
Public
Forum:-

22.05.13 The Chief Fire Officer had sent his apologies. Representatives from the Fire and
Cambs Fire Rescue Service were present to make a presentation on the proposals for a new fire
& Rescue station and training facility to be built in Burwell. Due to a land swap with the County
Service :- Council it was now possible for the service to look at expansion of the fire station to
incorporate a training facility, the proposals were at present out to the public for
consultation. The station at Swaffham Bulbeck will close as it has been deemed that
it is no longer fit for purpose and there are problems with staffing meaning that cover
is only available in the evenings, so it is felt that a merger is the best option. Council
were assured that the money to build the new station is already in place. Hazel
Williams asked what would be done to retain the fire fighters from Swaffham Bulbeck.
At present there is only one person available throughout the day and he is going to
trial working from Burwell. The fire Service will be looking at a package that will
support any fire fighter that wishes to move to Burwell. The representatives were
assured that the parish of Burwell were supportive of the new proposals as it meant
that we would retain our fire station and get a much improved facility, however as
would be expected this was not the same in Swaffham Bulbeck.

23.05.13 The following planning applications were considered :-
Planning
Applications :- 13/00359/FUL **Mr & Mrs Douglas – 24 Baker Drive**
Construction of First Floor side extension of existing ground
floor play room and utility

No objection

13/00320/FUL **Cambridgeshire Fire and Rescue Service – Burwell Fire Station, Reach Road**
Proposed change of use from the existing fire station to category B2 general industrial

No objection. We feel that this proposal is in line with the Burwell Vision for this area

13/00273/PDR **Miss Katherine Hyett – 55 The Causeway**
Replacement of 2 windows (1 at ground floor, 1 first floor) at the front of the property

No objection

24.05.13
Planning
Decisions
from District

The following planning application has been approved :-

13/00209/FUL **Mr Matt Gray – 8 The Avenue**
Proposed single storey rear extension forming a new kitchen and sitting room

12/011214/FUL **Mr Steve Hagger – 31 North Street**
Erection of detached garage to side of dwelling

25.05.13
Action
Points
Update :-

Pauline's Swamp – The Trustees had met at the Swamp and a written report had been circulated to all councillors. It was felt that the barn was a useful asset which could be used for educational purposes there was a need to try and source some funding for the work to the barn. There were several willow saplings that needed to be removed as there was concern that they might take up too much water from the Swamp if left to mature. It was felt that at this point in time it would be inappropriate to have a grand opening and it was suggested that an open day might be a better option. It would be necessary to find somebody with the necessary skills to run this . It was hoped that the Public Relations Group would use their skills to advertise this event once organised.

26.05.13
County &
District
Councillors
Reports :-

See attached reports.

There was no report from Cllr., Hazel Williams as the two meetings she was scheduled to attend had been cancelled. For information she is on the Community Environment Committee and Assets Managements Committee for the coming year.

27.05.13
County &
District
Matters :

Section 106 Developer Contributions – Update

Notification has been received that as at 31.03.2013 there is £14914.75 of funding available to projects that will improve the community infrastructure, £6175.62 to be allocated to projects improving public open space and £1000 available for cycleway improvements from Section 106 funding. Council were reminded that Section 106 funding has been superseded by the Community Infrastructure Levy and more details of how this will work will be made available shortly.

Notification of New Chairman and Vice Chairman at ECDC
Street Naming and Numbering :-

Notification that 5 Newnham Lane is to be known as Lode Barn, 5 Newnham Lane

New dwelling adjacent to 101 The Causeway is to be known as 101A The Causeway

Trees

Notification of withdrawal of Tree Preservation Order Millfield House, Mill Lane due to the advice of a tree surgeon who advised that the tree in question was diseased and not worth saving

Request to re-site tree in The Avenue

A resident in The Avenue has made an application to the Highways Department for a dropped access. There is a small tree adjacent to the proposed access and it has been suggested that the tree might benefit from being moved to a new position at the bottom of the Avenue adjacent to the site where a tree has just been removed. Following discussion it was resolved that Council had no objection to the tree being resited.

28.05.13 Other Reports :-

The reports listed on the agenda had been circulated to Councillors for information.

29.05.13 Grounds & Buildings Working Group :-

A written report of the recent meeting of the working group had been circulated to all Councillors prior to the meeting. The group had met with a neighbouring resident to discuss the possibility of moving the back boundary wall of the site of the Jubilee Reading Room. The group recommended that the wall should be left in its current position and the cost of repair either by rebricking or inserting a wooden panel should be investigated.

The group had looked through the recent ROSPA report on the play areas and there were no major issues, the report would be passed to the handy men for any minor work to be carried out.

The water boiler at the Gardiner Memorial Hall has been repaired several times in the last few months and has now stopped working completely. As this is the only means of heating water it was resolved that a new boiler should be purchased and installed as soon as possible.

The group had looked at the Gardiner Memorial Hall and recommended to Council that they should start to precept for some major refurbishment works. The outside of the hall need redecorating, it was agreed that a specification should be drawn up for this work and tenders sought. The toilet block is in need of a refit and it was suggested that perhaps we should look at moving the toilets to the rear of the building. Some work is also needed in the kitchen area.

It was resolved to have an overhead clean done at a cost of £345.

The start date for the work at the Jubilee Reading Room is Monday 10th June.

30.05.13 Jubilee Reading Room :-

The Clerk advised Council that the wall and buttresses at the Reading Room are in need of some repair. Following discussion it was resolved to approach the Conservation Officer for advice on how best to solve the issue.

31.05.13 Finance :-

The following requests for funding were considered :-

Burwell Carnival

It was resolved that a donation of £50 would be made in support of this year's carnival

Burwell Village Twinning Association

Following discussion it was resolved that as Council already allowed the Twinning Association use of all of their properties free of charge, which amounted to £464 for this year to date, we were unable to offer any further monetary assistance.

32.05.13 Correspond- ence :-

Letter regarding the D S Smith Site - Reach Road

A letter had been received from a company representing the purchasers of the D S Smith site. The letter intimated that there was no reasonable prospect of the entire site being developed for commercial purposes and they wished to know Councils views on the majority of the site being developed for housing. It was resolved that this Council still supported the views which were made very clear in the Masterplan and Vision consultations that the site should be retained for light industrial use. The Clerk would remind them that concession had already been made on the original planning to increase the housing numbers on the understanding that the rest of the site would remain for commercial use, this was felt necessary in order to maintain the sustainability of the village.

Burwell Tigers Football Club

A letter had been received from the girl's secretary of the Tigers FC updating Council of the success of the teams last season and congratulating Council on the condition of the Recreation Ground. It was resolved that a letter should be sent congratulating the girls on their various successes.

E-Mail regarding proposal for sports facilities adjacent to Appletree Grove

A resident had written raising concerns regarding the proposal by David Wilson Homes to provide a sports facility adjacent to Appletree Grove. Council are aware that the presentation given by David Wilson Homes appeared to have suggested that this proposal had the support of the Parish Council, but this is not the case. The Parish Council will continue to support the proposals put forward in the Burwell Vision.

Mingay Park

A resident has e-mailed concerns regarding the number of dogs that are walked on Mingay Park despite there being notices stating that dogs are not allowed. It was resolved that the Clerk would remind field users that dogs are not allowed and the situation would be monitored.

Gardiner Memorial Hall

An enquiry had been received from a charity as to whether or not Council would allow a clothing recycling bank to be sited at the Gardiner Memorial Hall. It was resolved that the request would be refused.

There being no further business the meeting closed at 8.46p.m.

Signed this day of 2013 _____
Chairman