

BURWELL PARISH COUNCIL
The Jubilee Reading Room
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Notice is hereby given that a Meeting of the Burwell Parish Council will be held in the Jubilee Reading Room, 99 The Causeway, Burwell, Cambridge, CB25 0DU at 7.30p.m. on Tuesday 8th January 2019 you are summoned to attend for the transaction of the following business

AGENDA

FC/080119/1 Apologies

FC/080119/2 Declarations of any interests known to Councillors

FC/080119/3 Approval of Minutes of the meeting of 11th December 2018

FC/080119/4 Public Forum a maximum of 15 minutes will be allowed for public comment on any agenda item

FC/080119/5 County and District Reports

FC/080119/6.1 Planning Applications to be considered

18/01688/FUL 56 The Causeway

Demolish existing garage and single storey extension, form new access, construct two and single storey extensions

18/01455/FUL St Genevieve 2C Hythe Lane

Proposed rear extension and associated works and replacement fence
The amendment involving a new Heritage Statement, the inclusion of a new fence at the front of the dwelling and a rear extension with a hipped roof

18/01144/FUL 26 High Street

Demolition of outbuildings, erection of two detached dwellings, revised access and associated work

Amendment involving alterations and a reduction in height to the proposed dwelling for plot 2

FC/080119/6.2 Planning Decisions from District Council

18/01291/OUT Site South West of Old Ness Farm, Ness Road

Proposed single storey dwelling, garaging, parking, access and associated site works **Approval**

18/01385/ARN Site South of Howlem Baulk

To convert existing agricultural unit to 1 dwelling including any associated building works **Approval**

FC/080119/6.3 Trees/Environment

Notification of approved (ECDC) tree works at the following properties: -

73 North Street TPO E/11/87

T1 Sycamore – Re pollard to approximately 12ft

Clematis Cottage 118 Silver Street

T1 Norway Spruce – Fell

T2 Silver Birch – Fell

T3 Silver Birch – Crown lift 4 x lower limbs and reduce crown to balance shape by 1 to 1.5 m

T4 Silver Birch – Fell

G5 Cypress x 4 - Fell

T6 Wild Cherry – Fell
T7 Silver Birch – Fell
T8 Laburnum – Fell
T9 Laburnum – Fell
T10 Sorbus – Fell
T11 Sorbus - Fell

Tiptoft, 54 High Street

T1 Sycamore (previously pollarded) – Remove lowest branches back to main trunk growing towards neighbouring property and reduce remaining crown overall by 8.00 metres to leave a small, compact and balanced crown

Russet Cottage, Mill Lane

T1 Laburnum – Remove due to extension being built

14 High Street

T1 Ash (adjacent to entrance gate) – Crown reduce by 1.5ms and remove dead wood following recent wind damage

T2 Yew – Crown lift to clear boundary wall

T3 Yew - Remove dead wood and crown lift to 3ms

T4 Yew – Remove dead wood and reduce low branches close to neighbouring house by 2m

T5 Yew – Remove dead wood

T6 Yew – Remove dead wood

T7 Lime – Remove dead wood

T8 Holly – Reduce height by 3ms and reduce remaining crown by 1m to clear buildings

Manor House 3 High Street

T1 Silver Birch – Shorten lateral spread above adjacent garden by 3-3.5m, remove deadwood, shape and balance

H2 Beech Hedge – adjacent to driveway – reduce height by 0.5-0.6m

H3 Beech Hedge – adjacent to orchard – reduce height by 0.5m

T4 Silver Birch – at rear of house – crown lift all round by 1m

T5 Yew – at rear of house – remove 2-3 small branches in lower crown

1 Lime Close TPO E/21/99

T1 Cedar – Reduce crown by approx. 25% and crown spread on all sides by 1-1.5m. Shape and balance

51 Station Gate

T1 Poplar – Pollard at 8ft above ground level. Reason – over 50% of the crown is dead. Pollarding will hopefully give it a chance to recover as a smaller specimen.

24 North Street

T1 – Lawson Cypress – Fell as tree has become too large for its location

FC/080119/7 Finance

1. Consideration of payments to PPL PRS being made by Direct Debit
2. Consideration of response from Zurich regarding tree in Priory Meadow
3. Voluntary Network – Funding request
4. Consideration of donation to Newmarket Town Band re Carols Around the Tree
5. Consideration of payment to Westcotec
6. Consideration of payment to the following:
 - George Rowland
 - Debbie Cawley
 - Martyn Wright
 - Burwell Office Cleaning
 - Ridgeon's
 - Latta Hire Limited
 - Westcotec (not paid last month)
 - Sharp Business Systems
 - Mr. Groundsman
 - Alan Lamb
 - ESPO
 - Voluntary Network
 - Burwell Computers
 - British Gas
 - BT
 - Wave

Cambs ACRE
PPL PRS
Jaggard Brothers
Cambridgeshire Cricket Ltd
Neighbourhood Watch
Information Commissioners Office
Lloyds Bank
East Cambs District Council
Salaries
Return of Deposits

FC/080119/8 Action Points Update

FC/080119/9 Group Reports

Consideration of notes and recommendations from the Asset and Environment Meeting held on 18th December 2018

Recommendations

1. Gardiner Memorial Hall- Refurbishment

To move the project on to the next stage, the Group agreed to recommend to Full Council that permission is given for the group to appoint Dan Jones of Civic London (recommended by ACRE) to meet with group members to discuss the refurbishment, survey the building, come up with ideas and concepts for the building and to prepare the first draft of the Design and Access Statement, if a suitable scheme is agreed by the Council, for submission to the planners (pre application).

Policy Review (Finance and General Purposes)

Clarification of increase in Clerk's salary from 1st April 2019

FC/080119/10 Parish Reports:-

Property –

1. Weekly Play Area Inspection Reports

FC/080119/11 Other County & District Matters:-

1. Temporary Traffic Order Mill Lane from 18.3.19 to 20.3.19

FC/080119/12 Other Reports (in circulating file):- None

FC/080119/13 Correspondence - None

FC/080119/14 Consideration of the following items

1. Use of Jubilee Reading Room as postal address by Burwell Action 4 Youth
2. Co-option of Parish Councillor



Yvonne Rix (Mrs)
Parish Clerk

Dated: 3rd January 2019