

BURWELL PARISH COUNCIL
The Jubilee Reading Room
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Notice is hereby given that the Annual Meeting of the Burwell Parish Council will be held in the Jubilee Reading Room, 99 The Causeway, Burwell, Cambridge, CB25 0DU at 7.30p.m. on Tuesday 10th July 2018 you are summoned to attend for the transaction of the following business

AGENDA

FC/100718/1 Apologies

FC/100718/2 Declarations of any interests known to Councillors

FC/100718/3 Approval of Minutes of the meeting of 26th June 2018

FC/100718/4 Public Forum a maximum of 15 minutes will be allowed for public comment on any agenda item

FC/100718/5 County and District Reports

FC/100718/6.1 Planning Applications to be considered

18/00652/FUL 33 Pound Close

Single storey side and rear extension to create annexe. Single storey rear extension and internal alterations. New windows, render and cladding treatment to elevations.

Additional information received includes revised plan with tree information – no response required.

18/00872/FUL 38 Isaacson Road

Proposed Garage Conversion & Extension to form attached Annexe

18/00609/FUM Land rear of Meadow View Industrial Estate, Reach Road

Proposed change of use from B8 to B2 and 15 no. starter units including associated parking, drainage and hard landscaping

18/00723/FUL 17 The Paddocks

A single storey wooden frame garden building

FC/100718/6.2 Planning Decisions from District Council

18/00574/FUL 15 The Avenue - Approval

Demolish existing glazed conservatory and erect a new single storey extension in the same position but extending the full width of the house

E/3002/18/CC Burwell House Centre, Silver Street – Approval

Section 73 planning application to retain two temporary mobile buildings until 31st August 2023 without compliance with condition 1 of planning permission E/03003/12/CC

18/00462/LBC The Coach House, 3a High Street – Approval

Alterations, refurbishment and extension of existing study. Demolishing of existing wall to double garage. Conversion of part of garage into living accommodation.

FC/100718/6.3 Trees/Environment

Notification of approved (ECDC) tree works at the following properties:-

8 Bloomsfield TPO E/12/69

T1 Sycamore – remove one branch and cut back any overhanging vegetation above hard landscaping feature

FC/100718/7 Finance

1. Consideration of the following:
 - a) Approval of signatories/directors for the CCLA Investment Account
 - b) Donation request from MAGPAS Air Ambulance

2. Consideration of payment to the following:

George Rowland
Debbie Cawley
Martyn Wright
Carl Turner
Jayne Weaver
Burwell Office Cleaning
Ridgeons
Latta Hire Limited
Mr Groundsman
Truelink
GAWN Associates
CAPALC
Copier IT
Burwell Window Cleaning
Three Counties Fire Protection
LCR/NALC
The Voluntary Network
Moore Stephens
East Cambs Neighbourhood
Watch Association
Royal British Legion
Mark Cross Ltd
Neil Kennedy
Mead Construction(Cambridge)Ltd
Zurich Municipal
Sherriff Amenity
Hansons
Alam Lamb Associates
RHBC Ltd
Arco Environmental
Jaggard Projects Ltd
Lloyds Bank
East Cambs District Council
BT
Eon
British Gas
WAVE

Salaries

Return of Deposits

FC/100718/8 Action Points Update
To receive any updates available relating to the action points

FC/100718/9 Group Reports
Consideration of notes and recommendations from the Safety Group meeting held on 19th June 2018:
Recommendations

1. The Group recommends to Full Council that the Parish Council should make a contribution of 50% towards the cost of £9120 plus VAT for the two moveable vehicle activated speed signs, should the Council be successful with the 2019/2020 HLII application.

Consideration of notes and recommendations from the Safety Group meeting held on 19th June 2018:
Recommendations

1. The Group recommends to Full Council that an under the counter fridge is purchased for Gardiner Memorial Hall
2. The Group recommends to Full Council that a sub group is formed to work on the refurbishment of the Gardiner Memorial Hall and for the Clerk to start consulting with existing hirers as to what changes they would like to see made at the hall.
3. The Group recommends to Full Council that a meeting is convened between GAWN Associates, Smithers Purslow, Salmon Brothers, Pasquill Saint-Gobain and the Parish Council in order to come to an agreement to rectify issues with roof trusses at Mandeville Hall and associated costs.
4. Grass cutting land adjacent to 51 Martin Road

FC/100718/10 Parish Reports:-
Property –
1. Weekly Play Area Inspection Reports
2. Annual Playground Inspections

FC/100718/11 Other County & District Matters:-
1. Burwell Travellers' site
2. East Cambs Community Housing

FC/100718/12 Other Reports (in circulating file):-
1. Community Lunch 7.6.18
2. Pauline's Swamp Meeting 21.6.18

FC/100718/13 Correspondence
1. Letter from resident re speeding along Swaffham Road

FC/100718/14 Consideration of the following:
1. Offer of Christmas tree from Staploe Rotary Club

YDRix

Yvonne Rix (Mrs)
Parish Clerk

Dated: 4th July 2018