

BURWELL PARISH COUNCIL
The Jubilee Reading Room
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Notice is hereby given that a Meeting of the Burwell Parish Council will be held in the Jubilee Reading Room, 99 The Causeway, Burwell, Cambridge, CB25 0DU at 7.30p.m. on Tuesday 11th September 2018 you are summoned to attend for the transaction of the following business

AGENDA

- FC/110918/1 Apologies**
- FC/110918/2 Declarations of any interests known to Councillors**
- FC/110918/3 Approval of Minutes of the meeting of 28th August 2018**
- FC/110918/4 Public Forum** a maximum of 15 minutes will be allowed for public comment on any agenda item
- FC/110918/5 County and District Reports**
- FC/110918/6.1 Planning Applications to be considered**
- 18/01038/FUL 2 Baker Drive**
New side and rear single storey extensions
- 18/01131/FUL 54 Westhorpe**
Proposed extension to bungalow
- 18/01048/FUL 56 The Causeway**
Demolish garage, form new vehicle and pedestrian access and construct two storey and single storey extensions
Amendment involving parking for four vehicles on site
- 18/00885/FUL 19 Tunbridge Close**
To remove boundary hedge and replace with post and rail boarded fencing
Amendment – Additional information received includes alteration to fence and additional elevation plans
- 18/00975/OUT Land Parcel North East of Brick Works Cottages, Factory Road**
Proposed three detached dwellings and associated works
Application Withdrawn
- 18/01054/VAR 29 Isaacson Road**
Variation of condition 1 (Approved Plans) and removal of condition 5 (Visual Screen) of previously approved 16/0148/FUL for single storey rear extension including demolition of conservatory and loft conversion
Additional Information for information only – no response required
- FC/110918/6.2 Planning Decisions from District Council**
- 18/00929/CLP D S Smith Ltd, Factory Road - Approval**
To confirm the use of the site for B2 (General Industrial) with B8 (Storage and Distribution) and ancillary B1 (Business)
- FC/110918/6.3 Trees/Environment**
Notification of approved (ECDC) tree works at the following properties:-
NONE

FC/110918/6.4 Notification of Planning Appeals

APP/V0510/W/18/3208713 Land North of 17-45 Toyse Lane
APP/V0510/W/18/3208712 Land North of Ness Road

FC/110918/7 Finance

1. Consideration of request from Burwell Museum for funding
2. Consideration of payment to the following:
 - George Rowland
 - Debbie Cawley
 - Martyn Wright
 - Burwell Office Cleaning
 - Ridgeons
 - Latta Hire Limited
 - S R Landscape Services
 - G & J Peck Ltd
 - Dormakaba
 - C & K Contractors
 - East Cambs District Council
 - Mr Groundsman
 - Truelink
 - Alan Lamb
 - Alan Lamb
 - Siemans
 - ESPO
 - Jaggard Projects Ltd
 - Lloyds Bank
 - East Cambs District Council
 - Eon
 - Salaries
 - Return of Deposits

FC/110918/8 Action Points Update

To receive any updates available relating to the action points

FC/110918/9 Group Reports

Consideration of notes and recommendations from the Safety Group meeting held on 21st August 2018

Recommendations

1. LHII Ness Road Zebra Crossing:

The Group recommends to Full Council that approval is given to go ahead with the Zebra Crossing at the revised cost with the funds being raised directly from money received through the Community Infrastructure Levy or indirectly by using funds earmarked for the play area updates, which are unlikely to go ahead in this financial year, which are then topped back up with funds held from the Community Infrastructure Levy.
2. Annual Playground Inspection

The Group recommends to Full Council that:

 - That 15 tons of bark at a cost of approx. £25.00 per ton (based on July 2017 figures) plus delivery at approx. £180.00 excluding VAT is purchased to top up Westhorpe play area and areas around the concrete bases of the seats in Margaret Field play area.
 - That Play and Leisure is asked to repair the restrictors on the outside gym equipment – cost unknown.
 - That Play and Leisure is asked to provide user information for all outside gym equipment in order for a single

information board to be manufactured for all items of gym equipment at the Recreation Ground – cost unknown

Consideration of notes and recommendations from the Community, Leisure and Sports meeting held on 4th September 2018:

Recommendations

1. The Group recommends to Full Council that ECDC is asked to site a litter bin on Factory Road near bridge

Consideration of notes and recommendations from the Assets and Environment Group meeting held on 28th August 2018

Recommendations

1. Mandeville hall – Broken Extractor Fan broken in toilet in Room 1
The Group recommends to Full Council that Cartwright Brothers are asked to repair the fan at a cost of £93.85 plus VAT
2. Jubilee Reading Room – Dorma Door Contract
The Group recommends to Full Council that the contract is renewed with Dormakaba at a cost of £342.00 plus VAT
3. Cemetery - Driveway repair work
The Group recommends to Full Council that Meads Construction should be asked to carry out pot hole repairs for the sum of £980.00 plus VAT and £250.00 plus VAT.
4. 22 Pound Close – Tree Work
The Group recommends to Full Council that the cheapest quotation in the sum of £350.00 received from S R Landscape Services is accepted

Consideration of the notes of the Social Media meeting held on 13th August 2018

**FC/110918/10 Parish Reports:-
Property –**

1. Weekly Play Area Inspection Reports

FC/110918/11 Other County & District Matters:-

1. ECDC Consultation draft Health and Safety Enforcement Policy
2. ACRE – Cambridgeshire Local Councils Conference 2018
3. CCC Levitt's Field, Waterbeach Waste management Park, Ely Road, Waterbeach

FC/110918/12 Other Reports (in circulating file):-

1. Notes of the Pauline's Swamp Meeting 21.6.18 and 12.7.18
2. Burwell Skate Park

FC/110918/13 Correspondence

1. Request for refund for Exclusive Rights
2. Request to use Mandeville Hall weekend of 20th October 2018

FC/110918/14 Consideration of the following items - None

YDRix

Yvonne Rix (Mrs)
Parish Clerk

Dated: 5th September 2018