

**BURWELL PARISH COUNCIL**  
***The Jubilee Reading Room***  
**99, The Causeway, Burwell Cambridge. CB25 0DU**  
**Telephone/Fax 01638 743142**  
**E Mail burwellpc@btconnect.com**

Notice is hereby given that a Meeting of the Burwell Parish Council will be held in the Jubilee Reading Room, 99 The Causeway, Burwell, Cambridge, CB25 0DU at 7.30p.m. on Tuesday 12<sup>th</sup> March 2019 you are summoned to attend for the transaction of the following business

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**AGENDA**

- FC/120319/1 Apologies**
- FC/120319/2 Declarations of any interests known to Councillors**
- FC/120319/3 Approval of Minutes of the meeting of 26<sup>th</sup> February 2019**
- FC/120319/4 Public Forum** a maximum of 15 minutes will be allowed for public comment on any agenda item
- FC/120319/5 County and District Reports**
- FC/120319/6.1 Planning Applications to be considered**
- 19/00229/FUL The Orchard, Weirs Drove**  
Proposal for fencing and brick screen/timber gates along front of site
- 19/00247/FUL 31 Station Gate**  
Proposed additional dormer windows and roof lights for loft conversion
- 19/00235/OUT 25 Carter Road**  
Proposed private detached bungalow with existing access retained
- 19/00188/FUL 4 Spring Close**  
Replacement wall and addition of electric gates
- 18/01778/FUL 76 Low Road**  
Demolition of existing outbuildings and construction of new dwelling  
**Amendment – A reduction in height of the garage and an increase in the access width in response to Highways and Waste consultations**
- 19/00185/OUT 133 North Street**  
3 bed dwelling to replace existing garage and cart shed and 4 bed dwelling to Rear of 133.
- FC/120319/6.2 Planning Decisions from District Council**
- 18/01561/LBC and 18/01560/FUL The Hall Abbey Close**  
Two storey cross wing with link to existing hall Approval
- 18/01144/FUL 26 High Street**  
Demolition of outbuildings, erection of two detached dwellings, revised access and associated works **Approval**
- FC/120319/6.3 Trees/Environment**  
Notification of approved (ECDC) tree works at the following properties: -
- Adjacent to 30 Hatley Drive**  
T1 Sycamore – reduce crown by up to 30%
- Durleston Hythe Lane**  
T1 Willow – Pollard at main fork

## 2 Wild Acres TPO E/31/99

T1 Lime – Re-pollard to previous pruning points

### FC/120319/7 Finance

1. Requests for donations:
  - Burwell Carnival
  - Burwell Library Summer Reading Challenge
  - Citizens Advice Rural Cambs
  
2. Consideration of payment to the following:
  - George Rowland
  - Debbie Cawley
  - Martyn Wright
  - Burwell Office Cleaning
  - Latta Hire Limited
  - Burwell Window Cleaning
  - Clunch
  - Mr Groundsman
  - Voluntary Network
  - Sharp Business Systems
  - CRC Pest Control
  - Jaggard Projects
  - Meads Construction
  - Meads Construction
  - Alan Lamb
  - ESPO
  - S R Landscapes
  - Hallmaster
  - Lloyds Bank
  - Grays Surfacing (retrospective)
  - Salaries, Tax, NI and Superannuation
  - Return of Deposits

### FC/120319/8 Action Points Update

### FC/120319/9 Group Reports

#### Consideration of notes and recommendations from the Safety Group Meeting held on 19<sup>th</sup> February 2019

##### Recommendations

1. The Safety Group recommends to Full Council that the local MP, Councillors, the Highways Department and senior officers at both the County Council and District Council are lobbied to allocate any contribution made by the developers of the proposed developments off Ness Road and to the rear of Toyse Lane to highway infrastructure in Burwell
2. The Safety Group recommends to Council that a Salt/Grit bin is provided for Chandlers Court/Hatley Drive residents

#### Consideration of the notes and recommendations from the Assets and Environment Meeting held on 26<sup>th</sup> February 2019

1. The Group recommends to Council that the quotation from John Taw in the sum of £1360.00 plus VAT to replace the Jubilee Reading Room Door is accepted.
2. Consideration of the notes from the Gardiner Memorial Hall Refurbishment meeting with Dan Jones on 7.2.19

### FC/120319/10 Parish Reports:- Property –

1. Weekly Play Area Inspection Reports and Property Reports

### FC/120319/11 Other County & District Matters:-

1. Consideration of notes of meeting with ECDC Officers 11.2.19
2. ECDC Street Numbering 88, 88a,88b,88cHigh Street
3. ECDC Local Plan
4. CCC Local Validation List Consultation 2019

5. Letter from Lucy Frazer QC MP regarding the Newmarket Road Development

**FC/120319/12 Other Reports (in circulating file):-**

1. Recreation & Sports Working Group Meeting 10.1.19

**FC/120319/13 Correspondence –**

1. Letter from VCAEC Surgery Morning Free Advice Session for Charities/Volunteer Groups

**FC/120319/14 Consideration of the following items -**

1. Elections
2. Carols Around the Christmas Tree – Friday 20<sup>th</sup> December 2019



Yvonne Rix (Mrs)  
Parish Clerk

Dated: 5<sup>th</sup> March 2019