

**BURWELL PARISH COUNCIL**  
***The Jubilee Reading Room***  
**99, The Causeway, Burwell Cambridge. CB25 0DU**  
**Telephone 01638 743142**  
**E Mail burwellpc@btconnect.com**

Notice is hereby given that a meeting of the Burwell Parish Council will be held in The Jubilee Room, 99 The Causeway, Burwell, Cambridge, CB25 0DU at 7.30p.m. on Tuesday 12<sup>th</sup> December 2017, you are summoned to attend for the transaction of the following business:

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**AGENDA**

- FC/121217/1            Apologies**
- FC/121217/2            Declarations of any interests known to Councillors**
- FC/121217/3            Approval of Minutes of the meeting of 28<sup>th</sup> November 2017**
- FC/121217/4            Public Forum** a maximum of 15 minutes will be allowed for public comment on any agenda item
- FC/121217/5            Planning Applications**  
The following planning applications will be considered:-
- 17/01976/FUL Mr. and Mrs Catley – 12 Silver Street**  
Single storey rear extension
- 17/01984/FUL The Crabtree Trust – Crabtrees 56 Low Road**  
Demolition of existing farm buildings, erection of 8 dwellings (9,552sqft floorspace), formation of new access, revised access arrangements for No 56 Low Road and associated works.
- FC/121217/6            Planning decisions from District Council –**
- 17/01803/FUL 90 Low Road**  
Single storey rear extension and external cladding and rendering of dwelling  
**APPROVAL**
- 17/01871/FUL 5 Laburnum Lane**  
Demolition of single storey side extension and replace with a one and a half storey side extension  
**APPROVAL**
- 17/01845/FUL 18 Toyse Lane**  
First floor extension, ground floor rear extension, two front dormers and rendering of external surfaces  
**APPROVAL**
- 17/01810/FUL The Co-operative Food 5 North Street**  
Replacing an existing louve and installation of a new second louve.  
**APPROVAL**
- FC/121217/7            Action Points Updates**
- FC/121217/8            Group Reports**  
1. Consideration of the notes from the Community, Leisure and Sport meeting held on 5.12.17 and their recommendations as detailed below:  
a) That the noticeboard currently situated at the Gardiner Memorial Hall is relocated to Pound Hill.

- b) That the contracts for the maintenance and grass cutting of the Recreation Ground are put out to tender in the same format as in 2016.
2. Date of the next Strategy Group meeting

**FC/121217/9**

**Property Reports**

1. Weekly Play Area Inspection Reports
  - a) Ground condition Margaret Field

**Trees/Environment**

Notification of approved tree works at the following properties:-

**12 Mandeville**

T1 Walnut – Reduce height of crown by up to 0.75m below previous reduction points and reshape remainder of crown either by pruning back to previous points or new growth points to shape crown.

**Newnham Farmhouse 16 Low Road**

T1 Ash and T2 Sycamore – prune overhanging branches back to boundary line, and crown reduce by 40%

**129 North Street**

T1 Plum – fell to ground level

T2 Ash – remove the two lowest lateral limbs (one alive and one dead) on the

T3 Corkscrew Hazel – reduce crown to previous pruning points (a reduction in branch length of approx.. 0.5 -1 metre)

T4 Cotoneaster – reduce crown to previous pruning points (a reduction in branch length of approximately 1 -1.5 metres)

T5 Bay Tree – reduce crown to previous pruning points (a reduction in branch length of approximately 0.5 – 1 metre)

**FC/121217/10**

**County & District Matters:-**

1. Representation in response to Planning Appeal – Hythe Farm Lane

**FC/121217/11**

**Other Reports (in circulating file):-**

Stagecoach notification of changes to the No. 10 bus service from 8<sup>th</sup> January 2018

**FC/121217/12**

**Finance**

1. Grass Cutting Contract
2. Consideration of additional funding for Pedestrian Crossing, Ness Road
3. Consideration of contribution to Tigers Football Club for grass cutting at Margaret Field
4. Non-payment of invoices for hall hire
5. Consideration of payment to the following:

George Rowland  
 Debbie Cawley  
 Martyn Wright  
 Burwell Office Cleaning  
 Ridgeons  
 Siemens  
 DMH Solutions  
 Latta Hire Limited  
 Burwell Community Forum  
 Dorma  
 Copy IT Digital Solutions Ltd  
 C R Contracting  
 Cambridgeshire Acre  
 Footprint Signs and Graphics  
 Mr Groundsman  
 Sherriff Amenity  
 The Voluntary Network  
 PHS Group

Simpsons Nursery  
Cambridgeshire Cricket Club  
ECDC  
Lloyds Bank  
BT  
Eon  
Salaries  
Return of Deposits

**FC/121217/13**

**Correspondence**

None

**FC/121217/14**

**Consideration of the following:**

1. Carols around the Tree
2. Notes from meeting with Aura Power and the way forward
3. Closure of Office to public on Monday mornings

*YDRix*

Yvonne Rix (Mrs) Parish Clerk

Dated: 7<sup>th</sup> December 2017