

**BURWELL PARISH COUNCIL**  
***The Jubilee Reading Room***  
**99, The Causeway, Burwell Cambridge. CB25 0DU**  
**Telephone 01638 743142**  
**E Mail burwellpc@btconnect.com**

Notice is hereby given that a meeting of the Burwell Parish Council will be held in The Jubilee Room, 99 The Causeway, Burwell, Cambridge, CB25 0DU at 7.30p.m. on Tuesday 25<sup>th</sup> April 2017, you are summoned to attend for the transaction of the following business

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**AGENDA**

- 14.03.17 Apologies**
- 15.03.17 Declarations of any interests known to Councillors**
- 16.03.17 Approval of Minutes of the meeting of 11<sup>th</sup> April 2017**
- 17.03.17 Public Forum** a maximum of 15 minutes will be allowed for public comment on any agenda item
- 18.03.17 Burwell Sports Centre – 106 Application**
- 19.03.17 Planning Applications**  
The following planning application will be considered:-
- 17/00378/FUL Mr. and Mrs D Fuller – 1 North Street**  
Proposed new balcony railings and use of former flat roof as balcony.
- 17/00475/FUL Mr. N. Rayner - Land Adj to 1 Brickworks Cottages Factory Road**  
Demolition of existing garage and construction of 2 bedroom single storey detached dwelling and associated works
- 17/00532/FUL Mr. B Creasey – 40 Ness Road**  
First floor rear extension
- 17/00401/FUL 79 Low Road**  
To convert a single storey bungalow to a chalet bungalow.  
**Amendment involving adjustments to the plans to correct the roof of the proposal which was displaying incorrectly**
- 20.03.17 Planning decisions from District Council**
- 17/00226/FUL 23a Abbey Close**  
Proposed loft conversion  
**APPROVED**
- 21.03.17 Action Points Updates**  
1. Public Toilets
- 22.03.17 Finance**
1. Consideration of Quarterly Report Jan – March 2017
  2. Consideration of the 2016/2017 Annual Governance Statement
  3. Consideration of the 2016/2017 Annual Statement
  4. Consideration of quotations to carry out tree work, Burwell Cricket Ground
  5. Notification of CIL Payments due 1.4.17
  6. Renewal of the Council's insurance policy
  7. Quotations for Recreation Ground fence repairs and improvements
- 23.03.17 County & District Councillors Reports**

**24.03.17**

**County and District Matters**

1. CCC Traffic Closure – Silver Street amendment of dates
2. CCC – Consultation on the proposed 2017 revision of the Local Validation Check List for planning applications for the County Council's own development and for waste development

**25.03.17**

**Other Reports and General Information**

Notes from the Safety Working Group Meeting held on 13.4.17  
Burwell Allotment and Garden Society Minutes 6.2.17  
Pauline's Swamp Trustee Meeting 16.3.17

**26.03.17**

**Correspondence**

1. Email from Caroline Smith re Spring Close
2. Donation request – The Voluntary Network

**27.04.17**

**Consideration of the Following-**

1. Meeting dates for 2017/2018
2. Burwell Skate School use of Skate Park
3. Annual General Meeting of the Parish Council
4. Email from Gus Jones regarding Recreation Ground and Village of the Year with Penelope Keith



Yvonne Rix (Mrs)  
Parish Clerk

Dated: 19<sup>th</sup> April 2017