

BURWELL PARISH COUNCIL
The Jubilee Reading Room
99, The Causeway, Burwell Cambridge. CB25 0DU
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Notice is hereby given that the Annual Meeting of the Burwell Parish Council will be held in the Jubilee Reading Room, 99 The Causeway, Burwell, Cambridge, CB25 0DU at 7.30p.m. on Tuesday 8th May 2018 you are summoned to attend for the transaction of the following business

AGENDA

- FC/080518/1 Election of Chair and Chair's declaration of acceptance of office**
- FC/080518/2 Election of Vice Chair**
- FC/080518/3 Apologies**
- FC/080518/4 Declarations of any interests known to Councillors**
- FC/080518/5 Approval of Minutes of the meeting of 24th April 2018**
- FC/080518/6 Public Forum** a maximum of 15 minutes will be allowed for public comment on any agenda item
- FC/080518/7 County and District Reports**
- FC/080518/8.1 Planning Applications to be considered**
- 18/00534/FUL 21 Swaffham Road**
Proposed single storey extension
- 18/00435/FUL 106 Silver Street**
Proposed first floor extension over existing garage
- 18/00488/FUL 5 Meadowlands**
Single storey side extension
- 18/00499/FUL 24 Orchard Way**
Single storey rear extension
- 18/00452/FUL 12 Buntings Path**
Removal of 1.2 metre fence and replace with 6ft fence
Plus amendment involving an annotation to show fence extent
- 18/00474/FUL Site Rear of 19 Saxon Drive**
Proposed dwelling
Plus amendment involving a revised garage roof
- 18/00098/FUL 27 The Causeway**
Proposed demolition of existing garages and outbuildings and replacing with a detached 2/3 bed cottage and associated works
Additional information received includes submission of a heritage statement
- Application for full planning permission for the construction and development of a Waste Recovery Facility at Levitt's Field, Waterbeach Waste Management Park, Ely Road, Cambridge**

FC/080518/8.2 Planning Decisions from District Council

17/02128/FUL Welney Lodge 7 Hythe Close - Refusal

Proposed two bed dwelling and removal of existing garage at No 7 (resubmission of 17/01506/FUL).

17/01922/VAR 7 Anchor Lane – Approval

Variation of condition 1 (approved plans) of previously approved 16/00763/FUL for proposed four bedroom house and garage (plot 2)

FC/080518/8.3 Trees/Environment

Notification of approved (ECDC) tree works at the following properties:-

23 Hatley Drive

T1 Maple, T2 & T3 Conifer Trees – Overall reduction by up to 30%

7 Hythe Lane

T1 Norway Spruce – crown lift and reduce branches over garage due to shading by 1.5-2m

T2 Acer – Reduction 1-1.5 m due to proximity to existing gateway

T3 Cherry Plum – Prune and thin

T4 Robina Pseudoacacia – Reduce/prune to create better shape for tree

T5 Plum – Reduce 2-3m and thin due to branches resting on neighbour's house and shading in rear garden

FC/080518/9 Finance

1. Consideration of the following:

a) End of Year Accounts

- Quarterly Report for Quarter Ended 31.3.18
- End of Year Income and Expenditure Balance sheet for the year ended 31.3.18
- Consideration (for approval) of the Annual Governance and Accountability Return 2017/2018 Annual Governance 2017/2018
- Consideration (for approval) of the Annual Governance and Accountability Return 2017/2018 Accounting Statements 2017/2018

b) Donation request Friends of Burwell Village College

c) Hall Hirer – Return of deposit

d) CAPALC Membership 2018-2019

e) Local Council Review Subscription

f) Annual Report – Printing and Distribution

2. Consideration of payment to the following:

George Rowland
Debbie Cawley
Martyn Wright
Voluntary Network
Burwell Office Cleaning
Ridgeons
Latta Hire Limited
Mr Groundsman
ESPO
Truelink
Copier IT Solutions
Simpsons
Burwell Visiting
Burwell Carnival
CCVS
Zurich
Wicksteed
Lloyds Bank
East Cambs District Council
Eon

FC/080518/10 Action Points Update

To receive any updates available relating to the action points

FC/080518/11 Group Reports - None

**FC/080518/12 Parish Reports:-
Property –**

Weekly Play Area Inspection Reports

FC/080518/13 Other County & District Matters:-

ECDC Health and Well Being Consultation

ECDC Review of Gambling Act 2005 – Statement of Principles

ECDC Provision of Bring Bank sites in East Cambridgeshire

FC/080518/14 Other Reports (in circulating file):-

Wicken Fen – Meeting Notes and Vision

FC/080518/15 Correspondence

1. Burwell Carnival – Carnival details 16.6.18
2. Email from resident regarding small areas of grass maintained by the Parish Council
3. CAPALC Councillor Training
4. Letter of thanks – Burwell Community Sports Centre Ltd

FC/080518/16 Consideration of the following:

1. Meeting dates for 2018/2019
2. General Data Protection Regulation
3. Freedom of Information Request



Yvonne Rix (Mrs)
Parish Clerk

Dated: 2nd May 2018