

BURWELL PARISH COUNCIL
The Jubilee Reading Room
99 The Causeway, Burwell, Cambridge. CB25 0DU
Telephone 01638 743142

Chairman: Mrs P Kilbey

Clerk : Mrs L J Reader

Minutes of the meeting of Full Council held on Tuesday 9th October 2012 in the Jubilee Reading Room, 99 The Causeway, Burwell, CB25 0DU

Present :- Pat Kilbey – Chairman, Tim Clay, Liz Goodman, Sylvia Greenaway, Don Harrison, Joan Lonsdale, James Perry, Derek Reader, Heather Sims, Michael Smith, Liz Swift, Fay Whitehouse, Hazel Williams, Brenda Wilson

01.10.12 Apologies :- Apologies for absence had been received from Laura Barrett, Gus Jones, Michel Scarff (attending Neighbourhood Panel meeting)

02.10.12 Declarations of any Interests known to Councillors :- The following personal interests were declared
James Perry – planning application 75 Orchard Way
Fay Whitehouse – Tree works at 123-125 North Street
Michael Smith – Planning application 21 Isaacson Road

Councillors :- the following pecuniary interests were also declared
Derek Reader – Payment of accounts
Hazel Williams – Payment of accounts

03.10.12 Approval of Minutes :- The minutes of the meeting of Full Council held on Tuesday 25th September 2012 were approved and signed

Proposed – Liz Goodman, seconded – Brenda Wilson

04.10.12 Public Forum :- The applicant for the planning application at 21 Isaacson Road was present and expressed an interest in seeing how the planning process worked.

05.10.12 Burwell Vision :- The officer from ECDC explained that the Burwell Vision would be based on the Masterplan proposals and would form the Burwell section of the Local Plan.
Some discussion took place as to why the housing figures set out in the draft Vision differed from those in the Masterplan and why a Vision was needed when the Masterplan had been consulted on as the village vision. The question was raised could the figures in the Vision be adjusted to bring them into line with those in the Masterplan. The number of windfall housing was also queried along with information from Anglian Water with regard to sewerage provision.
Concerns were expressed as to how as a private enterprise the Doctors surgery could be forced to expand.
It was also made clear that the Broads Road Business Park was not open for further development as the feeling was that the site was already at capacity and replacement rather than development would be the only acceptable option for the site ,
The officer from ECDC advised that the draft Burwell Vision was due to be presented to the Development and Transport Committee in December 2012 with a consultation being carried out in January 2013. The draft Vision was due to be completed by 25th October. In light of the serious concerns of Councillors it was resolved that a special meeting of the Council should be convened purely to discuss the Burwell Vision and finalise any comments we wish to make.

06.10.12
Planning

The following planning applications were considered:-

Applications :- 12/00819/FUL

Mr & Mrs S Warren – 21 Isaacson Road

Proposed two storey front extension and single storey rear extension. Proposed new side windows on ground and first floor and new rear roof lights

No objection

12/00801/FUL

Mr & Mrs K & J Stepney – 53 Isaacson Road

Second storey extension over garage at rear

Concerns are expressed that the present design of the proposed extension especially the balcony will overlook the adjacent property causing a loss of privacy.

12/00790/FUL

Mr A Bomber – 119 North Street

Erection of pair of gates to driveway and side gate to south east boundary

No objection

12/00802/FUL

Mr J Tierney – 75 Orchard Way

Proposed single storey extension

No objection

07.10.12
Planning
Correspondence :-

An acknowledgement had been received of our letter regarding the way in which planning application 12/00434/FUL for First Drove had been determined.

08.10.12
Decisions
From District
Council :-

The following planning applications have been approved :-

12/00370/FUL

Mr George Earl – 122 North Street

Construction of 1 No. three bed dwelling

12/00716/CLP

Mr Jeff Cox – 28 Felsham Chase

Certificate of lawfulness for proposed use for an extended dining room to existing private residence

09.10.12
Action
Points
Update :-

Dial-a-Ride – All list of users had been obtained from Dial-a-Ride and it was agreed that the Chairman would help the Clerk to construct a questionnaire to be sent out to monitor the usage and expectations of the users of the service.

10.10.12
Parish
Reports :-

Grounds – Weekly play area reports show ongoing maintenance as per the ROSPA report. The Clerk reported that there had been another incident where wooden pallets had been brought onto the Skate Park at the Recreation Ground. It was resolved that this matter should be raised with the PCSO.

A request had been received from Burwell Cricket Club to allow them to place fencing along the boundary of Margaret Field. It was resolved that the working group should look at this request.

A resident of Pound Close has asked that Council look at possible ways of addressing an issue which he has with youths entering his property from Jubilee green. He believes that the fence to the side of the mound needs to be re-instated. It was resolved that Councillors would visit the site and report back to the next meeting.

Trees/Environment -

Notification had been received of tree works at the following properties:-

123-125 North Street

Walnut – Fell

Pear – Fell

Horse Chestnut – reshape

24 Bloomsfield

Group of 8 stemmed Field Maple – to coppice to ground level or reduce in height

The Clerk was asked to comment to the tree officer that Council would prefer the above Maple to be reduced in height rather than coppiced.

Buildings – Burwell Surgery had sent in a request asking if they would be able to name either the Gardiner Memorial Hall or Mandeville hall in their Disaster recovery Plan as a venue for an emergency surgery. It was resolved that this was acceptable.

11.10.12 County & District Matters :-

Disclosable Pecuniary Interests and Dispensations – to consider the granting of dispensations for all Councillors in the matter of the discussion and setting of the precept. It was resolved that all councillors would apply for dispensation in this matter.

Annual Review of Neighbourhood Panels – Questionnaire for completion on the purpose and effectiveness of the Neighbourhood Panels. It was resolved that individuals should make their own comments on the effectiveness of the panel.

Rights of Way – Report of Haycroft Lane becoming overgrown and signage in need of attention. The Clerk advised Council that she had spoken with the Rights of Way Officer with regard to these issues. The Clerk had suggested that the officer should speak with David Ready with regard to the cutting back of the shrubs. With regard to the signage it was suggested that our handy men could repaint the sign in question.

12.10.12 Other Reports :

The reports listed on the agenda had been circulated to Councillors for information.

13.10.12 Public Open Space :-

Information had been received from our solicitors regarding the transfer of the public open space at Kingfisher Drive from the developers to the Parish Council along with the terms and conditions under which our solicitors act. It was resolved that Joan Lonsdale would check through the paperwork prior to accepting the transfer of the land and that the Clerk could sign the document accepting the terms and conditions.

14.10.12 Burwell Day Centre :-

Council were informed that following several months of difficult negotiations with the County Council that the lease for the Day Centre had been renewed on the same terms as the previous lease at £1 per annum for the next twenty one years.

15.10.12 Review of Policies :-

Those policies which had been reviewed by Councillors had been circulated by e-mail for all to consider. It was resolved that the suggested amendments should be ratified at the next meeting of full council.

16.10.12
Burwell
Early
Learners :-

Whilst Burwell early Learners (BEL) continues to be a thriving concern they are struggling to find members for the Committee. An approach had therefore been made to the Clerk asking if any Councillors would be prepared to volunteer or knew anyone that might be interested in volunteering. Cllr. Liz Swift volunteered to join.

17.10.12
Finance :-

The following items were considered:-

Tenders for the extension to the Jubilee Reading Room – The architect had presented three tenders for consideration. It was resolved to accept tender 'A' in the sum of £34825.00 plus VAT

Annual return for year ended 31st March 2012 – The Annual return had been received from the external auditors and they reported that there were no issues of concern and that the accounting was carried out in accordance with the relevant regulations.

Victim Support – A request had been received for funding from the Cambridgeshire and Bedfordshire Divisional Manager of Victim Support. The Clerk was asked to contact the organisation and see if any donation made would be specific to the Newmarket branch as it was felt that they offered the most support to this village. If this was the case then a donation of £50 was agreed.

Hazel Williams and Derek Raeder both left the room at this point in the meeting.

The accounts as presented were approved for payment

Proposed – Liz Goodman, seconded –.Joan Lonsdale. Agreed by all.

Hazel Williams and Derek Reader returned to the meeting room at this point.

18.10.12
Corresp-
ondence :-

Newnham Lane – A resident had written to request the consideration of the supply of width restriction signs for the Newnham Lane following some incidents with large vehicles trying to access the lanes. It was resolved that the Highways Department should be approached with regard to this.

CAPALC Annual General Meeting and Funding Fair – A reminder had been received for this event to take place on Monday 19th November at the Millennium Suite at Newmarket Racecourse. Brenda Wilson and Don Harrison both expressed an interest in attending.

There being no further business the meeting closed at 9.30 p.m.

Signed this

day of

2012

_____ Chairman