

BURWELL PARISH COUNCIL
The Jubilee Reading Room
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Chairman: Mr D A Reader

Clerk: Mrs Y Rix

Minutes of the meeting of Full Council held on Tuesday 11th November 2014, 7.30 pm in The Jubilee Room, 99 The Causeway, Burwell, Cambridge, CB25 0DU.

Present:- Derek Reader (Chairman), Liz Goodman, Sylvia Greenaway, Jane Hall, Gus Jones, Pat Kilbey, Joan Lonsdale, James Perry, Michel Scarff, Mike Smith, Liz Swift, Graham Tobitt, Fay Whitehouse and Hazel Williams.

01.11.14 Apologies:- Apologies for absence had been received from Laura Murfin and Brenda Wilson

02.11.14 Declarations of any interests known to Councillors:- The following pecuniary interests were declared:-
Hazel Williams 09.11.14 Proposal to Change Secondary School Catchment Area
Mick Scarff 09.11.14 Proposal to Change Secondary School Catchment Area
Pat Kilbey 08.11.14 Work to Trees – Bewick’s Mead
Derek Reader 11.11.14 Payment of Accounts

03.11.14 Approval of Minutes:- The minutes of the meeting of the Full Council held on Tuesday 28th October 2014 were approved and signed as a true and correct record.
Proposed – Jim Perry, seconded – Joan Lonsdale

04.11.14 Public Forum:- No matters were raised during the Public Forum.

Update from Light Source renewable Energy – Proposed Solar Farm at Goose Hall Farm.
No one from Light Source was available to attend the meeting as previously planned. A written update from the Light Source detailing some changes to the proposal had been circulated to all Councillors. Members were advised to inform the Clerk of any comments that they wished to make or to contact Light Source directly.

05.11.14 Planning Applications:- The following Planning Application was considered:
14/01164/FUL

Mr. and Mrs A Simpson – 30 Isaacson Road
Single Storey extension to rear
No objections

14/00954/RMA

Mr. J Wilson - 3 Swaffham Road
Approval of the details of the appearance, landscaping and scale for the erection of 2 houses and associated garages
For information only – no response required
The removal of side elevation windows to bedroom 2 & 3, on both plots
Information noted

06.11.14 Decision from County and District Council:- The following decisions received from the District Council were noted:-

14/00765/FUL

Mr. S Deistler – Land Adjacent to 5 Laburnum Lane
Proposed 2 storey 3 bed house
APPROVAL

14/00954/RMA **Mr. J Wilson - 3 Swaffham Road**
Approval of the details of the appearance, landscaping and scale for the erection of 2 houses and associated garages
APPROVAL

14/00678/FUL **Mrs V Lawrence – 15 Buntings Path**
Construction of fence and gates to front of property
REFUSED

07.11.14 Council noted the Action Points with the following updates being made.
Action The work at the Gardiner Memorial Hall has started this week.
Points The work at the Day Centre still needs to be approved by the Environmental Health Officer. The Clerk has applied for the grants for the youth facilities at the Recreation Ground. An appointment has been arranged with Sovereign Play to discuss options to replace the Play House at Jubilee Green. The outside light at the Gardiner Memorial Hall needs to be checked as may not be working properly.
Update:- Mike Smith informed Council that the Swifts Football Team wishes to thank the Council for the condition of the Recreation Ground, which they consider to be the best that it has been for a number of years. Mick Smith also reported that he had met with a representative of the Tigers Girls Football Team regarding the condition of the pitch that they use and confirmed that in comparison with the other pitches, the grass grows differently on this part of the Recreation Ground, making it appear that this pitch is dealt with in a different manor to the other pitches, which is not the case.

08.11.14 **Grounds –**
Parish Weekly Play Area Inspection Reports
Reports:- The Clerk reported the work that the Handyman has recently carried out to repair several pieces of play equipment as stated in the RoSPA report. As it has been difficult to find replacement rubber step grips for the Climbing Frame at Jubilee Green, Council suggested that this could be mentioned to Sovereign Play to see if they could give any advice. Some repair work is required to the steps on the slide mound at Jubilee Green. The Handyman has confirmed that he should be able to carry out the repair.
Damage to bus shelter, High Street
The Clerk reported that substantial damage had been caused to the bus shelter near Lanes Bakery in the High Street on Monday 3rd November 2014. The bus shelter has been removed as was unsafe. The incident has been reported to both the Police and the Insurance Company.
Additional grass cut at the Recreation Ground
The Clerk reported that she had requested a further cut of the Recreation Ground. Should the grass continue to grow, a further cut may be required.
Pauline's Swamp – Update
Joan Lonsdale reported that she and Derek Reader had met with the Community Payback Officer at Pauline's Swamp to see if Community Payback could help with some of the maintenance work. Community Payback have agreed that they will be able to help with the painting of the barns back wall and the roof supports. They had advised that they could not help with painting the roof, however due to the condition of the roof; a further coat of paint would not extend the life of the roof beyond more than a year or two. They also agreed to clear the scrub around the barn, clear the floor area of the barn and erect willow fencing around the perimeter of the barn. The Parish Council will need to provide the equipment and materials required. The funds held by the Parish Council for Pauline's Swamp will cover the cost of the equipment and materials. Community payback will also be carrying out work at Spring Close and the work at Pauline's Swamp is likely to be carried out at the same time.

Trees/Environment –
Notification of tree work at the following properties was noted:-
7 Bewicks Mead (TPO E/15/99)

T1 & T2 Crown reduction to reshape, to reduce overhanging over neighbouring gardens

27 North Street

T1 Walnut – Reduce crown by 25% all round, leaving a balance shape.

The Malting's, High Street (TPO E/07/84)

T1 Horse Chestnut – Top and fell to as near ground level as is practical

T3 Horse Chestnut – Shorten limb on south side by approx. 4m, shorten limb on north side by approx. 4m, crown lift to clear garage roof by approx. 1.5m.

T4 Horse Chestnut – Shorten lowest limb on south side by approx.3.4m, crown lift to clear garage roof by approx. 1.5m

T5 Horse Chestnut – Shorten lowest limb on the north side by approx. 3.4m

**09.11.14
County and
District
Matters:-**

Response from ECDC to Council's letter re 14/00046/OUM

Council discussed the response from the District Council to the letter regarding the procedure followed by the Planning Committee when determining the outcome of the application for the former D S Smith Site. Council felt that the response side-stepped the issue, especially as the minutes had been challenged at the next committee meeting by the Councillor who had made the initial proposal. Council agreed that the letter should be raised at the meeting with John Hill due to take place on 14th November 2014. Gus Jones read out the attached statement (09.11.14-1).

Response from CCC to Council's letter re Land adjacent to former D S Smith Site

Council noted the response from the County Council regarding the County Council owned land adjacent to the former David S Smith Site. The County Council appears to be keen that the land is kept for employment use. There is interest in the site by a local business and indication has been that the site will be re-let for employment purposes. However it is not clear from the letter if this is a condition of the County Council or the intention of the interested party. Council agreed that a meeting with the County Council would be useful in order to clarify this point and discuss the future of the site.

Proposal to change Secondary School Catchment Areas in Burwell

The County Council is currently consulting on a proposal to change the Secondary School Catchment Area for Burwell. This would put Burwell within the catchment area for Bottisham Village College. When the schools in Burwell were reorganised in the 1980's, Burwell was promised the option for parents to choose between Soham Village College or Bottisham Village College. This has remained the case since that time. Both Hazel Williams and Mick Scarff expressed concern that the information provided stated that all schools were in agreement with the proposal. However neither Governors at Burwell School or Bottisham Village College have discussed the proposal. Council agreed to defer making any comments on the consultation until after Burwell School Governors had discussed the proposal.

ECDC Restructuring of Management and Departments

Council noted details of the restructuring of Management and District Council Departments.

Electoral Review of Cambridgeshire

An Electoral Review of Cambridgeshire is currently being carried out by the Local Government Boundary Commission. Any changes will take effect from the 2019 election. Hazel Williams informed Council that at one point the District Council had considered the option of Wards, but as there had been no good reasons for this, the option had not been pursued.

**10.11.14
Other
Reports:**

The following reports were noted:

Wicken Fen Community Liaison Forum – Minutes of the meeting 25.10.14

**11.11.14
Finance:**

Lease for Priory Meadow

The lease for Priory Meadow for Delta T Devices is due for renewal. Council agreed that the lease should be renewed on the same terms as before. The Clerk to find out if Delta T Devices wish to renew the lease.

Consideration of payments to the following:-

The following payments were proposed by Pat Kilbey and seconded by Joan Lonsdale. Council agreed all payments.

S Rowland
D Cawley
Burwell Office Cleaning
East Cambs District Council
Herts and Cambs Grounds Maintenance
C R Contracting
G & J Peck
Mead Construction
MS Electrical
Burwell Community Forum
K Fergusons
CPTC
Ely and District Training Group
Online Playgrounds
M I Edwards
ESPO
Salaries, Wages etc.
Return of Deposits for Gardiner Memorial and Mandeville Halls

12.11.14 Correspondence

Burwell at Large 2015

An invitation to have a stand at Burwell at Large 2015 had been received from Burwell Community Forum. Both Hazel Williams and Pat Kilbey declared an interest in this item. Council agreed that they should have a stand. Details to be discussed nearer the time.

Burwell Baptist Church- Street Light in Silver Street

An email had been received from the Baptist Church regarding the street light outside the Church in Silver Street. They are concerned with the safety of the light due to the condition of the concrete column. Copies of their church minutes in 1983, attached to their email, gave some indication that although the church had paid for the light, the Parish Council had then taken over responsibility. Members of the Council believe that this light would have been taken over by the County Council at the same time as others in the village. The Clerk agreed to look at the paperwork from the County Council for the recent update of street lights to see if any further information is available for this light.

13.11.14 Procedures in the event of a parish emergency (L Goodman)

Following the bomb scare incident, where residents were evacuated to Mandeville Hall, Liz Goodman felt that the Council should establish what emergency procedures are in place. As ECDC is mainly responsible in the event of an emergency, the Clerk was asked to request the information from the District Council. The Clerk was also asked to send a letter of thanks to Lanes Bakery, as they had provided food for those who had been evacuated. A resident from Hythe Lane had also asked for his thanks to be passed on to the Parish Council for allowing the residents to use Mandeville Hall. Council were disappointed with the way that the Police had allowed the Rave to continue and it was agreed that a letter should be sent to the Police and Crime Commissioner, with a copy to the Police Inspector, detailing the Council's concerns with the way that the incident had been dealt with.

14.11.14 Parish Carols and decoration of the Parish Council properties

The Parish Carols will be held on Pound Hill, around the tree on Friday 19th December at 6.30 pm, when both Father Christmas and the Burwell Folk Group should be able to attend. The Mandeville Hall will be decorated by Councillors on Friday 5th December at 5 pm and the Gardiner Memorial Hall on Saturday 6th December at 2.30 pm.

There being no further business, the meeting was closed at 8.40 pm.

Signed this day of

2014 _____

Chairman

DRAFT