

BURWELL PARISH COUNCIL
The Jubilee Reading Room
99 The Causeway, Burwell, Cambridge. CB25 0DU
Telephone 01638 743142

Chairman: Mrs P Kilbey

Clerk : Mrs L J Reader

Minutes of the meeting of Full Council held on Tuesday 11th December 2012 in the Jubilee Reading Room, 99 The Causeway, Burwell, CB25 0DU

Present :- Joan Lonsdale – Chairman, Liz Goodman, Sylvia Greenaway, Don Harrison, Gus Jones, James Perry, Michel Scarff, Heather Sims, Michael Smith, Liz Swift, Fay Whitehouse, Hazel Williams

01.12.12 Apologies :- Apologies for absence had been received from Laura Barrett, Tim Clay, Pat Kilbey, Derek Reader, Brenda Wilson

02.12.12 Declarations of any Interests known to Councillors :- The following personal interests were declared
Michel Scarff – Planning application for Mill Bungalow, Mill Lane

03.12.12 Approval of Minutes :- The minutes of the meeting of Full Council held on Tuesday 27th November 2012 were approved and signed

Proposed – Heather Sims, seconded – Don Harrison

04.12.12 Public Forum :- There were no members of the public in attendance.

05.12.12 Planning Applications :- The following planning applications were considered:-

12/01026/FUL Mr & Mrs P Baker – Mill Bungalow, Mill Lane
New vehicular access

Council recognise the concerns raised by neighbours but are happy to leave final determination with the Highways Authority

12/00975/FUL Mr Andrew Martin – 31 Baker Drive
Construction of single storey dwelling and replacement garage

No objection

The following planning application was considered at the Chairman's discretion

12/00969/PDR Mr J Buckingham – The Meeting House, 6 Mill Lane
New windows and adjusted brickwork to west façade

No objection

06.12.12
Decisions
From District
Council :-

There were no planning decisions from the District or County Council

07.12.12
Action
Points
Update :-

There were no updates available at this time.

08.12.12
Parish
Reports :-

Grounds – Weekly play area reports show ongoing maintenance as per the ROSPA report.

Trees/Environment -

Notification had been received of tree works at the following properties:-

Rose Cottage, 61 High Street

Cypress – reduce height by 4m, reduce sides by 1m and reshape

Holly – Reduce by 1m and reshape

Lilac – Fell

Lilac – reduce by 1m

The Crown Inn 88 High Street

Leyland Cypress x 2 Fell

Bright Cottage, 21 North Street

Damson Trees x 2 Fell

Notification of proposed tree works, St. Mary's Churchyard

The tree officer from ECDC had sent notification of tree works to be carried out in the Church yard. These works will be carried out over the next few weeks.

09.12.12
County &
District
Matters :-

Ex-Service Men's Club Car Park – Confirmation had been received that the lining in the car park had now been altered and new signage put in place. Council were asked to monitor the situation with public parking to see if it improves.

10.12.12
Other
Reports :

The reports listed on the agenda had been circulated to Councillors for information.

11.12.12
Seats
For Spring
Close :-

The Clerk advised Council that the seats had been ordered and a delivery date of the first week in January agreed. Following some discussion as to how the seats would be secured it was agreed to have them set on concrete bases and to allow for this the delivery date should be changed to mid to late March.

12.12.12
Office
Closure :

It was resolved that the office would close for Christmas at 1.00pm on Thursday 20th December 2012 and re-open at 9.00am on Thursday 3rd January 2013.

13.12.12
Finance :-

The following items were considered:-

Staff Christmas Gratuities – it was resolved that this issue would be dealt with by the Finance Working Group.

New Computers for the Office – Three comparative quotes had been received for the replacement and upgrading of the office computers. It was resolved to accept quote 'C' in the sum of £1672.44 along with the quotation for the installation of the new system in the sum of £495.00

The accounts as presented were approved for payment

Proposed – Liz Goodman, seconded – Don Harrison. Agreed by all.

14.12.12
Correspondence :-

An e-mail had been received from the Clerk of Bottisham Parish Council asking for our thoughts on problems they are experiencing with the new code of conduct. It was resolved to respond that we were not experiencing problems with the new code at present and felt that this matter needed to be raised with Eric Pickles MP.

There being no further business the meeting closed at 8.16 p.m.

Signed this

day of

2013

Chairman