

**BURWELL PARISH COUNCIL**  
***The Jubilee Reading Room***  
**99 The Causeway, Burwell, Cambridge. CB25 0DU**  
**Telephone: 01638 743142**

**Minutes of the meeting of Full Council held on Tuesday 25<sup>th</sup> September 2012 in the Jubilee Reading Room, 99 The Causeway, Burwell, CB25 0DU**

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**Present** :- Pat Kilbey – Chairman, Laura Barrett, Tim Clay, Liz Goodman, Sylvia Greenaway, Gus Jones, Joan Lonsdale, James Perry, Derek Reader, Michel Scarff, Heather Sims, Michael Smith, Liz Swift, Fay Whitehouse, Hazel Williams, Brenda Wilson

**18.09.12** Apologies for absence had been received from Don Harrison

**Apologies** :-

Apologies had also been received from District Councillor Lavinia Edwards

**19.09.12** There were no declarations of interests at this point in the meeting

**Declarations**

**Interests**

**known to**

**Councillors** :-

**20.09.12** The minutes of the full council meeting held on Tuesday 11<sup>th</sup> September 2012 were approved and signed

**Approval of Minutes** :-

Proposed – Liz Swift, seconded – Brenda Wilson

**21.09.12** There were no members of the public present that wished to speak at this point in the meeting

**Public**

**Forum**:-

**22.09.12** The following planning applications were considered :

**Planning**

**Applications** :- **12/00761/FUL**

**Mr Shane Thomas – 31A North Street**

News single storey link from main house to existing ancillary building

No objection

**12/00796/VAR**

**Amtrac – Amtrac 70 Reach Road**

Variation of condition 5 of decision dated the 20<sup>th</sup> June 2012 to extend the use of office/training room to 07.30 – 18.00 7 days a week

No objection

**12/00806/FUL**

**Mr Kevin Loveridge – 78 Silver Street**

Proposed carport

No objection

**23.09.11**

**Planning**

**Application**

**For Former**

**Cold Store** :-

The Chairman advised Council that a letter had been written to the Chief Executive of ECDC outlining Council's concerns regarding the way in which the decision for the application for the change of use for the Cold Store to six pitches for travellers had been made. A copy of the letter had also been sent to the leader of the Council and one was available for circulation around the table to all Councillors.

**24.09.12**  
**Planning**  
**Decisions**  
**from District**  
**Council :-**

The following planning applications have been approved :-

- |                     |   |
|---------------------|---|
| <b>12/00639/DEM</b> | <b>1<sup>st</sup> Burwell Scout Group – First Burwell Scout Group Hall, Hawthorn Way</b><br>Demolition of existing Scout hut  |
| <b>11/00688/FUL</b> | <b>Mr &amp; Mrs Taylor – Lark Hall farm, Ness Road</b><br>Alterations, extensions and re-development of existing dwelling and buildings including using single storey rear extension as holiday let |

The following planning application has been refused :-

- |                     |   |
|---------------------|---|
| <b>12/00477/FUL</b> | <b>Mr N Watts – Hythe House, 6 Hythe Lane</b><br>Two storey rear extension and new front porch.<br>Demolition of existing garage block and construction of new garage block and further family room/home office |
| <b>12/00478/LBC</b> | <b>Mr N Watts – Hythe House, 6 Hythe Lane</b><br>Two storey rear extension and new front porch.<br>Demolition of existing garage block and construction of new garage block and further family room/home office |

**25.09.12**  
**Action**  
**Points**  
**Update :-**

**Spring Close** - It was resolved that an idea of cost should be obtained for the purchase and siting of some picnic benches on Spring Close so that an allowance could be made for this when the precept is set for the coming year.

**Masterplan** – The Chairman asked if Council felt that we should comment on the way that the officers of ECDC had worked with the Council on the formulation of the Masterplan. She was concerned that until now there had been no mention of any further travellers sites in the village. It was agreed that communication seemed to have been an issue right from the start of consultation on the Masterplan and that this might be worth mentioning. It was further felt that to withdraw from the Masterplan at this stage could prove counter-productive.

It appears from publicity material from the South Neighbourhood panel for the meeting on 9<sup>th</sup> October at Burwell Village College that they intend to discuss the results of the consultation on the Masterplan. Council asked how they could do this prior as the consultation is not yet finalised.

**Pauline's Swamp** – Hazel Williams questioned if anything had been done with regard to the request for disabled access to the Swamp. The Clerk informed Council that she had received and dealt with a request for access but had been emphatic that access was at the person's own risk as the Swamp did not really lend itself to disabled access. It was suggested that the details for gaining disabled access could be added to the sign boards when complete.

**26.09.12**  
**County &**  
**District**  
**Councillors**  
**Reports :-**

See attached reports.

**27.09.12**  
**County &**  
**District**  
**Matters :-**

**Highways** – A response had been received from the Highways Department with regard to our request for some signage warning of ducks in Weirs Road. The Highways Department could provide signage but at a cost of approximately £480 - £500 for two signs which would have to be borne by either the Parish Council or a third party. It was resolved that the cost of this could not be justified.

**Code of Conduct Training** – The Clerk informed Council that there would be a training session for all Councillors and Clerks on the new Code of Conduct on Wednesday 24<sup>th</sup> October at 6.30pm in Mandeville hall

**28.09.12**  
**Other**  
**Reports :-**

The reports listed on the agenda had been circulated to Councillors for information.

**29.09.12**  
**Review of**  
**Council**  
**Policies :-**

It was resolved to defer this item until the next meeting of full council in order to give all Councillors time to look through the suggestions.

Hazel Williams advised that in order to conform to the new Code of Conduct our Standing Orders would need to be amended.

**30.09.12**  
**Manchetts**  
**Application :-**

Following on from the last meeting of Full Council when Hazel Williams had drawn Council's attention to an application to the Traffic Commissioners for Manchetts to increase the number of vehicles stored at their Broads Road depot, it would seem that there is no way that we as a Council are able to make any comments. It was therefore resolved that we should address our concerns to the planning department at ECDC because of the ongoing problems experienced by the village.

**31.09.12**  
**Woodland**  
**Trust :-**

Notification had been received that our application to the Woodland Trust for a pack of 105 trees had been successful. The trees are due to be delivered during the week commencing 5<sup>th</sup> November so we will need to plan for their planting.

**32.09.12**  
**Burwell**  
**Cricket**  
**Club :-**

Burwell Cricket Club had e-mailed to ask what Council's feeling would be if they applied to place a storage container on the site where their practice nets are at present. Following discussion it was resolved that they would not be supportive of this suggestion because of the visual impact that this would have on the area especially as it is adjacent to the Conservation Area and also some concerns regarding security. It was suggested that there were other options open to the Cricket Club for storage and if they wished to meet to discuss this with Council representatives then we would be happy to do this.

**33.09.12**  
**Finance :-**

Consideration was given to the purchase of a wreath for Remembrance Day. It was resolved that a donation of £50 should be made.

**34.09.12**  
**Corresp-**  
**ondence :-**

**National Trust** – An e-mail had been received from the National Trust to update Council on the timescale for work to be carried out on the first phase of the bridge across Burwell Lode.

There being no further business the meeting closed at 8.50pm

Signed this day                      of                      2012                      \_\_\_\_\_