

BURWELL PARISH COUNCIL
The Jubilee Reading Room
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Chairman: Mr D A Reader

Clerk: Mrs Y Rix

Minutes of the meeting of Burwell Parish Council held in The Jubilee Room, 99 The Causeway, Burwell, Cambridge, CB25 0DU at 7.30p.m. on Tuesday 25th February 2014.

Present:- Derek Reader (Chairman), Laura Barrett, Liz Goodman, Sylvia Greenaway, Don Harrison, Gus Jones, Pat Kilbey, Joan Lonsdale, James Perry, Mick Scarff, Liz Swift and Fay Whitehouse, Hazel Williams and Brenda Wilson.

Also present County and District Councillor David Brown, District Councillor Edwards and two members of the public.

15.2.14 Apologies:- Apologies for absence had been received from Michael Smith and Heather Sims.

16.2.14 Declarations of any interest known to Councillors:- The following declarations were received:
Liz Goodman 19.2.14 Planning Applications -14/00046/OUM
Laura Barrett 19.2.14 Planning Applications – 14/00046/OUM
Mick Scarff 19.2.14 Planning Applications – 14/00155/FUL

17.2.14 Approval of Minutes:- The minutes of the meeting held on 11th February 2014 were approved and signed as a true and correct record.
Proposed – Joan Lonsdale, Seconded – Don Harrison.

18.2.14 Public Forum:- No matters were raised during the Public Forum
Cambridge Fire and Rescue Service informed Council that work had commenced on the new fire station, with completion expected in August. A consultation will be carried out for the name of the new station, with members of the public in Burwell and Swaffham Bulbeck being given the opportunity to choose between Burwell Community Fire and Rescue Station or Burwell and Swaffham Bulbeck Fire and Rescue Station. To enable Burwell to remain operational, equipment will initially be moved over from Swaffham Bulbeck. The Community Room will be available for use, but potential hirers will be requested to consider using other village facilities in the first instance. The Cambridgeshire Search and Rescue Group will continue to use the facilities at the new station.

19.2.14 Planning Applications:- The following planning applications were considered:
14/00046/OUM Countrypark Estates – Former D S Smith Site, Reach Road
Residential development for up to 70 new homes, new business units (Class B1, provision for public open space, alterations to existing vehicular access off Reach Road and Swaffham Road, Burwell

Amendment – Additional information received includes submission of an affordable housing scheme.

Objection – The proposal is not in line with the Burwell Masterplan.

13/01135/FUL Ms Veronica Poggiolini – 6 Anchor Lane

Construction of single storey side extension, removal of existing pitched roof and the construction of new roof with dormer windows providing bedroom study and bathroom accommodation to the first floor

No objection

14/00155/FUL Mr Paul Claydon – Land Rear of 34 Newmarket Road

Detached private dwelling and associated works.

No objection

The two residents left the meeting.

**20.2.14
Planning
decisions
from District
Council:-**

The following planning decisions had been received from the District Council

13/01092/FUL

Mr Cater – 45 Isaacson Road

To erect an Orangery to the side of the property.

APPROVAL

14/00040/FUL

Mrs Burgess – 42 Ness Road

Two storey side and rear extension

APPROVAL

**21.2.14
Action
Points
Update:-**

Council noted that the Building Regulations Completion Certificate had been received From East Cambs. District Council (ECDC).

**22.2.14
County &
District
Councillors
Reports:-**

Reports from the County and District Councillors had been circulated to Council. Joan Lonsdale asked if anyone had questioned the change in use of agricultural land for solar parks. David Brown explained that sheep and cattle are able to graze around the panels, therefore the land is still available for agricultural use.

**23.2.14
County and
District
Matters:-**

The Causeway – Meeting with Highways 18.2.14

A meeting had taken place between members of the Council and the Highways Supervisor about the issue of parking along the Causeway and the damage to the verge. As a temporary solution Highways agreed to fill in the holes. In the long term the Parish Council needs to consider installing grasscrete to give some protection against future damage. Highways will find out the cost to have this work done. The Parish Council could apply for funding through the Local Highways Improvement Initiative. Bollards are unlikely to be effective. The problem had been raised on a number of occasions with the Police at the Neighbourhood Panel Meeting; however the Police had reported that they had not seen anyone parking inappropriately at the time. The Clerk was asked to write to the Police Inspector asking that he meets with members of the Council to look at the problem and the possibility of carrying out a letter drop along The Causeway. This item to be noted on the Action Sheet.

Lavinia Edwards and David Brown left at 7.55 pm

Street Numbering – 54 and 56 Isaacson Road

Council noted the details of the numbering of the new properties in Isaacson Road.

Nominations of Buildings of Local Interest

A request for nominations of Buildings of Local Interest had been received from ECDC. All suggestions should be forwarded to the Clerk.

**24.2.14
Other
Reports:-**

The following reports and general information were circulated:-

CAPALC Bulletin

Consultation on the Draft Ely Station Gateway Supplementary Planning Document

ECDC – development densities

25.2.14

Consideration of the Electronic Publication of the Annual Report

Council discussed the option of producing the Annual Report electronically, saving money and time on printing and delivery. To meet Quality Status criteria the Annual Report needs to be made available on the Council's website. Hard copies would be available at the Library, other community locations and by request. Residents will be made aware of the availability of the report through Clunch.

A vote was taken on the proposed electronic publication of the Annual Report For – 13, against – 1. Council agreed that the Annual Report should be published electronically.

**26.2.14
Finance:-**

Consideration of quotation to provide a Buildings Survey for the Gardiner Memorial Hall

A quotation had been received from BBS Surveyors to provide a building survey for work required at the Gardiner Memorial Hall for the sum of £ 858.00 plus VAT. This figure includes a simple feasibility assessment for the re-siting of the toilet facilities to the rear of the building. Council agreed that in view of the specialist nature of the proposed report, the difficulty in obtaining further quotations and the reasonable price quoted, BBS Surveyors should be asked to carry out the work.

Consideration of request for reduced fees to hire the Mandeville Hall on 12th July 2014 for an event to raise funds for East Anglia Children's Hospice

A request had been received from four sixth form students to hire the Mandeville Hall at a reduced rate for a fund raising event on 12th July 2014. Confirmation had been received that an adult would make the booking on their behalf and would remain at the hall for the event. Council agreed in principle to the request, but felt that further information about the nature of the event needed to be obtained prior to making a final decision.

**27.2.14
Corres-
Pondence:-**

Provision of Litter Bins, North Street

A resident had questioned the lack of Litter Bins in North Street towards Howlem Balk which is contributing to problems with dog fouling in the area. The Clerk was asked to find out about the possibility of installing a litter bin, having first established the location of existing ones.

Update on work carried out by the Probation Service at Spring Close

The Probation Service has completed the scrub clearance at Spring Close. They have agreed to fill the potholes along Spring Lane with plantings acquired from Highways. Jonathan Smith and his father have carried out a litter pick on Spring Close. The Clerk was asked to send a letter of thanks.

Trees in Abbey Close

Notification had been received from residents of Abbey Close that following a meeting with ECDC Tree Officer and her agreement, work would be carried out to the four mature trees on the amenity area in the Close.

Resignation of Councillor

A letter of resignation had been received from Tim Clay. The Clerk to write accepting his resignation and thanking him for his contribution to the Parish Council. The process to be put in place for a new councillor.

Museum Trustees – Notification of WW1 Commemoration 3rd August 2014

The Museum will be holding a Service of Commemoration on 3rd August 2014 at 2 pm. The service will take place at the Museum near the site of the Poppy Cross, planted to commemorate the 62 men from the village who died during the first world war.

Museum Trustees – Invite to Mill Opening on 13th April 2014

Members of the Council are invited to the Mill Opening on 13th April 2014. The time of the opening to be advised.

A meeting with the sport groups, County and District Council to discuss the future provision of sports facilities in the village has been arranged for 6th March 2014.

As there was no other business the meeting closed at 8.30 pm.

Signed this the _____ day of February 2014 _____
Chairman