

BURWELL PARISH COUNCIL
The Jubilee Reading Room
99 The Causeway, Burwell, Cambridge. CB25 0DU
Telephone: 01638 743142

Minutes of the meeting of Full Council held on Tuesday 27th March 2012 in the Jubilee Reading Room, 99 The Causeway, Burwell, CB25 0DU

Present :- Pat Kilbey – Chairman, Tim Clay, Liz Goodman, Sylvia Greenaway, Don Harrison, Gus Jones, Joan Lonsdale, James Perry, Derek Reader, Heather Sims, Michael Smith, Fay Whitehouse, Mandy Wilkins, Hazel Williams, Brenda Wilson

17.03.12 Apologies for absence had been received from Beryl Brown, Michel Scarff
Apologies :- County and District Councillors David Brown and Lavinia Edwards who are attending a Neighbourhood Panel Meeting

18.03.12 The following personal declarations of interest were made :-
Declarations Derek Reader - Payment of accounts
Interests
known to
Councillors :-

19.03.12 The minutes of the full council meeting held on Tuesday 13th March 2012
Approval of were approved and signed
Minutes :-
Proposed – Liz Goodman, seconded – Joan Lonsdale

20.03.12 Planning Application for Mill Bungalow Mill Lane- The applicant was present
Public and spoke on the application. He assured Council that he wanted to restore
Forum:- the bungalow and not build a small estate on the site. It was his intention to extend the bungalow to the rear with the extension being lower than the existing property so it would not be visible. He also intended to replant the orchard.

The Queen's Diamond Jubilee – A resident explained that she would like to organise two competitions one for the floral display in a garden and one for the best floral display in a container to celebrate the Diamond Jubilee. She suggested that judging would take place on Saturday 2nd June and she would produce a map of the entrants so that people could visit the sites and enjoy the displays over the Jubilee bank holiday.

National Trust – A resident spoke on the Trust's latest proposals to make a crossing over Harrisons Drove. He made the point that the drove had been the subject of an extensive enquiry where it had been established that this was a public Right of Way and that as such the National Trust had no right to put cattle grids across the drove. It would seem that a bridge over the drove that would not interfere with the Public Right of Way would be a more acceptable solution. This would also keep grazing stock and pedestrian segregated.

21.03.12

Planning

Applications :-12/00176/ADI

The following planning applications were considered :

Mr Harjinder Singh Tiwana – Central House 4 North Street

Addition of lighting to fascia sign – Retrospective

Council object to this proposal as we feel that illuminated signs in conservation areas fail to enhance their surroundings

12/00186/FUL

Mr & Mrs S Morris – 3 Cedar Gardens

Single storey rear extension

No objection

12./00192/FUL

Mr Philip Baker – Mill Bungalow, Mill Lane

Alterations and extensions to form single storey four bedroom property and new garage

No objection

22.03.12

Planning

Corresp-

ondence :-

Notification had been received of an appeal of the following planning application :

11/01120/FUL

Mr A Deistler – 4 Laburnum Lane

Two storey side extension

23.03.12

Planning

Decisions

from District

Council :-

The following planning applications have been approved :-

12/00065/FUL

Mr David Boughey – Domek 1 High Street

Single storey side extension

11/01016/FUL

Prestige Builders Ltd – 1 Newnham Lane

Proposed one and half storey dwelling – Plot one, site adjacent to 1 Newnham Lane together with extensions and alterations to 1 Newnham Lane

12/00075/FUL

Mrs P Miller – 1 Orchard Way

Single storey extension and single detached garage

12/00038/PDR

Mr M Rasdall – 35 High Street

Construction of conservatory and fenestration

The following planning application has been refused :

11/01153/FUL

Mr R Peters – 60 Reach Road

Demolition of existing bungalow and erection of new two storey dwelling with detached garage

35.03.12

Hanging

Baskets :-

This item was brought forward on the agenda at the Chairman's discretion. Council had already discussed an idea for putting out baskets on parish properties for the Diamond Jubilee. Gus Jones had already put out some leaflets suggesting that residents and businesses might like to participate by putting out floral containers for the Jubilee. Following discussion it was resolved to accept the resident idea of a competition with prizes for the best garden display and the best container display. There would be three prizes in each class 1st prize - £20, 2nd prize - £10 and 3rd £5. It was resolved that the prize money would be provided by the council. It was suggested that an entrance fee of £1 per entry would be charged and the money raised donated to a local charity. The date for judging was agreed as 2nd June. It was resolved that no further notices would be put out by Gus Jones and some new posters giving details of the competition etc would be produced possibly

by Mandy Wilkins. The competition to be jointly organised by the resident and Gus Jones.
It was further resolved that the Parish Council would purchase some baskets and brackets for Mandeville Hall and the Jubilee Reading Room up to a maximum cost of £30.

24.03.12
Action
Points
Update :-

Jubilee Reading Room – In his absence Michel Scarff had sent a recommendation that Council should obtain some quotes for the proposed extension in order to gauge if sufficient funding were available or not. It was resolved to accept this recommendation.

Mandeville Hall – The clerk confirmed that the curtains had been completed and hung.

The Clerk informed Council that there was some concern regarding security at Mandeville Hall. It is difficult to monitor anyone entering the building once hirers are in the respective halls. It was resolved to investigate available security measures that could be fitted to the main entrance door to improve the situation.

25.03.12
County &
District
Councillors
Reports :-

See attached reports.

26.03.12
County &
District
Matters :

A response had been received from the Enforcement Officer at ECDC regarding the issue of the moorings on the Lode Bank. He felt that his initial response had been misunderstood and would be prepared to investigate Council's concerns if we could provide him with the names of the suspect boats. A councillor would make a note of the names and pass them to the clerk to forward to the Enforcement Officer.

27.03.12
Other
Reports :-

The reports listed on the agenda had been circulated to Councillors for information.

Hazel Williams reported that she had attended the Annual General Meeting of the Burwell Allotments and Garden Society (BAGS). The meeting had been informative and it had become apparent that the BAGS committee wished to be more involved with the social rather than administrative side of things. A new Chairman Mr Graham Parker was elected and the Janet Carrick was re-elected as secretary. Hazel Williams volunteered to attend future BAGS meeting to strengthen the link between them and the Parish Council.

28.03.12
National
Trust :-

Pat Kilbey and Joan Lonsdale had both looked at all of the options presented by the National Trust for a means of crossing Harrisons Drove with grazing stock. Following a lengthy discussion it was resolved that Council would prefer the option recommended by a consultee of a green bridge. Our comment to the National trust would be that we prefer their option 4 but amended to a green bridge. We would be totally opposed cattle grids across the Drove.

29.03.12
Burwell
Masterplan :-

The minutes of the last meeting had now been published and it appeared that the most favoured option for development would be over two sites one on Ness Road and one on Newmarket Road. Hazel Williams felt that there had been some interesting comments in the consultation. It was resolved that the Masterplan should be an agenda item for the next meeting with the possibility of a special meeting being called to discuss the Masterplan in more detail. Councillors were reminded that the next meeting of the Masterplan working Group was on Monday 2nd April at 6.30pm on Mandeville Hall.

30.03.12
Cold
Store :-

The Chairman wished to know Councils thoughts on the possible development of the Old Cold Store site. It was now common knowledge that the site has been purchased by a travelling family and there is an expectation that the site could be the subject of a future planning application for traveller's pitches. Some concern was expressed that there is already a site which is managed by East Cambridgeshire District Council adjacent to the site in question. Concerns were also expressed that this site was not close to any amenities or the centre of the village which were thought to be criteria to be met for this type of proposal. It was not included as a development site in the Masterplan discussions. Further concerns were expressed that as this would be a privately owned site whilst the present owner may give certain reassurances with regard to the number of pitches and way in which the site is managed there would be no control over what would happen if he decided to sell the site on. It was resolved that we ask that Council is informed of any proposals for this site at the earliest possible stage and that once the owner's intentions are known the District Council Planning Officer comes out to talk to Council regarding the proposals.

31.03.12
Burwell
Museum :-

Nominations were invited for a Council representative to attend meetings of the Burwell Museum Trustees. Tim Clay was nominated but felt that he needed to be more aware of the expectation of the representative and the role that they would be expected to adopt prior to making a decision. He also wished to know whether or not the representative would become a trustee. It was agreed that the Clerk would clarify the situation with the Museum Trustees and if Tim Clay decided against becoming the Councils representative Brenda Wilson offered to take on the role.

32.03.12
Telephone
Kiosks :-

Following a recent meeting of the General Purposes Working Group where the future use of the kiosks had been discussed it was suggested that the only viable use of the kiosks was as a mini tourist information centre. Some discussion followed and concerns were raised regarding the locking and unlocking of the kiosks and the possible vandalism if leaflets were left unattended in the kiosks. Following a vote it was resolved that this was not a viable idea for the kiosks. It was further resolved to investigate the cost of refurbishment of the North Street kiosk but to a lesser standard than the one on Pound Hill and to keep both kiosks locked until such time as a viable idea was presented for their use.

33.03.12
Seat in
North
Street :-

As no alternative site had been identified for the re-instatement of the seat in North Street it was resolved that the seat would not be replaced at present.

34.03.12
Clunch
Advert :-

It was resolved that the existing advert for the Gardiner Memorial Hall in Clunch would be altered to include Mandeville Hall.

36.03.12
Finance :-

Consideration was given to the following :-

The purchase of bunting for the Jubilee/Olympic celebrations
It was resolved to purchase bunting for the Diamond Jubilee/Olympic celebrations up to a maximum cost of £50.

Ratification of hire charges for Gardiner Memorial Hall
The recommended new charges for the hire of the Gardiner Memorial Hall with effect from 01.04.12 were agreed.

Renewal of Electricity contracts with British Gas

It was resolved that provided the increase in cost was minimal then the contract should be renewed.

Request for funding from Burwell Visiting Scheme

It was resolved that a donation of £100 would be made to support the work of the Visiting Scheme.

Prior to discussion of the next item Hazel Williams declared a personal interest.

Renewal of CAPALC membership for 2013/13

It was resolved to renew the Councils membership to CAPALC in the sum of £698.47

The accounts as presented were approved for payment with the following amendment to the payment schedule – It was resolved that the payment to the Wildlife Trust would be deferred until the next meeting to allow for an attempt to be made to recover the disc containing the information for the interpretation boards.

Proposed – Liz Goodman, seconded – Sylvia Greenaway. Agreed by all.

37.03.12
Corresp-
ondence :-

A thank you letter had been received from the Shrievalty Trust (Bobby Scheme) for the recent donation

Response from the Environment Agency regarding the gating and fencing of the Lode under bank

A letter apologising for not consulting with the Parish had been received from the Environment Agency. The letter also stated that it was the Agency's intention to gate the under bank to prevent unauthorised access by motor vehicles. They assured Council that pedestrian right of way would be maintained. The Clerk was asked to question whether the Agency intended to maintain equestrian and disabled access as well.

Invitation to attend a Fire Fighting Seminar on Wednesday 25th April 9.00am – 2.00pm

It was felt that it may be beneficial to the Key Holder to attend this course along with a Councillor to help with future Risk Assessments on Parish properties. Joan Lonsdale would check her diary to see if she was able to attend.

E-mail regarding joint training sessions with Kennett Parish Council

It was resolved to acknowledge the e-mail and offer of a joint training opportunity but as all Councillor training was up to date we would bear this in mind for any future new Councillors.

Zurich Insurance – offer to quote for insurance renewal

It was resolved to ask Zurich to quote for renewal of Councils insurance policy with effect from 1st June 2012.

There being no further business the meeting closed at 9.55pm

Signed this day of 2012 _____