

BURWELL PARISH COUNCIL
The Jubilee Reading Room
99 The Causeway, Burwell, Cambridge. CB25 0DU
Telephone: 01638 743142

Minutes of the meeting of Full Council held on Tuesday 28th February 2012 in the Jubilee Reading Room, 99 The Causeway, Burwell, CB25 0DU

Present :- Pat Kilbey – Chairman, Beryl Brown, Tim Clay, Sylvia Greenaway, Don Harrison, Gus Jones, Joan Lonsdale, James Perry, Derek Reader, Michel Scarff, Heather Sims, Michael Smith, Fay Whitehouse, Mandy Wilkins, Brenda Wilson

17.02.12 Apologies for absence had been received from Liz Goodman, Hazel Williams
Apologies :-

18.02.12 The following personal declarations of interest were made :-
Declarations Derek Reader - Payment of accounts
Interests Heath Sims – Planning application for 1 Orchard Way
known to
Councillors :-

19.02.12 The minutes of the full council meeting held on Tuesday 14th February 2012
Approval of were approved and signed
Minutes :-

Proposed - Joan Lonsdale, seconded – Mandy Wilkins

Don Harrison arrived at 7.32pm

20.02.12 There were no members of the public present
Public
Forum:-

21.02.12 The following planning application was considered :

Applications :- **12/00075/FUL** **Mrs P Miller – 1 Orchard Way**
Single storey extension and single detached garage

No objection

11/00834/FUL **Mr R Rawlinson – 51 North Street**
Change of use of barn to residential dwelling –
amendment involving alterations to access and
parking arrangements
For information only.

Noted

11/00879/FUL **Mr R Rawlinson – Workshop rear of 55 – 57 North Street**
Change of use of barn to shop/workshop/office -
amendment involving alterations to access and
parking arrangements
For information only.

Noted

11/100835/FUL **Mr R Rawlinson – 49A North Street**
Alteration to 2 existing cottages and barn, including partial demolition and renovations, and the formation of 1 new two bedroom dwelling, making 3 dwellings in total - amendment involving alterations to access and parking arrangements
For information only.

Noted

11/00834/FUL **Mr R Rawlinson – 51 North Street**
Change of use of barn to Residential Dwelling - additional information involving a bat survey and revised transport scheme

Noted

22.02.12
Planning
Correspondence :-

Notification had been received of the withdrawal of the following planning applications :

11/00834/FUL **Mr R Rawlinson – 51 North Street**
Change of use of barn to Residential Dwelling

11/100835/FUL **Mr R Rawlinson – 49A North Street**
Alteration to 2 existing cottages and barn, including partial demolition and renovations, and the formation of 1 new two bedroom dwelling, making 3 dwellings in total

11/00879/FUL **Mr R Rawlinson – Workshop rear of 55 – 57 North Street**
Change of use of barn to shop/workshop/office

23.02.12
Planning
Decisions
from District
Council :-

The following planning applications have been approved :-

11/01080/LBC **Mr Ken Graham – Tollgate Cottage 8 Hythe Lane**
Internal works

11/01143/FUL **C B Richard Ellis – Plot No. 6 Land to rear 105 North Street**
Revision of Plot No. 6 of previously proposed dwelling type following approval under application 05/00729/FUL (partially constructed)

The following planning application has been refused :

11/01120/FUL **Mr A Deistler– 4 Laburnum Lane**
Two storey side extension

24.02.12
Action
Points
Update :-

Telephone Kiosks – The Chairman advised council that she had received some new suggestions for possible use of the adopted telephone kiosk. It was resolved that this matter should be discussed by the General Purposes Working Group at their next meeting.

Mandeville Hall – The Clerk had received a telephone call from the planning officer advising that the variation to the opening hours at Mandeville Hall was to be approved but that we would need to produce a noise management plan. As yet no written confirmation has been received.

25.02.12
County &
District
Councillors
Reports :-

See attached reports.

County Councillor David Brown added that the work on the street lighting in the village is scheduled to begin in July with a 10% reduction in street lighting proposed. It is suggested that two representatives from the Parish Council should be appointed to work with the contractors to identify areas where changes would be acceptable. This would be an agenda item for the next meeting.

26.02.12
County &
District
Matters :

P3 footpaths scheme – response from Rights of Way Team regarding funding for the coming year.

Confirmation had been received that there were no further funds available for the coming year as East Cambridgeshire District Council had withdrawn all funding for this project due to their budget cuts.

Street Lighting – e-mail from County Councillor David Brown regarding plans for replacement of County Council street lights

Some discussion ensued as to the logic and cost involved in this exercise. It was resolved that the Safety Working Group should look at this issue in greater depth and that the Clerk should ask for a representative from the County Council to come to a meeting to discuss the proposed changes.

Library opening hours – Notification of alterations to library opening hours effective from 1st April 2012

Following the review of the Library Service the new opening hours have been agreed. The revised opening hours for Burwell Library effective from 1st April 2012 will be as follows :

Monday	2.00pm – 5.00pm
Tuesday	10.00am – 5.00pm
Wednesday	Closed
Thursday	12.00pm – 7.00pm
Friday	2.00pm – 5.00pm
Saturday	10.00am – 1.00pm
Sunday	Closed

Moorings on the Lode – response from the Enforcement Officer regarding the need for planning permission for moorings along the Lode.

A response had been received from the Enforcement Officer suggesting that we only ask him to pursue any cases where we feel that there is a detrimental effect on the amenity or environment rather than if we feel there is just no planning permission. Council felt that this was unsatisfactory and it was resolved to write to the Enforcement Officer again asking why he was unwilling to come out and look at a legitimate complaint especially as there was so much mess associated with these boats. A copy of the e-mail to be forwarded to the Chief Executive of the Council.

27.02.12
Other
Reports :-

The reports listed on the agenda had been circulated to Councillors for information.

28.02.12
First
Drove :-

The Chief Executive of East Cambridgeshire District Council had responded to our e-mail asking for clarity on the regulations regarding travellers settling on land in their ownership. He assured Council that if there was a material change of use and there was no permitted development then it would be likely that planning permission would be required. He further stated that any planning application would be judged against the policies in the Core Strategy and that enforcement powers can be used if development takes place without the relevant planning permission.

A copy of an e-mail from the Forward Planning Officer at ECDC to Cllr. David Brown confirmed that a planning application is being prepared for six pitches on land in First Drove and that the site owner is happy to enter into discussion with all parties at this stage.

It was resolved to ask for a meeting with the Forward Planning Officer to discuss this issue.

29.02.12
Burwell
Museum :-

Following on from discussion at the previous meeting a draft copy of the Museums Accounts for 2010/11 had been obtained and circulated to all Councillors. From the accounts it appeared at worst case scenario the running costs for twelve months would be in the region of £3000. As some Councillors were still not happy to make a final commitment to sending the letter of support in its present form as it offered to take on the running of the Museum should the Trusts for any reason fail to continue, it was resolved that the Chairman and Vice-Chairman should meet with representatives of the Museum Trust before the end of this week to discuss this in finer detail. It was further resolved that should they be happy with the additional information acquired then they had the authority to sanction the writing of the letter of support for the Heritage Lottery Fund grant application in lieu of the changing of the leases.

30.02.12
Mandeville
Hall :-

The Mandeville Hall Working Group had produced a booking form and terms and conditions of hiring for both Mandeville Hall and the Gardiner Memorial Hall. Both of these documents had been circulated to Councillors for their consideration. It was resolved that these documents should be adopted for immediate use

31.02.12
Gardiner
Memorial
Hall :-

It had been discovered that the license for the Gardiner Memorial Hall does not cover as many events as the Mandeville Hall license so the Clerk had investigated the cost of altering the license to bring them both in line with each other. Whilst it is not intended to apply for an alcohol license it was thought prudent to apply for an extension of the hours to Midnight during the week and 1.00am at weekends (Friday and Saturday). All of this could be done as a minor amendment at a cost of £89. It was resolved that the application should be made.

32.02.12
Allotment
Training
Course :-

The Clerk had been approached by a Councillor wishing to attend this training course. However, as we already had Councillors who had attended the value of this was questioned. It was eventually resolved that if a Councillor wished to attend this course they needed to be totally neutral and be neither an allotment holder or member of the Allotment Society. The Councillor who had expressed an interest in attending accepted this and withdrew his request.

33.02.12
Diamond
Jubilee :-

The Clerk had sourced some further information of free planting packs of trees available from the Woodland Trust to commemorate the Queens Diamond Jubilee. It was resolved to make an application for a pack of 105 trees for the parish.

34.02.12
Finance :-

Consideration was given to the following :-

Photocopy Costs - It had been noted that photocopying costs had increased and the chairman reminded all Councillors that they should only request copies for genuine Council business to be made free of charge all other copies should be paid for.

Summer Reading Scheme – The Library Service is again running the Summer Reading Scheme at Burwell Library and has requested funding to help with this years cost. It was resolved that £200 should be given as in previous years.

The accounts as presented were approved for payment.

Proposed – Joan Lonsdale, seconded – Don Harrison. Agreed by all.

35.02.12
Corresp-
ondence :-

Hastoe Housing – An e-mail had been received in response to our request for information as to how they were supporting a resident who appeared to be suffering from bullying on the estate. They assured us that the matter was being dealt with in accordance with their procedures.

The Chairman declared a personal interest prior to any discussion on the next item.

Burwell ay Large – It was agreed that topics to include in the display would be Mandeville Hall, Dial-a-Ride, Supporting the Olympics, Uses of the Telephone Kiosks and a complete list of present Councillors. The Chairman would call into the office and help prepare the boards with the Clerk.

Councillors volunteered to man the Councils stand over the two days for one hour sessions.

There being no further business the meeting closed at 8.55pm

Signed this day of 2012 _____