

BURWELL PARISH COUNCIL
The Jubilee Reading Room
99 The Causeway, Burwell, Cambridge. CB25 0DU
Telephone: 01638 743142

Minutes of the meeting of Full Council held on Tuesday 29th January 2013 in the Jubilee Reading Room, 99 The Causeway, Burwell, CB25 0DU

Present :- Pat Kilbey – Chairman, Liz Goodman, Sylvia Greenaway, Don Harrison, Gus Jones, Joan Lonsdale, James Perry, Derek Reader, Heather Sims, Liz Swift, Fay Whitehouse, Hazel Williams, Brenda Wilson

16.01.13 Apologies for absence had been received from Laura Barrett, Michel Scarff,
Apologies :- Michael Smith
Apologies had also been received from District Councillor Lavinia Edwards

17.01.13 There were no declarations of interests at this point in the meeting
Declarations
Interests
known to
Councillors :-

18.01.13 The minutes of the full council meeting held on Tuesday 8th January 2013
Approval of were approved and signed
Minutes :-
Proposed – Joan Lonsdale, seconded – Gus Jones

19.01.13 There were no members of the public present
Public
Forum:-

20.01.13 The following planning applications were considered :
Planning

Applications :- 12/01123/FUL **Mr T Bailey – 6 Brick Works Cottages, Factory Road**
Construction of outbuildings

Council have no objection to the proposal however, we wish a condition to be added to prevent future use as a habitable dwelling.

12/01124/FUL **Mr Steve Hagger – 31 North Street**
Side extension to accommodate covered car space, garage and workshop with home office accommodation above

Council have no objection to the proposal however, we wish a condition to be added to prevent future use as a habitable dwelling.

Don Harrison arrived at 7.45pm

21.01.13 The following planning applications have been approved :-
Planning

Decisions 12/00603/OUT **Mrs Doris Sibbons – Velindre 54 Isaacson Road**
from District Outline application for two detached dwellings

12/00392/FUL **Mrs Victoria Tyson - Millfield House, Mill Lane**
Retrospective permission to erect a 1.8m wooden fence to replace the existing hedge

The following planning application has been refused :-

12/00975/FUL

Mr Andrew Martin – 31 Baker Drive

Construction of single storey dwelling and replacement garage at No. 31 Baker Drive

22.01.13

Action

Points

Update :-

Mandeville Hall – The Clerk confirmed that the damaged door to Room 3 had been replaced. The door manufacturers and the manufacturers of the door closure had confirmed that in their opinion the damage had been caused by misuse. However as a gesture of goodwill the door and the closure had been replaced free of charge and the contractor would make a minimum charge for fitting.

Village Sign – The sign is due to be replaced as soon as the weather improves and all contractors can meet together.

Dial-a-Ride – Questionnaire has been sent out to service users. Some discussion took place as to how the service could be better advertised and whether placing questionnaires in strategic places such as the Library and Post Office would be helpful.

23.01.13

County &

District

Councillors

Reports :-

See attached reports.

County Councillor David Brown added the following to his report – Cabinet had met today and the budget proposal had been discussed. A 1.99% increase in Council Tax was to be proposed.

Street Lighting was also discussed and due to the issues that had been raised it was agreed that the Street Lighting contracts would be more flexible right back from the start of the works.

Hazel Williams stated that she felt that in making their budget cuts the County Council should not forget the voluntary sector who she felt would be responsible for picking up the slack created by the funding cuts imposed by the County.

District Councillor Hazel Williams added that the District Council were to propose a similar rise in Council Tax of just under 2%.

24.01.13

County &

District

Matters :

Notification of alteration by County Council into the way in which traffic related matters are determined – The Area Joint Committees would be disbanded and a consequence of this would be that in future there would be no Parish Council representation or participation in any traffic and highways issues.

Community Infrastructure Levy update

Hazel Williams advised Council that although initially the Community Infrastructure Levy would be apportioned at 5% to Parishes it now seems that this figure has been increased to 15% for every house built. If the villages have completed a Neighbourhood Plan then this could rise to as much as 25%. The Chair asked if in view of all the work that had been done with the Masterplan it would be worthwhile building on this to create a Neighbourhood Plan. Hazel Williams agreed to look into this possibility.

Burwell Vision notification of consultation

The Chairman advised Council that a door to door consultation is to take place on the Burwell Vision throughout February. The Vision had been presented to the committee at ECDC but had been deferred until the figures contained in the report had been agreed with the Parish Council. A meeting with officers of ECDC was due to take place on 31st January 2013 to agree the figures for the Vision.

25.01.13

Other

Reports :-

The reports listed on the agenda had been circulated to Councillors for information.

Attention was drawn to the Wicken Fen Community Liaison Group which had asked for representatives to serve on the Liaison Group. Joan Lonsdale and Fay Whitehouse expressed an interest in serving on this group.

26.01.13
Report of
Meeting
at ECDC :-

A written report of the meeting which took place with the Chief Executive and Officers of ECDC to discuss the way in which the planning application for the Travellers Site at First Drove had been determined had been circulated to all Councillors prior to the meeting. The Chairman advised Council that the Chief Executive had agreed to make a written response to our concerns and had also agreed to further meetings with representatives of the council in an attempt to avoid similar issues in the future. The Chairman further advised Council that there would appear to be a relatively strong case for Council to make an approach to the Ombudsman in this instance. It was resolved to defer any decision until the written response had been. Suggested dates had already been put forward for the follow up meeting.

27.01.13
Finance :-

The following were considered :-

A written report and recommendations had been circulated to all Councillors prior to the meeting. It was resolved that the budget for 2013/14 would be £112,000 made up of £103,527 precept and grant funding of £8473.

The amendments to the Financial Regulations which in the main included the necessary changes to cover the on line banking were approved.

Working Groups were asked to ensure that they put forward estimated costs for any new projects for the coming year so that these may be included in the budget figures in future. This item would be added to the Action Points as a reminder to the groups.

28.01.13
Correspondence :-

Request from Cambridgeshire Historic Environment Team to hold a guided walk in Spring Close provisional date 19.06.13

Council had no objection to this walk taking place but considered that because of the timing of the hay cut it might be better for it to take place either in April or July. The Clerk would respond accordingly.

Environment Agency – notification of trees works adjacent to Burwell Lode

The Agency had sent notification that they intend to carry out maintenance work to some of the large Willow trees adjacent to the Cock Up Bridge in factory Road. The work is scheduled for late February/early March 2013.

Burwell Guides – notification of their intention to litter pick in the village during the spring/summer

The Guides have suggested that they will carry out a litter pick of the village throughout the spring and summer months, they asked if Council could suggest some litter 'black spots'. Following discussion it was agreed that the area around the side of the Co-op, the bottom end of Myrtle Drive and the path to the Print Centre could all benefit from some tidying up.

2nd Burwell Guides – Letter regarding dog fouling

A letter had been received from 2nd Burwell Guides regarding the amount of dog fouling and possible ways of tackling this issue. It was resolved that whilst we were unable to provide dog bags on top of the general waste bins there were in excess of 50 general bins throughout the village were wrapped faeces could be placed. Dedicated dog bins were not seen as the answer to the problem as in reality these bins were emptied less often than the normal bins. It was resolved that it might be helpful to put an article in the Parish Council Newsletter to try to educate people into picking up after their dogs.

Recycling Bins

The Clerk made Council aware that when she had requested that the recycling bins at Mandeville Hall should be removed. ECDC had asked if they could be relocated on the car park. Following discussion it was resolved that as car parking space was at a premium and this area was not thought to be suitable, the bins should be removed completely from the site. Various other sites had been suggested and refused by ECDC so there was no other option but to press for their removal.

There being no further business the meeting closed at 8.45p.m.

Signed this day of 2013 _____
Chairman