

BURWELL PARISH COUNCIL
The Jubilee Reading Room
99 The Causeway, Burwell, Cambridge. CB25 0DU
Telephone: 01638 743142

Minutes of the meeting of Full Council held on Tuesday 31st July 2012 in the Jubilee Reading Room, 99 The Causeway, Burwell, CB25 0DU

Present :- Pat Kilbey – Chairman, Tim Clay, Liz Goodman, Sylvia Greenaway, Don Harrison, Gus Jones, Joan Lonsdale, James Perry, Michel Scarff, Heather Sims, Michael Smith, Fay Whitehouse, Brenda Wilson

18.07.12 Apologies for absence had been received from Derek Reader and Hazel
Apologies :- Williams

19.07.12 There were no declarations of interests at this point in the meeting
Declarations
Interests
known to
Councillors :-

20.07.12 The minutes of the full council meeting held on Tuesday 10th July 2012
Approval of were approved and signed
Minutes :-

Proposed – Brenda Wilson, seconded – Liz Goodman

21.07.12 There were no members of the public present that wished to speak.
Public
Forum:-

22.07.12 The following planning applications were considered :

Planning

Applications :- **Mr N Watts – Hythe House, 6 Hythe Lane**

Two storey rear extension and new front porch. Demolition of existing garage block and construction of new garage block and further family room/home office

Council object to this proposal as we feel that it is totally out of keeping with the existing listed building and the conservation area. Furthermore we feel that it does nothing to enhance the existing street or village scene.

Mrs S A Briggs – Magneville Cottage, 8 Mandeville

Replace 11 windows with upvc windows without glazing bars

Council object to this proposal as it is not in keeping with the age and style of the property

Tim Clay declared a personal interest prior to any discussion on the following planning application

Mr Paul Rudge – land to rear 64A North Street

Construction of new dwelling

Council object to this proposal and wish to support the local objection. We also feel that there is a Highways issue with this proposal as neither entrance either onto Silver Street or North Street appears suitable. Query overdevelopment of the site.

Mr K Loveridge – 78 Silver Street

New vehicular access/car port

No objection

Following reports of lorry loads of soil being delivered to the site on First Drove the Clerk was asked to notify Environmental Health as there were concerns that the soil could be contaminated.

23.07.12
Planning
Corres-
pondence :-

Notification had been received that a site visit would take place prior to the Planning meeting at ECDC on Wednesday 1st August. The Clerk informed Council that Hazel Williams would be attending the meeting and would speak on behalf of the Council. The Chairman also advised Council that she would be attending the meeting as a member of the public and would also try to attend the site meeting.

24.07.12
Planning
Decisions
from District
Council :-

The following planning applications have been approved :-

12/00490/FUL	Mr & Mrs L Fuller – 14 Toyse Lane Erection of a front extension to the kitchen and garage
12/00337/FUL	Mr R Peters – 60 Reach Road Erection of new two storey dwelling and detached garage
12/00445/CLP	Mr Darnell – Nut Tree Farm, First Drove Conversion from storage building to sleeping conditions and wash facilities for carer.
12/00428/LBC	Mr Martin Smith – 107 The Causeway Conversion of existing workshop outbuilding into a 2 bedroom annex. Adjustment of entrance gate and railings to the site of 107 The Causeway.
112/00427/FUL	Mr Martin Smith – 107 The Causeway Conversion of existing workshop outbuilding into a 2 bedroom annex. Adjustment of entrance gate and railings to the site of 107 The Causeway.
12/00366/LBC	Greene King PLC – Five bells, 44 High Street Forming of partition at the foot of the first floor staircase to form fire rated compartment, and forming a fire rated partition to create a fire resistant corridor in the existing retail area.
12/00347/FUL	Mr R Billings – 82 High Street To extend existing ground floor porch
12/00108/FUL	Mr & Mrs Pilkington – 105 Ness Road Demolition of existing bungalow and construction of new 1&1/2 storey dwelling
12/00357/FUL	William Marcel Ltd – 48A North Street Installation of two new dormer windows to the front (west) elevation

25.07.12
Action
Points
Update :-

Mandeville Hall – A final inspection had been carried out by the surveyors and several small issues identified. The Clerk informed Council that the contractors had already made contact and were intending to come to site next week to carry out the repairs etc.

Bottisham and Burwell Photographic Club had been to look at the hall and wanted to know if Council would allow them use for two consecutive days and to set up on the Friday evening. Following discussion it was agreed that until the date of the proposed exhibition was known it was difficult to make a firm decision. However in principle Council would allow two days use but setting up would need to be done on the Saturday morning and this would be dependent on days and the requirements of other hirers.

Village Sign – The Clerk informed Council that the gentleman who is carrying out the restoration work had been in to say that due to ill health work had not progressed as quickly as he would have liked but as soon as he was able to continue he would.

26.07.12
County &
District
Councillors
Reports :-

See attached reports.

27.07.12
County &
District
Matters :

Street Lighting – Following numerous complaints to both the County Councillor and the Parish Council it was agreed that an appropriate representative from the county Council and/or Balfour Beatty should be invited to a meeting in order to try and address some of the many issues raised. County Cllr. David Brown agreed to instigate this on Council's behalf.

Day Centre - Joan Lonsdale advised Council that a meeting had taken place at the Day Centre with representatives of the County Council and Cllr. Brown to discuss the renewal of the lease. She felt it had been a reasonably productive meeting but no decision would be known until after the Cabinet meeting on 17th September 2012.

28.07.12
Other
Reports :-

The reports listed on the agenda had been circulated to Councillors for information.

29.07.12
Election of
Vice-
Chairman :-

The Chairman explained the role of Vice Chairman and asked for any nominations for the position.

Joan Lonsdale was proposed by Don Harrison, seconded by Michel Scarff
Brenda Wilson was proposed by Fay Whitehouse, seconded by Gus Jones

Following a vote Brenda Wilson was duly elected.

30.07.12
Code of
Conduct :-

A copy of the Code of Conduct adopted by East Cambridgeshire District Council had been circulated to all Councillors. Following discussion it was resolved to defer the adoption of a code until the next meeting of full Council in order to allow everyone time to read the Code thoroughly.

31.07.12
Swimming
Pool :-

The Chairman outlined the background to the Burwell Swimming Pool and the new committee's hopes for the future. The end cost of the plans was not yet known but it was considered to be an ambitious project, and Council hoped that the committee would carry on. As we had been asked to provide a representative to serve on the committee Don Harrison offered to represent Council.

32.07.12
Youth :-

A meeting of the working group had been held and a draft of a front page for Facebook was presented by Thomas Dexter. It was agreed that the emphasis would be to promote this to the teens of the village. Sylvia Greenaway was looking into the cost of trips out for the youth. Liz Goodman was to set up a meeting with those youths that had expressed an interest in forming a youth council.

33.07.12
Burwell
Cricket
Club :-

Following a meeting of the Mandeville Hall working group a meeting had been held with the Chairman of the Cricket Club to discuss the issues which had arisen from use of Mandeville Hall. It was felt that the meeting had been useful and that the Chairman of the club had taken note of the points raised. Usage of the hall had been discussed and as the club were not using the hall for a bar area it was suggested that they might reduce their hours of use in order to allow other bookings. Hire charges for next year were also discussed and it was suggested that this would be done on an hourly rate at 50% of the reduced rate with a minimum of two hours being charged for cricket matches, with all other functions needing to be booked at normal rates. It was resolved that an e-mail should be sent to the Chairman of the Cricket Club confirming the points discussed and reminding him that the outstanding invoices had still not been paid.

34.07.12
Finance :-

Consideration was given to the following :-

Quarterly Report - Council asked that the Youth Shelter should be taken off the report and that the entry under trees should be checked to see if an amount had been included for hedge cutting in error.

The Clerk was asked to obtain up to date quotations for the replacement of the photocopier.

35.07.12
Corresp-
ondence :-

Burwell Museum – A copy of the press release **and confirmation** of the award of lottery funding to restore Stevens Mill and upgrade the Museum had been received.

Burwell Carnival – A letter had been received from the carnival Committee thanking Council for their support of this years Carnival.

Burwell Community Sports Centre – A letter of thanks had been received for Council's support of the village torch relay which had been very successful and enjoyed by all those who participated.

There being no further business the meeting closed at 9.00pm

Signed this day of 2012 _____