

BURWELL PARISH COUNCIL
The Jubilee Reading Room
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Chairman: Mrs J Lonsdale

Clerk: Mrs Y Rix

Minutes of the meeting of Full Council held on Tuesday 8th September 2015, 7.30 pm in The Jubilee Room, 99 The Causeway, Burwell, Cambridge, CB25 0DU.

Present:- Joan Lonsdale (Chair), Robin Dyos, Sylvia Greenaway, Jane Hall, Gus Jones, Joe Parker, Jim Perry, Derek Reader, Gordon Roach, Michael Smith, Liz Swift, Mike Swift, Paul Webb, Hazel Williams and Brenda Wilson.
4 members of the Burwell Tennis Club
Jill Buckingham, Locality Manager for CCC for the Bottisham, Burwell and Soham Area
Darryl McMurray, Youth Worker and Alan Webb, Connections Youth Bus

01.09.15 Apologies for absence had been received from Don Harrison.
Apologies:-

02.09.15 The following pecuniary interests were declared:-
Declarations Derek Reader – Payment of Accounts
of any Gus Jones – Sports Provision
interests Mike Swift – Sports Provision and Burwell Carnival
known to Liz Swift – Burwell Carnival
Robin Dyos – Burwell Carnival
Sylvia Greenaway – Planning – 15 The Avenue
Mick Smith – Sports Provision

03.09.15 The minutes of the meeting of the Full Council held on Tuesday 25th August 2015
Approval were approved and signed as a true and correct record.
of Minutes

Proposed – Brenda Wilson, seconded – Gordon Roach

04.09.15 Jill Buckingham, Locality Manager for CCC for the Bottisham, Burwell and Soham Area,
Public Forum: Darryl McMurray, Youth Worker and Alan Webb, Connections Youth Bus reported on the possible reinstatement of visits of the Connections Youth Bus to the village. The sessions had previously ceased when funding had stopped in 2014. Further funding is now available to allow the provision of weekly sessions for 6 months. They would like the Councils support to start the sessions again and to possibly assist with funding for further sessions after the initial 6 months, if the sessions are successful. The Youth Bus would like to use the Sports Centre car park again, particularly targeting Year 9 children, although the sessions would be open to Year 7 upwards. Previous sessions were held on a Tuesday between 4 pm and 6 pm, those attending were a mixed sex group and sessions had an attendance of around 15 people. Young people previously using the service were disappointed when it stopped. A new bus is now available for the drop in, open access, informal sessions and many activities will be available to the youngsters. Alan Webb agreed to look at the financial commitment that would be required from the Council to allow the sessions to continue in the longer term. Council gave its agreement that the sessions should go ahead for the next six months. Jill Buckingham, Locality Manager for CCC for the Bottisham, Burwell and Soham Area
Darryl McMurray, Youth Worker and Alan Webb, Connections Youth Bus left the meeting.

With the agreement of Council, agenda item 12.09.15 Information received from the Tennis Club was considered at this point of the meeting whilst representatives from the Tennis Club were present.

The Tennis Club is likely to lose their current use of the tennis facilities at the school when building work commences and have asked Council to consider allowing a tennis facility to be

sited at Margaret Field. Council agreed that they were not opposed to a facility being provided at Margaret Field, but the Tennis Club needs to ensure that the field is suitable and put together a proposal for what they are looking for, along with financial details. Once the proposal has been received the Council will consider further. The Cricket Club and the Tigers Football Club, both who currently use the field, will need to be consulted over the impact that the provision of tennis courts would have on the overall use of the field. In the long term the possible inclusion of tennis courts at the proposed Newmarket Road, Sports Hub needs to be considered.

The four members of the Tennis Club left the meeting.

05.09.15 The following Planning Application was considered:

Planning

Applications:- 15/00961/FUL

Mr J Chilvers – 15 The Avenue

External wall insulation to front and rear elevations

No objections

06.09.15

Decision

from County

District

Councils

No decisions had been received from the District or County Council:-

07.09.15

Action

Update:-

The attached Action Update sheet was considered. Council noted that the County Council had marked out the extent of the byway along the Lodes from Anchor Bridge.

08.09.15

Parish

Grounds –

Reports:-

Weekly Play Area Inspection Reports

The Clerk informed Council one of the cradle swing seats at the Recreation Ground had broken. Council agreed that the seat should be replaced.

There had been some anti-social behaviour at the Cricket Ground including an attempted break-in at Mandeville Hall. The Cricket Club had asked if the Council would consider turning off the lights to the rear of Mandeville Hall to deter anti-social behaviour. These lights are currently on a timer. Council agreed that the necessary work should be carried out to allow the lights to manually be turned off after the last booking.

The Tigers Football Club has raised concern about the grass cutting of Margaret Field during October and April. The Tigers Football Club have been informed by the Cricket Club that they will stop cutting the grass at the end of September. It is Council's understanding that when the agreement with the Cricket Club to cut the grass for £800.00 that it would be cut for the full cutting season. The Clerk was asked to go back to the Cricket Club and until such time that the matter had been resolved, authorisation of the second half of the payment to the Cricket Club would be withheld.

Burwell Skate Park

The representative from the company that had installed the park had visited the site. He confirmed that the skate park equipment is holding out well, with little work required. The frame work should last for about another 20 years but the skate lite surfaces will probably need some work in approx. 2 to 5 years. It was felt that photos of the equipment provided by the users highlighting their concerns should be forward to the company for their consideration. Some financial provision will be required to cover work to the equipment in the future.

Report from the Safety Working Group including County Council proposals for changes to street light operational times

The Group had considered the details of the County Council proposals for changes to the street light operation times in order to save energy. The Group felt that the County Council proposal had dealt with areas, especially those with special needs, appropriately and recommended that the proposal should be accepted by the Parish Council.

Council resolved that the County Council proposal for changes to street light operational times within the village should be accepted.

The Clerk was asked to write to the owner of the hedge in Reach Road which is overhanging the footpath.

The Working Group discussed the possibility of the option to pay for occasional PCSO support within the village to help resolve some highway issues. The Clerk was asked to find out how much this is likely to cost.

Ness Road Pedestrian Crossing, traffic in the Newnham Lane, Co-op area and the Newmarket Road bridge will all be discussed with Highways at the meeting on 16th September 2015. The Group recommends that Speed Watch is reinstated. H Williams, J Perry and P Webb all showed an interest in participating. Training for the scheme and the associated costs need to be investigated.

The Causeway verges will also be discussed further with the Highways Officer. Further clarification is required over the meterage stated in the quotations.

Trees/Environment

Council noted the following notifications from ECDC:

Diseased Tree at Pound Hill – Confirmation of approval from ECDC to fell
The Clerk confirmed that she would obtain quotations for the work to be carried out.

Notification of approval of tree works at the following properties:-

Riverdale, 71 North Street,

G1 tree Group – Remove self-set saplings

The Chairman explained that this was the removal of saplings adjacent to the driveway and not the removal of the tree with the TPO discussed at the previous meeting.

31 High Street

T1 Yew – Crown reduce by 0.75m in height and spread

52 High Street

T1 –T5 Leylandii – Crown reduction to approx. 4m

T2 Rowan – No works

2 Guyatt Court

T1 Ash – Reduce by 25-30%

G1 Ash x 3 trees – Reduce by 25 -30%

T2 Sorbus - Reduce

28 Bloomsfield

T1 & T2 Ash – reduce height by 2m, shorten laterals to rebalance if required, to remove lowest lateral

Jim Perry left the meeting at 8.45 pm.

09.09.15

County & District Matters:-

Public Conveniences Review Consultation

ECDC is currently carrying out a consultation on Public Conveniences in the district, with a proposal to introduce a charge for using the facilities. The toilets are well used and the Council would not wish to lose them, although the current condition of the building and cleanliness of the toilets needs urgent attention. It would be difficult to charge for the facilities in Burwell and ECDC may suggest that the Parish Council could take them over. However should this suggestion arise, Hazel Williams stated that the Parish Council would need to receive some appropriate funding from ECDC. Councillors were asked to respond to the consultation individually.

Jim Perry returned to the meeting at 8.50 pm.

Planning Improvements – Survey

ECDC is also carrying out a survey to find out improvements that could be made to the planning application process. Councillors were asked to respond to the survey individually.

10.09.15

Other Reports (in circulating file):-

Council noted the following reports:

Cambridgeshire Police & Crime Commissioner Connect Report

11.09.15

Finance

Consideration of quotations for metal fencing at the Recreation Ground

The Clerk informed Council that 2 quotes had been received for replacement fencing at the Recreation Ground. A third company had declined the offer to submit a quotation due to their current work load. Council agreed to accept the cheapest quotation received from Universal Fencing for £4929.50 plus VAT.

Consideration of quotation to repair toilet at Gardiner Memorial Hall

A quotation of £174.00 plus VAT had been received from Harrisons of Burwell to replace the broken toilet at the Gardiner Memorial Hall. Council agreed to accept the quotation.

Consideration of quotation to repair folding door at Mandeville Hall

A quotation of £398.50 had been received from Salmon Brothers to replace the wooden bi-fold door between rooms 2 and 3 at Mandeville Hall. Council agreed to accept the quotation.

Consideration of the renewal of sliding door contract at Jubilee Reading Room

The maintenance contract for the automatic sliding entrance door at the Jubilee Reading Room is due for renewal at a cost of £299.25 plus VAT. Council agreed to renew the contract.

Consideration of payment to the following:

Payments to the following as per the attached list were approved apart from the payment of £400.00 to the Cricket Club for cutting the grass at Margaret Field. The Clerk explained that the higher payment to Herts and Cambs Grounds Maintenance was due to the contractor having to collect the arising's following a period of wet weather and an imminent Football match taking place.

Proposed – Liz Swift Seconded – Hazel Williams

S Rowland
D Cawley
Burwell Office Cleaning
Harrisons of Burwell
Burwell Window Cleaning
S R Landscapes
Online Playgrounds
Burwell Cricket Club
K Fergusons Ltd
Footprint Signs
Glasdons
Hutchinsons
Ridgeons
ESPO
Herts and Grounds Maintenance
BT
HMRC
Eon
ECDC
Salaries,Wages etc.
Return of Deposits for Gardiner Memorial and Mandeville Halls

12.09.15 Correspondence

Letter from owner of 19 Saxon Drive – Request to remove covenant

A letter had been received from the owner of 19 Saxon Drive asking Council to consider the removal of the covenant restricting the use of part of his land only as a vegetable or ornamental garden. Removal of the covenant would enable the owner to be in a position to build another dwelling to the rear of his existing house. Following discussion, Council agreed that they were not prepared to remove the covenant.

Information received from Burwell Tennis Club

Following agreement of Council this matter was discussed earlier in the meeting.

13.09.15 Council considered the following:

Use of the Recreation Ground by Burwell Carnival

Following the request from Burwell Carnival Committee to use the Recreation Ground at the previous council meeting, Council agreed that their request should be allowed. Some terms and conditions for the use will need to be put in place. The Chairman asked members of the Carnival Committee on the Council to ensure that the livery stables next door to the Recreation Ground are included in those that are notified of the event being held.

