

BURWELL PARISH COUNCIL
The Jubilee Reading Room
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Chairman: Mr D A Reader

Clerk: Mrs Y Rix

Minutes of the meeting of Full Council held on Tuesday 10th February 2015, 7.30 pm in The Jubilee Room, 99 The Causeway, Burwell, Cambridge, CB25 0DU.

Present:- Derek Reader (Chairman), , Sylvia Greenaway, Don Harrison, Jane Hall, Gus Jones, Joan Lonsdale, Laura Murfin, Pat Kilbey, Jim Perry, Michel Scarff, Mike Smith, Liz Swift, Graham Tobitt, Fay Whitehouse, Hazel Williams and Brenda Wilson.

Also present for the Public Forum Paul Redfarn and Colin Hurst (Burwell Cricket Club)

01.02.15 Apologies:- An apology for absence had been received from Liz Goodman

02.02.15 Declarations of any interests known to Councillors:- The following pecuniary interests were declared:-
Hazel Williams, Pat Kilbey, Don Harrison, Liz Swift – 13.02.15 Burwell at Large
Derek Reader 11.02.15 Payment of Accounts and 05.02.15 - 91 Ness Road

03.02.15 Approval of Minutes:- The minutes of the meeting of the Full Council held on Tuesday 27th January 2015 were approved and signed as a true and correct record following an amendment requested by Gus Jones to include his request for consideration to be given for the removal of tree stumps and additional board walks for Pauline's Swamp.

Proposed – Pat Kilbey, seconded – Joan Lonsdale

The Chairman informed Gus Jones that it would be for the Trustees of Pauline's Swamp to deal with the tree stumps and the suggestion of additional board walks. Gus Jones cynically indicated to Council that the Trustees would not do this. The Chairman called the meeting to order.

04.02.15 Public Forum:- Colin Hurst, Burwell Cricket Club informed Council that the Cricket Club is submitting amendments to their current application for improvements to their Pavilion on Mingay Park. The amendments are required following advice from the Eastern Cricket Board and also from the Police, as the result of the recent theft from the property. Mr. Hurst

asked

for Council's support of the amendments to the application.

05.02.15 Planning Applications:- The following Planning Application was considered:

15/00053/FUL

Mr. and Mrs D White – 110 Low Road
Single storey extension to side
No objections

15/00024/FUL

Mr. S Tyler – 91 Ness Road
Single storey side and rear extension
No objections

15/00047/FUL

Burwell Cricket Club – The Pavilion, Tan House Lane
Move existing 2 lane cricket net to new position and change of use from paddock to recreational use.

14/01289/FUL **No objections**
Mr. T Smithson - Diary Cottage, Ness Road
Subdivision of existing property and conversion of an agricultural building to a residential dwelling with extension.
Additional information – A change in design of the proposed extension to the existing building
NO RESPONSE REQUIRED – Additional information noted

06.02.15 The following decisions received from the District Council were noted:-

Decision from County and District

14/01318/FUL **Mr. D O’Meara – 2 Buntings Path**
Erection of a single bay timber garage to garden
APPROVAL

14/01300/FUL **Mr. and Mrs S & V Tyson – Millfield House, Mill Lane**
New 1.8 high close boarded timber fence to front boundary to replace existing hedge to match existing fence to north of existing gate access.
APPROVAL

14/01313/LBC **The Five Bells, 44 High Street**
Re-configured toilet layout to provide shared toilet lobby and removal of modern bar server
APPROVAL

14/01350/LBC **Mr. A Bentinck – Idina, 121 North Street**
Insert small roof window
APPROVAL

07.02.15
Action Update:-

The Action Update Sheet was considered. The Clerk is in the process of obtaining further quotations for the replacement playground item for Jubilee Green. The work to the Gardiner Memorial Hall has almost been completed. Gus Jones asked as the application for improvements to the verge along the Causeway had been unsuccessful, if Council could use its reserves to carry out the work. Council agreed to put this on the agenda for discussion at the next meeting and questioned if future Parish Council CIL monies could be used to fund the work. The Clerk explained that the result of the WREN application for the Recreation Ground should be known at the end of April.

08.02.15
Parish Reports:-

Grounds –

Weekly Play Area Inspection Reports

The Clerk reported that the Handyman has been painting the equipment at Westhorpe and is waiting for the weather to improve to carry out a repair to one of the springer’s in Jubilee Green. The weekly inspections have not found any items for concern.

Cemetery – Complaint regarding Memorials

The Clerk informed Council that a letter had been received about the amount of graves at the Cemetery which were not complying with the regulations regarding Memorials. The Clerk had responded informing the complainant that the Council would look at each case individually and make contact if possible with the surviving family with a request for the grave to be tidied. The Complainant had not accepted the response, claiming that the Council should have no problems with removing incorrectly placed items following notification through the media. Council accepted that there is a problem and it is one that they have tried to deal with previously. Mick Scarff highlighted that new graves had not been re-grassed once the ground had settled and this may not be helping matters. Council agreed that the graves should be turfed over at the beginning of May. A request will be made for all graves to be cleared of non-regulation items by 30th April 2015. Anything remaining will be removed and stored for safety. Those tending graves would be made aware of this through notices at the Cemetery, in Clunch, the Parish Council Newsletter and at Burwell at Large. The Clerk agreed to ask the undertakers to make sure that the Burial Ground Regulations are made clear to anyone considering a burial in the Cemetery.

Update on clearance of rubbish at allotments

The Clerk passed on thanks from the Allotment Association for the provision of a skip at the allotment. The Clerk informed Council that it had taken two skips to clear much of the rubbish and that the Allotment Association would like a further skip at a later date to clear the remaining rubbish. Council agreed to the request. The Clerk informed the Council that there was an amount of rubbish which required specialist removal. This will cost £100.00 for the container and £290.00 per tonne pro rata. The Council agreed that this rubbish should be removed.

Trees/Environment –

Council noted the following notification from ECDC of tree works at the following properties:-

Woodrobin, 2a Mandeville TPO/E/07/84

T1 Horse Chestnut – no work required

T2 Beech – Prune back branches over shed roof to clear by approx. 1m

T3 Beech – remove dead branches overhanging road

T4 Sycamore – Overall crown reduction in height, pruning back to approx. 1m lower than previous reduction points. One small thin stem to reduce to a height of approx. 2m, to thin out density of multi stemmed tree

Bentley House, 14 High Street

T1 Robina Pseuduacacia – remove partially dead tree

T2 Ash – remove self-set tree, very close to old stone boundary wall

T3 Sycamore – Remove self-set tree, very close to old stone boundary wall

TPO/E/02/14 4 Hythe Close – Confirmation of Tree Preservation Order

09.02.15 County and District Matters:-

ECDC Community Infrastructure Levy – Update and Consultation

ECDC is currently consulting Parish Councils on updated items for the Community Infrastructure Levy Regulation 123 List. The District Council is also asking for projects costing between £100,000 and £4 million which Parishes may wish to be considered for CIL funding. The Council highlighted two projects, the Newmarket Road Sports Hub and a traffic management scheme for the Reach Road, Swaffham Road area. However the nature, costings and need for the projects has yet to be established and there may not be enough information to put the projects forward to ECDC at this stage. The Clerk agreed to check with ECDC as to the amount of information required at the submission stage. This matter will be discussed further at the next meeting.

Update on ownership of Streetlight located outside the Baptist Church in Silver Street

Information had been received from the County Council that they did not own the streetlight located outside the Baptist Church in Silver Street. The Clerk confirmed that the streetlight had previously been taken over by the Parish Council, but could find no evidence that the light had not been taken over by the County Council with all of the others. The Clerk was asked to challenge the ownership with the County Council. As there is another light on the opposite side of the road, there is no reason to keep the one located within the grounds of the Baptist Church.

Jim Perry took the opportunity to remind the Council of the old heritage street light on Pound Hill. It had previously been agreed with Balfour Beatty that the lantern would be changed and the light reconnected and the neighbouring new light removed. The amount of light illuminating the zebra crossing is minimal and it was suggested that the new light could be situated instead in a more appropriate position on the corner of Newmarket Road.

Street Naming and Numbering Schedule for 66 and 68 Low Road

Council noted the information received from ECDC regarding the numbering of 2 new properties in Low Road

10.02.15 Other Reports:

The minutes of the Allotment Association meeting held on 15th January were circulated. Hazel Williams explained that the minutes regarding a lock for the allotment gate did not reflect the debate that had taken place at the meeting. Derek Reader explained to Council that previous requests for a lock on the gate had been refused by Council.

11.02.15

Consideration of the replacement for felled trees – Margaret Field

Finance: A quotation has been received from Barcham Trees for replacements for the trees felled at the end of last year in Margaret Field. Council agreed that 3 beech trees should be purchased at the quoted price of £79.00 plus vat each. With the inclusion of stakes, ties, spacers, rabbit guards and delivery, the total cost will be around £300.00. Proposed Hazel Williams, seconded Joan Lonsdale.

Consideration of purchase of fencing for barn surround at Pauline's Swamp

Three quotations had been received for the supply of Hawthorn hurdles and posts for the barn at Pauline's Swamp. The hurdles will be paid from Pauline's Swamp ring-fenced monies. Council agreed that the hurdles and posts should be purchased from K Clarke's at a cost of £850.19 plus vat. There will be no charge for delivery.

Consideration of request for immediate payment of invoice submitted by Argent Building Company

The Clerk explained that the builder carrying out the work at the Gardiner Memorial Hall had asked if payment could be made immediately on the invoices included in this months payments schedule. Council agreed to the request.

Consideration of the following payments:

The payments as detailed on the payment schedule were considered and approved.

Proposed – Liz Swift, seconded – Brenda Wilson.

S Rowland
D Cawley
Burwell Office Cleaning
BBS
Argent Building Company
Harrisons of Burwell
Burwell Window Cleaning
Simpsons Nurseries
Mead Construction
Ridgeons
ESPO
PRS
D A Reader
Burwell Computers
Eon
Salaries,Wages etc.
Return of Deposits for Gardiner Memorial and Mandeville Halls

Having seen the payment for the Christmas tree on the list, Hazel Williams complimented the tree and its decorations. Derek Reader informed Council that they would need to purchase replacement Christmas lights for the tree, the halls and for the outside of the Jubilee Reading Room before next year.

12.02.15

Correspondence

Request from resident – Footpath from Reach Road to Mandeville Hall

A resident has asked if it is possible for the footpath along Reach Road to be extended into Mandeville hall. Council agreed that this would be beneficial and the Clerk was asked to approach Highways for permission and a cost to carry out the work. Council asked for the Clerk to also request a price from Meads.

Request from Tigers Adult Football Team to play in Burwell from next season

A request had been received from the Tigers Football Club for their Adult Team to play in Burwell from next season. Although there could be the capacity for the an additional pitch at the Recreation Ground, changing and parking facilities would be a problem. Council agreed that at this stage it would not be possible to accommodate the team.

Letter from resident concerning advertisement board at junction of Toyse Lane with Ness Road

A letter had been received from a resident informing the Council that an 'A' board advertising the Anchor Public House is situated in a position on the verge which blocks the view of Ness Road when exiting Toyse Lane. The resident had also sent a similar letter to the owners of the Anchor Public House. The Clerk informed Council that she understood the issue has now been resolved.

Email from resident regarding Factory Road and National Trust parking

A further email had been received from a resident regarding the possible reduction of the speed limit along Factory Road due to the amount of walkers along the route. Pat

