

BURWELL PARISH COUNCIL
The Jubilee Reading Room
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Chairman: Mrs J Lonsdale

Clerk: Mrs Y Rix

Minutes of the meeting of Burwell Parish Council held in The Jubilee Room, 99 The Causeway, Burwell, Cambridge, CB25 0DU at 7.30p.m. on Tuesday 11th April 2017.

Present:- Joan Lonsdale (Chair), Robin Dyos, Jane Hall, Gus Jones, Joe Parker, Jim Perry, Gordon Roach, Liz Swift, Mike Swift, Paul Webb, and Brenda Wilson.
Also present – Five residents

01.04.17 Apologies:- Apologies for absence had been received from Jenny Moss, Derek Reader, Mike Smith, Tim Wallis and Hazel Williams.

02.04.17 Declarations of any interest known to Councillors:- The following declarations were made:
Burwell Carnival – Liz Swift, Mike Swift, Paul Webb and Robin Dyos

03.04.17 Approval of Minutes:- The minutes of the meeting held on 28th March 2017 were approved and signed.
Proposed – Brenda Wilson, Seconded – Gus Jones
Gus Jones questioned if the minutes should have included that the Burwell Skate School is a private enterprise and that only the Parish Council can apply for funding for the Recreation Ground project. Mike Swift informed Council that the Sports Provision Working Group had a plan in place for applying for funding and applications from others at this stage could affect funding allocation for the project. Gus Jones agreed that the minutes should stand and that no amendments needed to be made.

04.04.17 Public Forum:- Mr. Lever of Isaacson Road congratulated the Council on their objection to the Barrett Homes application for a new development to the rear of 17 -45 Toyse Lane.
In relation to the amendment to the application for 350 new houses on Newmarket Road he raised objections to the replacement of the roundabout for a T junction. Gavin Richards seconded Mr. Lever's comments and added that he was pleased that the Council had also raised objection to the planning application for David Wilson Homes' development off Ness Road. He continued by expressing his dismay that after 18 months the Newmarket Road development is no further forward and that the number of houses on the site could rise to 420. There is concern that affordable housing is to be bargained with against provision of the sports hub and that the Parish Council needs to support the village priorities and interests in decisions that are made.
Richard Adams spoke of his concern that more than one roundabout within the village is required to cope with the amount of traffic in the village. He believes that a thorough study of the traffic throughout the village is required to assess the impact that new development in the area will have on Burwell.

05.04.17 Planning The following planning applications were considered:
15/01175/OUM Cambridgeshire County Council - Land at Newmarket Road
Redevelopment of land at Newmarket Road to provide up to 350 dwellings (including affordable housing provision) with associated open space, sports provision, access and infrastructure

Amendment – Additional information received includes the submission of a position statement of highways and transport plus revision to the proposed access to the site

The roundabout appears to have been removed as a cost cutting exercise and there is general concern that future development in the locality has taken place since the feasibility study was carried out. The new position statement of highways and transport states that the roundabout would be overcapacity; however there appears to be no evidence in the document to back this up. Gus Jones commented that traffic lights were needed and that the proposed cycle way on to Ness Road could be made in to a one way exit with traffic lights on to Ness Road for those wishing to travel to Fordham. The roundabout had been seen as a way of slowing traffic down along Newmarket Road, Joan Lonsdale reminded Councillors that when Stephen Conrad had attended a previous council meeting he had explained that other traffic calming measures could be put in place along Newmarket Road leading to and from the new junction. Figures shown in the report are out of date and Council agreed that base line data needs to be obtained. Jim Perry added that the impact on the village would not be seen for 5 to 10 years. Also that the impact of traffic trying to avoid congestion getting on to the A14 needs to be taken into account. Jim Perry continued by saying that he did not believe that traffic lights were a solution and that the only remedy would be a roundabout. Paul Webb suggested that should development continue then it may be reasonable for the Council to consider a bypass. Gus Jones expressed that initially the County Council had said that once the plans had been approved then work would start to transfer the land for the sports hub to the Parish Council. Joan Lonsdale responded that she had heard nothing that indicated this would not be the case. Mike Swift pointed out that the cost of setting up the sports hub is likely to be out of reach of the Parish Council. Joan Lonsdale felt that if the land, even if not developed in to a sports hub, belonged to the Parish Council, then at least no further housing development could take place. Council agreed that the following comment should be submitted.

OBJECTION

The Council objects to the removal of the roundabout to the changed entrance/exit junction to this proposed development as the roundabout is a requirement to control traffic flow and road safety.

The Council has concerns that the Highways Department does not have up to date traffic data for this area.

A further dwelling has been built near to the proposed junction, which has not been included or taken in to account when drawing up the plans.

Parish Council has received a number of letters of objection from residents, which the Council supports.

17/00430/FUL Mr. S Lane and Ms. L Buckingham - 13 The Paddocks

Two storey side extension and single storey front and rear extensions

Application withdrawn

17/00401/FUL Mr. Sheward & Ms. Dennis – 79 Low Road

The proposal for this application should read to convert a single storey bungalow to a chalet bungalow, not the proposal shown on the agenda.

OBJECTION due to street scene, loss of privacy for neighbouring properties, density of the extension will result in the main building being subservient and support of concerns raised by neighbours

17/00443/FUL Mr. and Mrs Kiteley – Warbraham Farm, Heath Road

Siting of office and container ancillary to existing use of site

NO OBJECTIONS

17/00419/FUM Hastoe Housing – Land to Rear of 35 Cornfields

Residential housing development of 14 dwellings

NO OBJECTIONS

**06.04.17
Planning**

The following planning decisions had been received from the District Council:

- Decisions:** **17/00141/FUL 29a High Street**
Alterations and extensions
APPROVAL
- 17/00210/FUL 28b North Street**
Proposed additions and alterations
APPROVAL
- 17/00135/FUL 25 Abbey Close**
Front and rear single storey extensions
APPROVAL
- 17/00192/FUL 1 Grantchester Rise**
Single storey front extension
APPROVAL
- 17/00277/FUL 63A High Street**
Change of use from Design Agency with Current planning consent of A1/A2 to
accommodate a Professional Training Centre – D1
Application withdrawn

07.04.17 The Clerk reported that the replacement heaters at the Gardiner Memorial Hall
Action had now been installed and that the painting of the barn at Pauline’s Swamp should
Points be finished at the end of April 2017.
Update:- Mike Swift asked the Council to give permission for the Clerk to contact Hopkin
Homes to confirm that it is acceptable for Robert Ebourne to be contacted by Mike
Swift as Chairman of the Trustees in order for a meeting to be arranged to discuss
matters regarding Pauline’s Swamp.
Brenda Wilson reported that considerable discussion has taken place between
Suffolk County Council and Cambridgeshire County Council with regards to the cycle
way between Burwell and Exning. She is planning to meet with Stephen Conrad
to talk about the project.
The Clerk informed Council that the quotation for the new fence panels and
reinforcement of the remaining length of the Recreation Ground fence had been
received. As the quotation for the reinforcement of the fence is in excess of £4000, it
was agreed that the Clerk should try and obtain further quotations for the work to be
carried out.

1. Strategy Day
Liz Swift reported that a meeting had taken place with ACRE to discuss the proposed
Strategy Day. ACRE will charge £1800 inc. VAT to facilitate the day. Proposed dates
are the 13th May 2017 or the 3rd June 2017. Council considered that the 13th May
2017 would be too soon to organise the day and agreed that the 3rd June 2017 would
be a better option. Council agreed that it would be beneficial for the day to be held as
long as at least 10 councillors are able to attend. The Clerk to email all councillors to
ascertain numbers.

08.04.17 1. Weekly Play Area Inspection Reports
Parish Reports The Clerk informed Council that the handyman had carried out the weekly checks
Property:- on the play areas. He had needed to replace one length of guttering on the pavilion.
2. Recreation Ground – Fields in Trust
The deed for the dedication of the Recreation Ground as a Field in Trust had been
received.
**Council agreed following a proposal from Brenda Wilson, seconded by Liz
Swift to the signing of the document and the deed was duly signed by the
Chairman and Clerk.**
3. Cricket Club Lease – Mingay Park
The legal costs that D S Smith would need us to cover if we take over the freehold of
Mingay Park are in the region of £1500 plus VAT. It is anticipated that total cost for
the work carried out by the Council’s solicitors to date is £2104.00 plus VAT and is
likely to reach in the region of £3000 plus VAT, but as the charge for the work was
first estimated at between £705 and £1410 plus VAT, the solicitor would look to raise

a bill of £2750 plus VAT. Delaying the acquisition of the freehold could be delayed without causing any issues with finalising the sub-lease with the Cricket Club.

Following a proposal from Robin Dyos, Seconded by Gus Jones, Council agreed unanimously that the freehold of Mingay Park should be acquired from D S Smith. The costs for the acquisition to be met from Council reserves.

Trees/Environment

Council noted the following notification of approved tree works and Tree Preservation Order from ECDC:

Rose Cottage 61 High Street

H1 Cypress Hedge – Fell section of hedge immediately adjacent to public footpath

T2 Cypress Tree – Reduce height, down to height of adjacent hedge

H3 Cypress Hedge – Trim top and sides of remaining hedge

101 & 101A The Causeway

T1, T2 & T3 Crab Apple Trees x3 Fell trees in rear garden of 100 The Causeway

T4, T5 & T6 Myrobalan Plum Trees x3 Crown thin by 20%, trees in rear garden of

101A The Causeway

TPO E/04/17 Application (section 211 notice) to fell an Ash tree at Corner of Dalzells Lane

and

E/04/17 Tree Preservation Order Corner of Dalzells Lane and Newnham Lane, Opposite 1 Casburn Lane

09.04.17 County & District Matters:

1. ECDC Parish Council Consultation Local Plan Update

Two further sites and an extension to the Newmarket Road site have been submitted to East Cambs District Council for inclusion in the Local Plan. As a consultee, Council agreed that the following comments should be submitted in response.

In general, that the infrastructure in Burwell is unable to cope with further development in the village and therefore objects to the applications for land off Low Road (site/05/07), land off Swaffham Road (site/05/08) and the additional 70 dwellings, land off Newmarket Road (site/05/09)

In particular:

Land off Low Road (site/05/07)

The site is outside of the development envelope and would set a precedent.

Infrastructure particularly the roads do not lend themselves to an increase in traffic.

The soft landscape on this road looking over the fens should be retained.

Land off Swaffham Road (site/05/08)

Proximity to Pauline's Swamp

Density – 210 houses too high

Additional traffic

Elongation of the village

Too far from local amenities

Land off Newmarket Road

The Parish Council supports the existing development of 350 dwellings but does not support the increase to 420 dwellings.

2. Application for Temporary Traffic Order – Silver Street

A Temporary Traffic Order for the closure of Silver Street to carry out electrical work between the 8th and the 12th May 2017 was noted.

3. Notes from the meeting with ECDC Officers held on 23.3.17

Notes from the meeting with ECDC Officers held on 23.3.17 had been circulated to Council. Paul Webb commented that he thought that there was no intention of the Traveller's site being reinstated. Joan Lonsdale explained that ECDC did not wish to decommission the site in case there was a need for further provision in the future, as this could result in another site having to be found.

10.04.17 The following reports were circulated in the circulating folder:
Other Cambridgeshire and Peterborough Police and Crime Commissioner – Parish Council
Reports and Conference 7.7.17
General Cambridgeshire Road Works and Events Information
Information:

11.04.17 Council considered the following:
Finance 1. Consideration of request for sponsorship – Burwell Carnival
A request for sponsorship had been received from Burwell Carnival.
Gus Jones proposed that the Council should sponsor the Carnival £100.00, seconded by Brenda Wilson. All those eligible to vote voted in favour of the proposal.
Council resolved to sponsor Burwell Carnival £100.00
Robin Dyos suggested that the Parish Council may wish to consider in future years having a stall at the Carnival.
2. Consideration of quotations to supply replacement bark for the play areas and bark for the barn floor at Pauline’s Swamp
Quotations had been received for the supply of bark for the play areas and Pauline’s Swamp. Council agreed that the cheapest quotation from M I Edwards for 10 cubic metres of bark should be accepted.
3. Consideration of dates for the period of exercise of public rights
Council agreed that the period of exercise of the public rights should be from the 5th June 2017 to 14th July 2017.
4. Consideration of payment to the following:
The Clerk informed Council that all duplicate payments as discussed at the previous Council meeting had been returned apart from the one paid to the Voluntary Network. The following payments, as listed in more detail on the Payment Sheet, apart from the payment for Newmarket Garden Machinery were approved.
Proposed – Paul Webb, seconded – Jane Hall.

George Rowland
Debbie Cawley
Burwell Office Cleaning
Ridgeons
Mr Groundsman
Latta Hire Limited
VoluntaryNetwork
APC
Meads Construction
Newmarket Garden
Machinery
ESPO
Lloyds Bank
Anglian Water
BT
British Gas
ECDC
Eon
Salaries
Return of Deposits

12.04.17 The following items were considered:
1. Consideration of requests from regular hirers for a reduction in fees
An email had been received from the group Pos+Ability who hire the Mandeville Hall on a weekly basis. They are a new group starting out in the village working with stroke victims. They are finding it difficult at the moment to cover all costs and have asked the Council to consider maintaining the hall charges at last year’s rates until the group is more established.

Having considered the request, Paul Webb proposed, seconded by Robin Dyos that the hall charges for their sessions should remain at the 2016/2017 rate until 31st March 2018.

Following a vote Council resolved that the hall charges for the Pos+Ability sessions should remain at the 2016/2017 rate until 31st March 2018.

Council then considered a request from Jazzercise asking if they could be charged the charity rate for using the Gardiner Memorial Hall instead of the full rate.

Council agreed that Jazzercise should continue to be charged the full rate for their use of the hall.

2. Annual Parish Meeting

The Clerk asked all working groups to prepare display items for the Annual Parish Meeting on 2nd May 2017 by Monday 24th April 2017. Posters for the meeting had been placed in all councillor's folders and the Clerk ask that Councillors display these wherever possible around the village.

13.04.17

Correspondence

1. Email regarding traffic in Reach Road

An email had been received from a resident regarding parking, traffic and road safety in Reach Road. Council agreed that the email should be forwarded to the Highways Department for their attention.

There being no other business the meeting was closed at 9.25 pm

Signed this the _____ day of March 2017 _____ Chairman