

BURWELL PARISH COUNCIL
The Jubilee Reading Room
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Chairman: Mrs J Lonsdale

Clerk: Mrs Y Rix

Minutes of the meeting of Burwell Parish Council held in The Jubilee Room, 99 The Causeway, Burwell, Cambridge, CB25 0DU at 7.30p.m. on Tuesday 27th September 2016

Present:- Joan Lonsdale (Chair), Robin Dyos, Jane Hall, Don Harrison, Gus Jones, Jenny Moss, Jim Perry, Joe Parker, Derek Reader, Michael Smith, Tim Wallis, Paul Webb, Hazel Williams and Brenda Wilson.
District and County Councillor David Brown, District Councillor Lavinia Edwards

14.09.16 Apologies:- Apologies for absence had been received from Liz Swift, Mike Swift and Gordon Roach.

15.09.16 Declarations of any interest known to Councillors:- A declaration of interest was received from Gus Jones

16.09.16 Approval of Minutes:- The Minutes of the Meeting held on 13th September 2016 were approved
Proposed – Paul Webb, Seconded – Brenda Wilson

17.09.16 Public Forum:- No matters were raised during the Public Forum.

18.09.16 Planning:- The following planning applications were considered:
16/01186/FUL 101 The Causeway
Demolition of Existing Dwelling to allow for Erection of New Dwelling, Single Garage, Access, Parking and Associated Site Work
No objections, however, we are concerned about parking and access to the neighbouring property 101A The Causeway.

16/0016/00905/FUL 69 and 71 Ness Road
Erection of two detached dwellings with garages and associated infrastructure
Amendment – Plans amending garage sizes and off street parking have been submitted following advice of officers.
No response required

19.09.16 Planning Decisions: The following planning decisions had been received from the District Council:

16/00883/FUL 22 Parsonage Lane
Proposed extension and alteration of existing dwelling
APPROVAL

16/00924/FUL 107 Ness Road
Single storey detached home gymnasium/office
APPROVED

16/00842/LBC The Old School 30a High Street

Replace windows and rear PVC door, renovate living room chimney, install liner kit and multi fuel stove

APPROVED

16/00905/FUL 69 and 71 Ness Road

Erection of two detached dwellings with garages and associated infrastructure

APPROVED

**20.09.16
Action
Points:**

An email had been received from Jacob Hobbs at Cambridgeshire County Council Highways Department giving costings for the work on The Causeway. The Highways Department had also informed us that they were in the process of obtaining a date for the work to commence.

Brenda Wilson informed Council that a meeting had taken place with Exning Parish Council regarding the Newmarket Road bridge and the proposed cycleway. Halfway House which was on the left hand side of the bridge had been sold subject to contract and the Estate Agents had agreed to pass on a letter regarding the proposed cycleway to the new purchaser on completion of the sale. Robin Dyos reported that Mitchams who own land on the right hand side of the bridge when travelling towards Exning are considering allowing the formation of a permissive footpath for use as a cycle way.

The Assistant Clerk informed Council that following concern raised from the resident of 3 Newnham Lane the erection of the safety bollard in Pantile Lane was on hold.

The Assistant Clerk informed Council that the works order for the painting of the barn at Pauline's Swamp has been issued, we are currently awaiting for a start date for the work to begin.

A quotation had been received from Latta Hire for the provision of a temporary disabled access public toilet. The Assistant Clerk was asked to find out about the liability of the Council for the toilet and also if the toilet was lockable at certain times of the day. Hazel Williams informed Council that she was aware of a prefabricated toilet that was for sale, she has shown interest in this toilet on behalf of the Council and should find out shortly if we may be able to purchase this.

Jenny Moss reported that she had talked to Post Office regarding the Royal Mail vehicles parking in Pound Close, the Post Office staff agreed to ask the drivers of the Royal Mail vehicles to park elsewhere.

**21.09.16
County &
District
Councillors
Reports:**

Reports from David Brown and Lavinia Edwards had been circulated to all Council Members.

David Brown and Lavinia Edwards left the meeting.

**22.09.16
County &
District
Matters:**

1. Local Government Boundary Commission – Electoral Review of Cambridgeshire Final Recommendations

Information had been received from the Local Government Boundary Commission regarding the Electoral Review of Cambridgeshire: Final Recommendations. A link to a survey seeking feedback on the review processes and procedures was included in the letter, Councillors were encouraged to complete this survey.

2. Local Government Boundary Commission – Electoral Review of East Cambridgeshire Final Recommendations

Information had been received from the Local Government Boundary Commission regarding the Electoral Review of East Cambridgeshire: Final Recommendations. A link to a survey seeking feedback on the review processes and procedures was included in the letter, Councillors were encouraged to complete this survey.

3. ECDC Notification of Street Numbering – Black Barn Farm 131C North Street

Notification had been received from ECDC informing us of the new numbering for Black Barn Farm 131C North Street.

4. Cambridgeshire County Council Flood and Water Team – Flood Awareness and Preparedness Questionnaire.

An email had been received from Cambridge County Council regarding a Flood Awareness and Preparedness Questionnaire, the Councillors were encouraged to follow the link in the email and complete the survey.

23.09.16 The following were circulated in the Other Reports and Information Folder
Other and were noted:
Reports and None
General
Information:

24.09.16 Council considered the following:
Finance 1. Consideration of Quotation – Repair Work Jubilee Green Play Area
The Clerk had asked for quotations for repair to the safe playing surface beneath an item of play equipment at Jubilee Green, only one response had been received for the sum of £603.82. Council was unsure if the quotation was for the whole area under the play equipment or just the section that needed to be repaired, this would be clarified. Council proposed that following clarification the Clerk was authorised to give permission for the repair to be carried out following consultation with the Chairman.
Proposed – Gus Jones Seconded – Paul Webb

2. Grass Cutting of Margaret Field during the Winter months
A quotation had been received for the cutting of Margaret Field during the Winter months. Following a vote of 12 Councillors in favour it was decided that £200 be given to Burwell Tigers Football Club to cut the grass over the Winter.

25.09.16 **Correspondence**
1. Email from Tigers Football Club
Council noted that an email had been received from Burwell Tigers Football Club thanking the Council for the work that has gone into making the pitches at the Recreation Ground playable.

26.08.16 **Consideration of the following:**
1. Report from the Safety Working Group Meeting including the meeting with Exning Parish Council regarding Newmarket/Exning proposed cycleway.

A report had been received from the Safety Working Group Meeting including the meeting with Exning Parish Council regarding the Newmarket/Exning proposed cycleway had been received. A copy of the report was given to all Councillors.

There being no other business the meeting was closed at 8.35 pm

Signed this the _____ day of October 2016 _____
Chairman