

BURWELL PARISH COUNCIL
The Jubilee Reading Room
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Chairman: Mrs J Lonsdale

Clerk: Mrs Y Rix

Minutes of the meeting of Burwell Parish Council held in The Jubilee Room, 99 The Causeway, Burwell, Cambridge, CB25 0DU at 7.30p.m. on Tuesday 28th June 2016

Present:- Joan Lonsdale (Chair), Robin Dyos, Jane Hall, Don Harrison, Gus Jones, Joe Parker, Jim Perry, Derek Reader, Gordon Roach, Michael Smith, Liz Swift, Mike Swift, Tim Wallis, Paul Webb, Hazel Williams and Brenda Wilson

14.06.16 Apologies:- Apologies for absence had been received from Michael Allen, Lavinia Edwards and David Brown,

15.06.16 Declarations of any interest known to Councillors:- The following declarations were made:
Robin Dyos, Liz Swift, Mike Swift, Paul Webb - Carnival

16.06.16 Approval of Minutes:- The Minutes of the Meeting held on 14th June were proposed and seconded by Proposed – Robin Dyos, Seconded – Paul Webb following amendment to item 13.06.16 Item 1.

1. Request from Parish Councillor Jones to consider any response required to the recent traffic assessment report for the proposed Newmarket Road development
Gus Jones raised concerns that he felt the recently received Traffic Assessment Report commissioned by Cambridgeshire County Council was not adequate for the anticipated increase in traffic in the village due to the development on Newmarket Road and increased housing developments in neighbouring villages. **Cllr Jones repeated his concerns regarding the Newmarket Road bridge and pedestrians crossing Ness Road. He suggested that a one way road from the proposed Newmarket Road development onto Ness Road may ease congestion at the junction of Newmarket Road and The Causeway.** These issues were highlighted at the time of the initial planning application. The Safety Working Group will continue to work with Highways to ensure a safe route across the bridge at Newmarket Road and a pedestrian crossing on Ness Road **and the concerns raised** by the new development. The Assistant Clerk was asked to write to East Cambridgeshire District Council raising our concerns.

Councillor Jones gave every Councillor a map showing his suggested route of the one way road and asked if Council would be prepared to forward this to East Cambridgeshire District Council Planning Department. Following a vote of 7 for and 8 against proposed by Gus Jones and seconded by Tim Wallis, Council decided not to send the map to the District Council. Councillor Jones was informed that if he wished to send the map he would have to do this as an individual and NOT as a Parish Councillor.

17.06.16 Public Forum:- No matters were raised during the Public Forum.

**18.06.16
Planning**

The following planning applications were considered:

16/00697/OUT Mr J Fuller - St Genevieve, 2C Hythe Lane

Construction of a new single storey detached dwelling

OBJECTION – Council objected to this application due to street scene, overdevelopment of the site and this is within the conservation area.

16/00609/FUL Mr R Rawlinson – Workshop Rear of 55-57 North Street

Demolition of existing barn and construction of new residential barn style dwelling

NO OBJECTION – Concern was raised regarding overdevelopment to this site and access into / out of the site these would be included in our response.

16/00623/FUL Mr & Mrs M Andreou – 100 North Street

Demolition of Stable and Construction of New Garden Room and First Floor extension

NO OBJECTION

16/00763/FUL Mr M Daines-Smith – Land Rear of 61 and 63 North Street, Anchor Lane

Modified proposal to previously approved 15/01130/FUL for proposed four bedroom house and garage (Plot 2)

NO OBJECTION

16/00773/VAR Mr G Woodfield – 19 Saxon Drive

Variation of condition 1 (approved plans) of previously approved 15/00675/FUL for Erection of new 3 bed detached house

NO OBJECTION

16/00686/OUT Turners Britannia Parks Ltd – Stanford Park, Weirs Drove

Outline application for change of use of existing caravan touring park site to a maximum of 91 Mobile Homes with some matters reserved

Development to include:

1. Mix of 76 (two bedroom) and 15 single (one bedroom) park homes built to BS3632 standard, maximum size of park home to be stationed 52ft x 22ft.
2. Communal open space to encompass resident meeting hall (112m²) with toilet and kitchen facilities, bbq area and gardens.
3. Park office (built to BS3632 standard).
4. Associated park infrastructure including self-contained sewerage treatment plant, Calor gas tank and rainwater harvesting systems.
5. New access from Weirs Drove into proposed development.
6. Landscaping and additional planting schemes throughout to be assessed as part of the David Bellamy Award Scheme.
7. Car washing area using recycled rainwater.
8. Recycling area for residents only to accommodate recyclable materials which are overflow from ECDC 'blue bins'.

NO OBJECTION – Concern was raised regarding the location of this proposed development on a single track road with no footpaths. It was felt there was limited access and the nearest main road junction onto the High Street was very busy. These points would be included in our response.

16/00027/FUL Miss L Hubbard – 101 The Causeway

Demolition of existing house & garage and erection of new 4 bedroom house with garage

WITHDRAWN

**19.06.16
Planning
Decisions:**

The following planning decisions had been received from the District Council:

16/00338/FUL 17 The Avenue

Amendment to approved chalet bungalow planning application 15/00867/FUL

APPROVED

16/00409/RMA 68 Isaacson Road

Reserved matters application for erection of detached dwelling, garage and store

APPROVED

16/00080/FUL Greenacre, 117A North Street

New detached dwelling

APPROVED

20.06.16
Action
Points
Update:

Brenda Wilson informed Council that she had contacted the land owner on the Burwell side of the Newmarket Road bridge and that Exning Parish Council are in the process of contacting the landowner on the Exning side of the bridge.
Mike Swift informed Council that he and Gus Jones had recently met with the Manager of Wicken Fen regarding the Pauline's Swamp Open Day. The National Trust had suggested that it would be of benefit to cut the hay at Pauline's Swamp and agreed that this was something they could do. Council agreed that the hay should be cut.

21.06.16
County &
District
Councillors
Reports:

Reports had been received from Councillors Michael Allen, David Brown and Lavinia Edwards (copies attached).

22.05.16
County &
District
Matters:

1. Notification of change of property name – Roe Deer House, 8 Dysons Drove (Formally West Winds)
Notification had been received from East Cambridgeshire District Council informing us of the change of the name of the property at 8 Dysons Drove from West Winds to Roe Deer House.

2. Prevent Awareness Packs

Prevent Awareness Packs had been received from East Cambridgeshire District Council and were available for members of the Council.

3. Closure of Public Toilets

Following a meeting of the Commercial Services Committee at East Cambridgeshire District Council we had been informed that the toilets in the village will cease to operate from 1st September 2016 when the facilities will be closed. The Assistant Clerk was asked to obtain plans for a new disabled access toilet to be built on the back of the Jubilee Reading Room. Quotations for a portaloo to be installed in the interim period should also be obtained this was proposed and seconded and agreed by Council.

Proposed: Paul Webb

Seconded: Gus Jones

23.06.16
Other
Reports and
General
Information:

The following were circulated in the Other Reports and Information Folder
The following reports were noted:
1. Burwell Allotment & Garden Society – Copy of Minutes of Meeting
2. Damage to Recreation Ground
Following Burwell Carnival damage had been noted on the grassed area at the Recreation Ground. Ruts had been left in the grass following movement of heavy vehicles. The Assistant Clerk was asked to contact the Maintenance Contractor to ask if he could repair this area. The Carnival Committee had agreed to pay for any repair work that was necessary.

24.06.16
Finance

Council considered the following:
1. NALC / SLCC National Joint Council – 2016-2018 National Salary Award
Following a reference to this item at a previous meeting (Ref. 110116) Council were informed that new pay scales had now come into effect for staff members, these figures would be backdated to 1st April 2016.

25.06.16

Correspondence

1. Letter of thanks for donation MAGPAS Air Ambulance

A letter of thanks had been received from MAGPAS Air Ambulance following a recent donation from the Parish Council.

2. Email of thanks for grant from Burwell Allotment & Garden Society

An email of thanks had been received from Burwell Allotment & Garden Society following a recent donation from the Parish Council.

There being no other business the meeting was closed at 8.43 pm

Signed this the _____ day of July 2016 _____
Chairman

DRAFT