

BURWELL PARISH COUNCIL
The Jubilee Reading Room
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Chairman: Mrs E Swift

Clerk: Mrs Y Rix

Minutes of the meeting of Burwell Parish Council held in The Jubilee Room, 99 The Causeway, Burwell, Cambridge, CB25 0DU at 7.30p.m. on Tuesday 30th January 2018.

Present:- Liz Swift (Chair), Richard Adams, Jane Hall, Don Harrison, Joan Lonsdale, Jenny Moss, Jim Perry, Derek Reader, Gordon Roach, Mick Smith, Michael Swift, Hazel Williams and Brenda Wilson.

District Councillors David Brown and Lavinia Edwards. Also present 7 members of the public.

FC/300118/01 Approval of Apologies for Absence

Apologies for absence had been received from Robin Dyos, Gus Jones, Paul Webb and District Councillor Michael Allan

FC/300118/02 Declarations of any interest known to Councillors:-

The following declarations were made:

Liz Swift – Request from Burwell Early Learners to use Spring Close

FC/300118/03 Approval of Minutes:-

The minutes of the meeting held on 9th January 2018 were approved and signed as a true and correct record of the meeting.

Proposed – Joan Lonsdale Seconded – Brenda Wilson

FC/300118/04 Public Forum

Mr. Crockford informed Council of his concerns regarding the planning application for 1 Church Lane. The amended plan shows no height measurements, but having discussed with the planning officer the garage will still stand a metre higher than the existing one. It is very close to the neighbouring property and the inclusion of windows will cause a loss of privacy for neighbours. 1 Church Close also stands on higher ground than neighbouring properties which adds to the problem.

Mr. Gates explained why he has submitted his application for a new dwelling.

Mr. Garwood spoke regarding the Traffic Survey and his concerns relating to pinch point traffic calming. Confirmation was given that a high response to question two would be for favorable items and a low number for items which are opposed to.

Mrs Bowles informed Council why they had submitted their application for a new dwelling.

A further resident questioned why in the Traffic Survey the Council's suggestion of a bypass needs to be in the long term and not an option that should be considered now. The Chairman explained that it would be the Highway Agency's responsibility to provide a bypass and would be extremely expensive to provide and any talk of a possible bypass is in the very early stages.

FC/300118/05 Planning

The following planning applications were considered

17/02118/FUL Mr. and Mrs Mallyon – 23 Station Gate

Single storey extension to rear. First floor extension over existing carport and part of the garage and internal alterations – **No Objections**

18/00013/FUL Mr. and Mrs Hobbs – 18 Spring Close

Proposed extensions and internal alterations – **No Objections**

17/01682/FUL 40 Silver Street

Retrospective as part built two storey side and rear extension and entrance porch and store
Amendment for information only and no response required - **Noted**

18/00026/VAR Mr. S Warren – 21 Isaacson Road

To vary Condition 3 (materials external surfaces) of previously approved 17/01514/FUL with minor amendments to front and rear extension and no longer extending on the first floor – **No Objections**

17/02219/FUL Mr. R. Gates – Rear of 133B/C North Street New 3 bed dwelling – **Objections of no garage, outside of the development line and setting a precedent**

Vote – 8 objections, 2 no objections, 2 abstentions

17/02220/FUL Mr. and Mrs Bowles – Site Rear of 131 North Street New four bed dwelling and garage – **Objection – Outside of the development line**

Vote – 5 objections, 2 against objecting and 5 abstentions

17/01627/FUL Mr. and Mrs Barnett – 1 Church Lane Extension and alterations to existing detached garage Amendment – Reduction in scale – **Objections of intrusiveness, loss of privacy, too large for plot, not suitable for the conservation area and inadequate information included in the planning application**

18/00012/FUL Mr. and Mrs Rowley – 2 Sheepyard Cottages, Heath Road

Demolish existing outbuilding and replace with a new single storey extension to the rear of the property – **No objections**

FC/300118/06 Planning Decisions

The following planning decision had been received from ECDC:

17/01976/FUL 12 Silver Street Single storey rear extension - **Approval**

FC/300118/07 Action Point Updates

The following updates were noted:

Pauline's Swamp

Due to the weather the Working Day planned for January will now be organised for February.

Mandeville Hall

An email has been received from Graham Cooley to confirm that he is still investigating if there is any reason why the ceiling cracks.

LHII Ness Road Scheme

The Clerk reported that Highways are waiting for costings from their contractor which they hope to receive by the end of next week.

Public Toilets

ECDC intend to undertake a review of all toilet buildings including Burwell's.

FC/300118/08 Group Reports and Recommendations

Council considered the following Group reports, Action Sheet and recommendations

1. Finance and General Purposes Meeting held on 23rd January 2018

Consideration of recommendations as shown on appendix 1

a) Fees for Hall hire, sport facilities, allotments and cemetery charges from 1.4.18 and other charges

b) Bi-annual increase in cleaning charges

c) Consideration of quotations from energy suppliers- having looked at the quotations received, Hazel Williams recommended that the quotation from British Gas provided best value for the supply of energy to the Council's properties.

Michael Swift proposed, seconded by Jenny Moss that all recommendations of the Finance and General Purposes Group should be approved.

Council resolved that all recommendations of the Finance and General Purposes Group should be approved.

2. Safety Group – Consideration of meeting notes

a) Consideration of Burwell to Exning Cycleway notes of the meeting held on 16th January 2018
Council noted the report. Brenda Wilson informed Council that Simon Cole had spoken to the landowners on the Exning side of the bridge and it may take a while to obtain the formal letters of support. Simon Cole also had the opportunity to see the plans for the proposed further Burwell Road development which includes a cycleway to the south side.

b) Consideration of the Safety Group notes of the meeting held on 16th January 2018

Council noted the report. Gordon Roach confirmed that he was absent not present as stated.

c) Traffic Survey – Information

The Traffic Survey has been distributed and is 'alive' online. The number of surveys returned to date is good.

Hazel Williams suggested that dog walkers using footpaths in the area may be willing to report problems with the paths to the County Council. The Clerk asked whether there is a phone app for reporting problems and agreed to investigate further.

FC/300118/09 Finance

1.Consideration of quotation to clean high level light fittings at Mandeville Hall

A quotation had been received from Burwell Office Cleaning in the sum of £45.00 plus VAT to clean the overhead lights at Mandeville Hall. Council agreed that the quote should be accepted and the work carried out.

2.Consideration of letter from hall user regarding injury

A letter had been received from a hall user who had sustained an injury in the car park at Mandeville Hall. The Council's insurers have been informed of the incident. Council agreed that the insurers should be asked to deal with the matter on the Council's behalf.

3.Consideration of Quarterly Report to 31.12.17

Council noted the Quarterly Report to 31st December 2017. Any questions about the content of the report should be referred to the Clerk.

FC/300118/10 County and District Councillors Reports

Council noted reports received from Lavinia Edwards, David Brown and Michael Allan.

David Brown reported that the planning application for the Aurapower Battery Storage Facility will be determined by the Planning Committee. The applications for the proposed housing off Ness Road and Toyse Lane will be determined by the Planning Committee at their February meeting. Officer recommendation for both applications is refusal. David Brown clarified points raised by Hazel Williams regarding the Local Council Tax Reduction Scheme and the Council taking back the waste collection service. As they had set up a new company which would financially accommodate the service without having to go out to tender.

The Clerk reported that the planning application for 56 Low Road has been refused.

FC/300118/11 County and District Matters

1.CCC Road Closure Low Road 27.2.18 to 1.3.18 (proposed dates) Order allows for closure to 26.8.19. Council noted the notice

2.ECDC Tree Seminar – ECDC is holding a Tree Seminar likely to be held on 26th April 2018 at Isleham. Council agreed that the handyman should attend.

FC/300118/12 Other Reports and General Information

Council noted the following reports and information circulated to Council:

1.Burwell Sports Federation Meeting 8.1.18 - Minutes

2.Pauline's Swamp Trustee Meeting 30.10.17 – Minutes

3.Cambridgeshire and Peterborough Fire Authority Annual Report and Statement of Assurance 2016/2017

Clarification was requested regarding the agreement between the Sports Federation and the Parish Council. As Gus Jones was absent no clarification was available.

C/300118/13 Correspondence

1. Email from resident regarding parking in Ness Road

An email had been received from a resident regarding parking on the access road in the vicinity of 89 Ness Road and the problems caused when exiting the access road on to the main Ness Road. The Clerk reported that this has been reported to the Police previously, who had visited residents reminding them to park safely and considerately. Council agreed that the Police should be notified again and a letter sent to residents in the vicinity asking them to ensure that if they park on the road, it is in a safe and considerate manor.

2. Email from resident regarding traffic in the village

An email had been received from a resident regarding traffic in the village including the volume and the speed. The email had been circulated to all present. Council agreed that a letter in response should be compiled explaining how the Council is trying to address the problems.

3. Email from resident regarding use of land for a fund raising event for Burwell Early Learners

A request had been made to use Spring Close as part of a route for a fund raising event for Burwell Early Learners in October. Council agreed to the site being used. Council also agreed that the Mandeville Hall toilets could be used for the event. There would be no charge other than the £50.00 deposit which would be returned subject to the toilets being left in a satisfactory condition.

4. Burwell Early Learners –Donation Thank you

Council noted a thank you card from Burwell Early Learners for the donation towards the external soft play flooring for the Dolphin Room.

5. CAPALC AGM Extra Ordinary Meeting 22.3.18

Due to not being quorate at its AGM, CAPALC will be holding an Extra Ordinary Meeting on 22.3.18 at 7.30 pm.

FC/300118/14 Consideration of the Following –

1. Resignation of Councillor

The Council noted the resignation of Councillor Joe Parker due to ill health.

Liz Swift asked all members to complete the Review of representatives for Outside Organisations and Bodies form included in their folders by 13th February 2018.

There being no other business the meeting was closed at 8.52 pm.

Signed this the _____ day of December 2017 _____ Chairman